

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
Meeting of  
December 6, 2023  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 6<sup>th</sup> day of December 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included President Stephen Bradford, Vice President Keenan Sanderson Clerk-Treasurer Nicole Anderson, Members Judy Leask Guthrie, Melissa O'Bryan and Student Member Lily Gosnell. Members Tom Heutte and Katherine Tatsuda appeared telephonically.

Administrative staff present included Superintendent Michael Robbins, Deputy Superintendent Johnson and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

The agenda was approved.

**PUBLIC RECOGNITION**

None

**CITIZEN REMARKS**

None

**INFORMATION AND REPORTS FROM BOARD MEMBERS**

Members Bradford, Tatsuda and Guthrie met with KHS Seniors for a question-and-answer session held in the KHS Library. They reported the trends in questions and issues raised by the students in attendance.

**REPORTS FOR INFORMATION:** Claims of November 22, 2023

No Objections. CLAIMS APPROVED

**STUDENT REPORT**

Student Member Gosnell provided a report of current events and activities at Ketchikan High School.

**SUPERINTENDENT REPORT**

Superintendent Robbins reported recent and upcoming meetings and district events including teacher/staff training and upcoming Winter Concerts for each school. He provided a district calendar update and suggested a work session occur next year where the board and calendar committee work together to develop the academic calendar. He also commented on the tragedy that occurred in Wrangell, a landslide that killed several people including three Wrangell elementary students. KGBSD was asked to support their school with access to counselors and mental health specialists. KGBSD sent 2 professionals to work in the Wrangell School District over the course of a couple of weeks in late November and early December 2023. Superintendent Robbins thanked KGBSD staff for their support of other area schools.

**ACTION ITEMS**

**CONSENT CALENDAR**

- a. Motion to approve the meeting minutes of November 15, 2023
- b. Motion to approve offering a Speech Language Pathologist contract to Devin Stewart for the 2024-25 school year.

M/S: SANDERSON/ANDERSON

ROLL CALL:

7 YES – GOSNELL (PREFERENTIAL,) TATSUDA, O'BRYAN, LANDERSON, GUTHRIE, SANDERSON, HEUTTE, BRADFORD

### **UNFINISHED BUSINESS**

NONE

### **DISCUSSION**

a. Superintendent Evaluation

President Bradford refreshed the board on the process they used last year to evaluate the Superintendent. He encouraged all board members, especially new members, to read through the evaluation workbook. He stated the evaluation process would begin in early 2024.

b. Scheduling School Board Committee meetings

President Bradford led the discussion listing the committees which were newly ratified at the regular meeting of November 15, 2023. He asked the committees to agree informally who will chair each group. After discussion among members, the Finance Committee agreed on a meeting date in December and the Policy Committee agreed to email open dates to find a time for them to meet.

### **BOARD COMMENTS**

Member O'Bryan thanked school bus drivers for keeping students safe during transportation to and from school.

Member Guthrie expressed her excitement for Meet the Kings and the School Board Listening Session.

Clerk-Treasurer Anderson congratulated Kayhi Drama Kings on their Frozen production and expressed she was looking forward to the excitement surrounding Meet the Kings.

Vice President Sanderson encouraged the public to come to the first tournament in Ketchikan for the Kayhi NOSB team in 10 years. The tournament will be held in February 2024.

President Bradford told the board how important and valuable he thought the time was that they spent with students the day before at Kayhi and thanked the board for participating.

### **ADVANCE PLANNING**

a. School Board Listening Session Saturday December 9, 2023 at 5:30 p.m. in the KHS Commons  
President Bradford reminded board members that these sessions will happen regularly.

b. School Board regular meeting Wednesday January 10 2024 at 6:00 p.m. in the Borough Assembly Chambers

c. AISD School Board/KGBSD School Board reception

President Bradford notified the board that there will be a reception area for board members of the Annette Island School District who travel to Ketchikan for the Clarke Cochrane Christmas Classic. He stated that no action would happen during this time, the purpose of this being to socialize with and strengthen the relationship between the two boards.

d. KGBSD School Board/KIC Tribal Council Government to Government meeting

President Bradford stated he would like to schedule this meeting in the first quarter of 2024.


e. AASB Advocacy Representative and Legislative Fly In

President Bradford discussed AASB asking districts to choose an advocacy representative and sending someone to the fly in during February. This year, the district would choose not to incur this expense. He encouraged board members to advocate to local groups for help supporting increased Legislative funding.

- f. President Bradford reminded the board of the requirement to meet with the Charter schools regularly. During COVID, the meetings stopped and have not picked back up since. He stated he would reach out to each school's APC to schedule a meeting time.

With no objections,

ADJOURNMENT at 6:55 p.m.

  
BOARD PRESIDENT  
Stephen Bradford