

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING and WORK SESSION  
Meeting of  
Wednesday, October 26, 2022  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 26<sup>th</sup> day of October 2022, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Stephen Bradford; Board Vice President Keenan Sanderson; Board Members Jordan Tabb; Paul Robbins Jr., Diane Gubatayao, Nicole Anderson and Student Member Jack Zink. Board Clerk- Treasurer Bridget Mattson was absent (excused.) Newly elected Board Members Tom Heutte and Melissa O'Bryan were also present.

Administrative staff present included Superintendent Michael Robbins, Assistant Superintendent Melissa Johnson, and School Board Clerk Crystal Vail.

**OATH OF OFFICE**

Mr. Bradford thanked outgoing members for their service on the board and welcomed the newly elected members.

Superintendent Robbins read the Oath of Office with newly elected members, Melissa O'Bryan and Tom Heutte.

Mr. Tabb stepped down from his seat and Ms. O'Bryan and Mr. Heutte joined the Board sitting at the dais.

**ORGANIZATION OF THE BOARD**

Mr. Bradford transferred the chair duties to Superintendent Robbins to begin the Election of Officers.

Superintendent Robbins called for nominations for School Board President.

Mr. Bradford was nominated.

There were no other nominees.

Superintendent Robbins called for those in favor of Mr. Bradford for President. The Board voted by acclamation, stating "yes" when asked, no members were not in favor.

Mr. Bradford then resumed the duties of the chair and called for nominations for School Board Vice- President.

Mr. Robbins, Jr. and Mr. Sanderson were nominated.

The members voted by secret ballot and the votes were tallied by the Clerk and Superintendent. The results were compared, validated and presented to Mr. Bradford.

Mr. Bradford announced the Vice President as Keenan Sanderson.

Mr. Bradford called for nominations for School Board Clerk-Treasurer.

Ms. Anderson was nominated.

There were no other nominees.

Mr. Bradford called for those in favor of Ms. Anderson for Clerk-Treasurer. The Board voted by acclamation, stating "yes" when asked, no members were not in favor.

The 2022-23 KGBSD School Board Officers were voted in as follows:

President: Stephen Bradford

Vice-President: Keenan Sanderson

Clerk-Treasurer: Nicole Anderson

**APPROVAL OF AGENDA**

There were no objections to the agenda as presented.

**PUBLIC RECOGNITION**

Mr. Bradford read proclamations for 2022 Red Ribbon Week and National Principals Month.

## **CITIZEN REMARKS**

There were no citizen remarks.

## **EXECUTIVE SESSION**

Motion to enter Executive session to receive an update from legal counsel on matters of potential or pending litigation or claims which is covered by attorney-client privilege.

Moved: Heutte                      Second: Robbins, Jr.

ROLL CALL:

7 YES- ZINK (PREFERENTIAL VOTE,) ANDERSON, HEUTTE, GUBATAYAO, O'BRYAN, ROBBINS, JR., SANDERSON, BRADFORD

The Board entered Executive Session at 6:16 p.m.

The Board entered back into Regular session at 6:28 p.m.

## **INFORMATION AND REPORTS FROM BOARD MEMBERS:**

Ms. Gubatayao offered an alert to parents about Halloween candy safety. She also reported a magazine subscription that she finds educational, Education Week, and wondered if the Board would consider getting a subscription to board members.

Mr. Bradford stated the Board is sending 3 members to the AASB Annual Conference in Anchorage, AK. He also reminded the board that he would be forming the committees before the next meeting.

**CLAIMS FOR INFORMATION:** October 14, 2022

No objections to claims as presented.

## **STUDENT MEMBER REPORT:**

Student Member Jack Zink reported KHS student activities for the last part of October. His report included sports, clubs, and community events. Specifically, he mentioned Senior Carnival and the Fil-AM Festival, noting both were very successful. He reported the Senior Class clean up event planned for November 1 on Jackson Street after Halloween trick or treating.

Superintendent Robbins briefly spoke about the SERRC meeting he recently attended.

## **ACTION ITEMS**

### **11. CONSENT CALENDAR**

Motion to approve the Consent Calendar of the regular meeting of October 26, 2022.

- a. Motion to approve the special meeting minutes of October 11, 2022.
- b. Motion to approve the regular meeting minutes of October 12, 2022.
- c. Motion to approve a long-term substitute contract for Sharon Creasy (PreK at Houghtaling Elementary School.)
- d. Motion to approve a certified new hire contract with Daniel Klingler as Special Education Director, district wide.

Moved: Sanderson                      Second: Gubatayao

ROLL CALL:

7 YES: ZINK (PREFERENTIAL VOTE) ANDERSON, O'BRYAN, ROBBINS, JR., GUBATAYAO, HEUTTE, SANDERSON, BRADFORD

0 NO

## **UNFINISHED BUSINESS**

No unfinished business.

## **WORK SESSION**

Mr. Bradford made a motion to enter a work session on Board Member Orientation.

There were no objections to entering a work session.

Board Member Orientation began at 6:41 p.m.

Mr. Bradford led an orientation of pertinent board policies for the new board members and as a refresher to the experienced board members.

After listening and discussion the work session ended with no objections at 7:14 p.m.

## **DISCUSSION**

No discussion

## **BOARD COMMENTS**

Ms. Anderson thanked the outgoing and incoming board members and recognized the Kayhi Senior class of 2023 for their work at Senior Carnival.

Ms. Gubatayao suggested at every meeting to have a discussion item be a board goal.

Mr. Zink welcomed Ms. O'Bryan and Mr. Heutte to the board.

Mr. Sanderson congratulated the Kayhi Senior Class for a successful Senior Carnival and thanked Mr. Bradford for reviewing policies with the board.

Mr. Heutte thanked the board for a warm welcome. He recognized the Senior students in the audience and commented on the opportunities they may have in the future to serve as a volunteer.

Ms. O'Bryan thanked the board for welcoming her and commented on the "Meet and Greet" session she participated in with the Senior students before elections and complimented their thoughtful questions.

Mr. Bradford asked Superintendent Robbins to work on placing the School Board Goals on the website.

## **ADVANCE PLANNING**

Three school board members will attend the AASB Annual Conference in Anchorage, AK November 3-6, 2022 at the Hotel Captain Cook.

Wednesday November 9, 2022 the School Board will meet in Regular session at 6:00 p.m. in the Borough Assembly Chambers.

## **ADJOURNMENT**

With no objection to a motion to adjourn, the meeting was adjourned at 7:25 p.m.

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BOARD PRESIDENT  
Stephen Bradford