

CONTRACTS

After January 1, the district may issue teacher contracts for the following school year. Contracts shall be approved by the Board and signed by at least two Board members.

The district shall give or mail reemployment contracts to teachers who are not dismissed or given notice of nonretention or layoff in accordance with law. If an employee fails to notify the Superintendent or designee within 30 days after receipt of a contract of reemployment that he/she accepts reemployment, the district shall consider the employee to have declined reemployment and shall terminate the employee's services at the expiration of the existing contract. An employee on any district approved leave must comply with the 30-day deadline. It is the responsibility of the employee to provide the personnel office with a current mailing address.

(cf. 4117.4 - Dismissals)

(cf. 4117.6 - Nonretention)

(cf. 4119.21 - Code of Ethics)

Legal Reference:

ALASKA STATUTES

14.20.130 Employment of teachers and administrators

14.20.145 Automatic Reemployment

14.20.158 Continued contract provisions

14.20.010 Teacher certificate required

14.20.020 Requirements for issuance of certificate

14.20.120 Statement of qualifications

14.20.215 Definitions

14.20.620 - 14.20.650 Interstate agreement on qualification of educational personnel

14.30.250 Teacher qualifications

ALASKA ADMINISTRATIVE CODE

4 AAC 05.080 School curriculum and personnel

4 AAC 12.300-4 AAC 12.900 Certification of professional personnel

4 AAC 18.010 Teachers' and administrators' contracts

4 AAC 18.021 Employment of substitute teachers

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CONTRACTS continued

Appointments and Assignments

1. Teacher Contracts – The terms of the teacher’s contract are defined by Alaska State Law, Department of Education Regulations and by action of the Ketchikan Gateway Borough Board of Education.

The individual, one year teaching contract, signed by the employee and the School Board, is an agreement that the teacher will perform responsibilities on the days designated by the Board. To willfully refuse to do so is a violation of School Board directive, and may be considered grounds for dismissal.

- a) Initial Contract – Contract conditions are stipulated on the approved contract forms.
- b) Continuing Contract – All conditions must be in accordance with the regulations of the Alaska Department of Education and Early Development (DEED).

1. Employee Responsibility for Certification – The employee shall be responsible for furnishing a certificate to the Director of Human Resources prior to the first day of employment and, at the expiration of the certificate, for furnishing a renewal of certification. The employee also shall be responsible for obtaining the proper endorsements. The teacher contract may be voided if the proper certificate is not furnished.

No employee may receive any salary until furnishing a certificate, or applying for a certificate through DEED.

2. Orientation – The administration may conduct appropriate orientation sessions for all new employees and transferred employees.