

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT NETWORK SERVICES CODE OF CONDUCT

Definitions

Network Services refers to the services provided on a local area network within a school, and a wide area network throughout the school district including Internet connectivity available from the desktops of computers on the network.

These services include:

- Access to word processing, spreadsheet, database, paint and draw multimedia presentation and other tools available on the network.
- Access to the school library catalog system at First City Libraries.
- Access to shared files and publications available on the wide area network.
- Access to Internet for information gathering, communications and publishing.

Network Users refers to students, staff and others given district network services.

Rights

Users have the right to:

- Use available technology including network services in their daily learning.
- Examine a broad range of opinions and ideas in the educational process including the right to locate, use and exchange information and ideas using network services.
- Communicate with other individuals including those accessible using network services.

Responsibilities

Users have the responsibility to:

- Use school district hardware and software competently and respectfully.
- Learn to use the network services needed.
- Monitor personal file space.
- Follow all state and federal statutes regarding copyright and technology use.
- Maintain and respect the privacy of personal account and activities.
- Maintain and respect the privacy of the user accounts and activities of others.
- Follow the established district guidelines for computer etiquette.
- Report any violation to network services personnel.

Unacceptable Uses

Users may not:

- Damage or disrupt equipment or system performance.
- Corrupt the data of another user.
- Waste resources such as paper, time or access for others.
- Participate in malicious hacking such as gaining unauthorized access to resources.
- Invade the privacy of others by activities such as eavesdropping or reading someone else's mail or files.
- Use or publish information about an account owned by another user.
- Use profanity, obscenity or other language which may be offensive to another user.
- Post anonymous messages.
- Use the network services for any illegal activity such as violation of copyright, plagiarism, or other contractual use agreements.
- Allow obscene or disruptive materials to enter the district networks.