

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR meeting of
Wednesday, June 9, 2021
Ketchikan Gateway Borough Assembly Chambers**

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Ketchikan Gateway Borough Board of Education met in regular session on the 9th day of June 2021, in the Ketchikan Gateway Borough Assembly Chambers. Board President Kim Hodne called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Kim Hodne; Board Vice President Diane Gubatayao; and Board Members Paul Robbins Jr.; Nicole Anderson; and Douglas Gregg. Board Clerk-Treasurer Bridget Mattson participated via teleconference. Board Member Jordan Tabb was absent and excused.

Administrative staff present included: Acting Superintendent/ Business Manager Katie Parrott; and Board Clerk Kerry Watson.

APPROVAL OF AGENDA

Motion to approve the agenda for the regular meeting of June 9, 2021.

Moved by: GUBATAYAO; Second by: ROBBINS JR.

ROLL CALL

ANDERSON, GUBATAYAO, MATTSON, ROBBINS JR., GREGG, HODNE - ALL AYES

MOTION PASSED

PUBLIC RECOGNITION

Kalea Allen, coach of the Kayhi softball team, was invited to speak about her team's accomplishments. Ms. Allen referred to the season as challenging, and said she is grateful for all the people who made it possible. She stated that no other group of girls could have gone through the emotional roller coaster that this team did. President Kim Hodne said the Board recognized how well the team performed in securing a spot at state and playing there.

Alex Pennino, coach of the Kayhi track and field team, had also been invited to speak about his team's season. He expressed thanks to his sport's coaches, volunteers, and especially the team for their efforts in a difficult year. He said a lot of parents had advocated for getting the athletes back on the track, and putting together a mitigation plan that enabled them to travel to regions and qualify a number for state. It was noted that school records had been set by some of the Kayhi team. President Hodne complimented the team for their efforts, on behalf of the Board. Mr. Pennino noted that next year, Kayhi will be hosting track and field regions for the first time ever on the track here.

Special Education Director Terri Crofcheck was acknowledged with appreciation for her years in the district, as she is retiring this year. Ms. Crofcheck's tenure in the district spanned 24 years and 10 months, said Business Manager Katie Parrott. She started as a teacher and has been the special education director for the past six years.

CITIZEN REMARKS

Sheila O'Donoghue-Miller spoke to the Board about the importance of leadership for the school district. In doing so, she referred to a situation from about 20 years ago in which she indicated the district leadership had failed her child, who she said was harmed at school. She provided the Board with documentation of this incident. Ms. O'Donoghue-Miller cited her volunteerism in the schools to state she is a stakeholder. She said it is important to include the public when looking for a new Superintendent, and recommended public interviews with candidates. The district's leadership and the selection of those leaders is important, she stressed.

INFORMATION AND REPORTS FROM BOARD MEMBERS

Policy Committee: Board Member Paul Robbins Jr. reported that the policy committee had reviewed and had made recommendations regarding: "school connected organizations"; policies and forms for filing complaints regarding the district; remuneration of Board officers; and the meeting agenda template.

AASB search - Board Member Diane Gubatayao gave a brief report on the Superintendent Search process. Board members have been provided access to review submitted applications. In response to the public comment that evening, Ms. Gubatayao noted the public would be able to meet and greet superintendent candidates when they come to Ketchikan.

SUPERINTENDENT'S REPORT

Business Manager Katie Parrott presented the Superintendent's Report as Interim Superintendent Melissa Johnson was out of town. Samantha Funk and Arika Paquette from Women in Safe Homes (WISH) were introduced to speak about the agency's program to provide mental health services to students, which was initiated in September. Funded through a pass-through federal grant, Ms. Funk provided youth counseling at the secondary schools, with a behavioral health aide funded through Ketchikan Indian Community providing further services. Ms. Funk reported that 23 youth received free mental health services who might not otherwise have been served. She noted there is a waitlist for mental health services in the community. Ms. Paquette highlighted some of the other programs that WISH provides in the schools. She also reported that, under a new grant, WISH is recruiting for an elementary school counselor to work with children who have been harmed by trauma.

Ketchikan Public Library Director Pat Tully and Caitlin Jacobsen, Ketchikan High School librarian, provided background and explanation for the two library consortium agreements on that evening's agenda. Ms. Jacobsen said she is the system administrator for the school district in the consortium. The First City Library Consortium provides for a library system between the city, the school district, and the Ketchikan campus of the University of Alaska-Southeast. The agreements were a result of UAS's notification that it would terminating its participation in the consortium as of July 1. There were some questions from the Board in regards to the agreements, the consortium, and its costs.

Ms. Parrott briefly updated the Board on administration's activities for this summer. In August, a team will convene to talk about the Smart Start plan for the school year. Parents are encouraged to participate in that process, she said. She reported that the Summer Food Service program is being provided again this summer; as are summer school programs for secondary students, elementary students; and those qualifying for extended school year services.

****PUBLIC HEARING - POLICY**** - *Procedure (1) Citizens may give public comment regarding the subject of the hearing; (2) the public hearing is closed; (3) opportunity for Board discussion and decision.*

Motion to approve revisions to Board Policy 1312 - Public Comments Concerning the Schools in first reading.

Moved by: ANDERSON; Second by: GUBATAYAO

Public hearing

No citizens commented.

Board Discussion

Board Member Paul Robbins Jr. explained the revisions being proposed by the Policy Committee. One is to change "Comments" in the policy title to "Complaints" for consistency with other like policies. Other changes being proposed would make the intent of the policy clearer.

ROLL CALL

ROBBINS JR., MATTSON, ANDERSON, GUBATAYAO, GREGG, HODNE - ALL AYES

MOTION PASSED

Motion to approve the revisions to Board Policy 1312.1 - Public Complaints Concerning School Personnel in first reading.

Moved by: GUBATAYAO; Second by: ANDERSON

Public hearing

No citizens commented.

Board Discussion

Mr. Robbins explained the revisions being proposed to this policy. They included adding that complaints needed to be put in writing to the Superintendent or designee so there would be a record. Recommendations were also made regarding the form provided for students to use in filing complaints. These included replacing "grievance" with "complaint" in referring to the form, and adding a signature line for the student registering the complaint.

Ms. Gubatayao commented on the importance of documentation with complaints to the district.

ROLL CALL

MATTSON, GREGG, ANDERSON, GUBATAYAO, ROBBINS JR., HODNE - ALL AYES

MOTION PASSED

Motion to approve the revisions to the Board Policy 1312.3 - Public Complaints Concerning Discrimination in first reading.

Moved by: GUBATAYAO; Second by: ANDERSON

Public hearing

No citizens commented.

Board Discussion

The policy committee is recommending that a reference to the non-discrimination policy 5145.3 be added to this policy.

ROLL CALL

GUBATAYAO, GREGG, ANDERSON, MATTSON, ROBBINS JR., HODNE - ALL AYES

MOTION PASSED

CONSENT CALENDAR

Motion to approve the Consent Calendar of June 9, 2021 consisting of the following:

- a. Motion to approve the regular meeting minutes of May 12, 2021.
- b. Motion to approve the special meeting minutes of May 20, 2021.
- c. Motion to approve Resolution 21-03 updating authorized bank signers.
- d. Motion to offer a teacher contract for the 2021-2022 school year to Nona Lindquist.
- e. Motion to offer a teacher contract for the 2021-2022 school year to Alexandra Hurley.
- f. Motion to offer a teacher contract for the 2021-2022 school year to Brian Shimek.
- g. Motion to offer a teacher contract for the 2021-2022 school year to Carolyn Axelson.
- h. Motion to offer a teacher contract for the 2021-2022 school year to Kalah Stevens.
- i. Motion to ratify the lease agreement with Holy Name on the behalf of Ketchikan Charter School

Moved by: ROBBINS JR.; Second by: ANDERSON

ROLL CALL

ANDERSON, GREGG, ROBBINS JR., MATTSON, GUBATAYAO, HODNE - ALL AYES

MOTION PASSED

NEW BUSINESS

Motion to approve the FY22 ESEA Consolidated grant application and receipt of all awards and carryforward, in the total amount of \$807,246.

Moved by: ROBBINS JR.; Second by: GUBATAYAO

Discussion

Ms. Gubatayao if programs such as gifted and talented offerings were the type of "enrichment" to be provided under the Title IV-A of the ESEA consolidated grant.

Curriculum Director Alonso Escalante was asked to speak to the Consolidated Grant. He did not have the specific details for this grant readily accessible, but said he could provide that information. Mr. Robbins suggested the description be provided at a later time. Ms. Parrott said the carry forward funds under the grant could be applied to programs such as gifted and talented, if that was the wish of the Board.

Ms. Gubatayao also commented on Title I funding being determined by the number of students qualifying for free and reduced lunch. Mr. Escalante said that the state had allowed the district to use pre-COVID numbers of free and reduced lunch applicants for the purposes of the grant.

ROLL CALL

ROBBINS JR., GREGG, ANDERSON, MATTSON, GUBATAYAO, HODNE - ALL AYES

MOTION PASSED

Motion to approve the FY22 School Improvement grant application and receipt of all awards and carryforward, in the total amount of \$25,000.

Moved by: ANDERSON; Second by: GUBATAYAO

Discussion

There were no questions or comments.

ROLL CALL

GUBATAYAO, GREGG, MATTSON, ROBBINS JR., ANDERSON, HODNE - ALL AYES

MOTION PASSED

Motion to approve the FY22 Career & Technical Education Grant application and receipt of all awards and carryforward, in the total amount of \$52,175.

Moved by: ROBBINS JR.; Second by: ANDERSON

Discussion

Ms. Gubatayao stated she thought this grant award had been higher in the past, and asked how the amount was determined. Ms. Parrott said she would research that information and provide it to the Board. She did state that this grant award was only for the FY22 allocation, and there would likely be some carry forward for the subsequent year. This grant in part provides support for secondary courses such as auto mechanics, culinary arts, welding, woodshop, health sciences, and maritime, said Business Manager Parrott.

ROLL CALL

GUBATAYAO, GREGG, MATTSON, ROBBINS JR., ANDERSON, HODNE - ALL AYES

MOTION PASSED

Motion to approve the FY22 Special Education & Preschool Disabled Grant application and receipt of all awards and carryforward, in the total amount of \$617,146.

Moved by: GUBATAYAO; Second by: ANDERSON

Discussion

In answer to Ms. Gubatayao, Ms. Parrott said the preschool portion of this grant provided for additional support services for the preschool program.

ROLL CALL

GREGG, MATTSON, ROBBINS JR., GUBATAYAO, ANDERSON, HODNE - ALL AYES

MOTION PASSED

Motion approve the FY22 Indian Education Act grant application and receipt of all awards and carryforward, in the total amount of \$233,440.

Moved by: ANDERSON; Second by: GUBATAYAO

Discussion

Board Member Gubatayao thanked the IEA parent committee and Mr. Escalante for the consultations with Ketchikan Indian Community and Saxman regarding this grant. Mr. Hodne said he'd attended some of the committee meetings, and also thanked Mr. Escalante.

ROLL CALL

MATTSON, GREGG, ROBBINS JR., GUBATAYAO, ANDERSON, HODNE - ALL AYES

MOTION PASSED

Motion to approve the application and receipt of ESSER III Coronavirus Response and Relief funds in the amount of \$2,942,476.

Moved by: ROBBINS JR.; Second by: GUBATAYAO

Discussion

There were no questions or comments.

ROLL CALL

ROBBINS JR., MATTSON, ANDERSON, GREGG, GUBATAYAO, HODNE - ALL AYES

MOTION PASSED

Motion to approve the interim agreement with UAS Ketchikan and City of Ketchikan for the First City Library Consortium concerning the use and maintenance of the Automated Library System.

Moved by: ROBBINS JR.; Second by: ANDERSON

Discussion

President Hodne stated the presentation earlier had been helpful regarding this agenda item.

ROLL CALL

GUBATAYAO, MATTSON, ANDERSON, GREGG, ROBBINS JR., HODNE - ALL AYES

MOTION PASSED

Motion to approve the agreement with the City of Ketchikan for the First City Library Consortium concerning the use and maintenance of the Automated Library System.

Moved by: GUBATAYAO; Second by: ROBBINS JR.

Discussion

Ms. Gubatayao asked if the cost of the district's part in the consortium could possibly be considered a "learning loss" or if that was a stretch. Ms. Parrott answered it would be a little bit of a stretch, as the district's entering into this agreement was not due to COVID.

ROLL CALL

ANDERSON, MATTSON, GUBATAYAO, GREGG, ROBBINS JR., HODNE - ALL AYES

MOTION PASSED

Motion to approve acceptance of \$75,000 from the Ketchikan Gateway Borough as pass-through funds under the Health Equity grant.

Moved by: GUBATAYAO; Second by: ANDERSON

Discussion

There were no questions or comments.

ROLL CALL

GREGG, ANDERSON, GUBATAYAO, ROBBINS JR., MATTSON, HODNE - ALL AYES

MOTION PASSED

DISCUSSION

AASB Fall Boardsmanship Academy - *This opportunity was briefly discussed. Mr. Robbins expressed that he would be interested in attending. It was stated that it will be held in person. Several Board members stated it would be convenient if there were a virtual option as well.*

Board Policy 1240 - School Connected Organizations - *Ms. Gubatayao and Mr. Robbins Jr. explained the questions they wanted the Board to consider regarding this policy before further review by the policy committee. The administrative regulations have been provided to the superintendent for her guidance.*

BOARD COMMENTS:

Ms. Anderson complimented the Lady Kings softball team for winning regions, and for their games at state. She said she was pleased with the continuance of the library agreement.

Ms. Gubatayao welcomed Mr. Gregg to the Board. Ms. Gubatayao also thanked WISH staff for their work and the programs provided to the school district.

Board Member Douglas Gregg thanked the Board for allowing him the opportunity to be on the Board. He commented on benefiting from the online library shared system, and commented it would be interesting to see the change in the cost with UAS dropping out.

Ms. Parrott provided information on the consortium cost in response to Mr. Hodne.

Mr. Robbins thanked fellow policy committee members Ms. Gubatayao and Mr. Tabb for their work on policies. He commented on making sure the public knew about the district's complaint processes. He pointed out that the Board's ability to act is only as a result of that process occurring through the official channels and with documentation.

Mr. Hodne recognized the work of the policy committee. He thanked the Board for its work. He also expressed appreciation for the report by the WISH presenters and for the work of the organization.

EXECUTIVE SESSION

Motion to enter executive session to discuss KLO negotiations, a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

Moved by: ROBBINS JR.; Second by: GUBATAYAO

ROLL CALL

ROBBINS JR., ANDERSON, GUBATAYAO, GREGG, MATTSON, HODNE - ALL AYES

MOTION PASSED

It was announced that Business Manager Parrott would attend the executive session with the Board. The executive session started at 8:15 p.m. The executive session ended at 8:58 p.m. and the Board re-entered open session.

Resumption of regular, open session

The Board re-entered open session at 8:58 p.m. It was stated that direction was given to staff.

The upcoming consultation with Ketchikan Indian Community on June 16 was noted.

ADJOURNMENT

A motion was made and seconded for adjournment. With no objection expressed, the meeting was adjourned at 9:03 p.m.

Minutes approved as distributed at the June 23, 2021 regular meeting of the Board of Education.

BOARD PRESIDENT

Kim Hodne