

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AND WORK SESSION
Meeting of
Wednesday April 26, 2023
Ketchikan Gateway Borough Assembly Chambers**

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Ketchikan Gateway Borough Board of Education met in a regular session on the 26th Day of April 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included Board President Stephen Bradford, Clerk-Treasurer Nicole Anderson, Members Diane Gubatayao, Tom Heutte, Melissa O'Bryan, Paul Robbins, Jr. and Student Member Jack Zink. Vice President Keenan Sanderson appeared telephonically.

Administrative staff present included Superintendent Michael Robbins, Business Manager Daniel Schuler, and School Board Clerk Crystal Vail.

APPROVAL OF AGENDA

Approved

PUBLIC RECOGNITION

Carrie Meyer's 2nd Grade Class from Point Higgins Elementary gave the Land Acknowledgment; Nomination for Alaska's Spirit of Youth Award to Catriona McCord

CITIZEN REMARKS

None

INFORMATION AND REPORTS FROM BOARD MEMBERS:

None

REPORTS FOR INFORMATION:

Claims of April 14, 2023- claims approved as presented.

Member Gubatayao brought attention to the price of fueling the Kayhi for one month- it cost the district \$56, 200 in oil and electricity and questioned a cost which Superintendent Robbins stated he would find out more information about.

STUDENT MEMBER REPORT:

Student Member Jack Zink reported current Kayhi sports events both home and away. He gave an update on days left in the school year- 22 days for Seniors. He also mentioned the Suicide Prevention Awareness Rotary Interact Color Run scheduled for Saturday April 29, 2023.

SUPERINTENDENT REPORT:

Superintendent Robbins shared his thanks to Ketchikan for their input during the budget cycle and shared his recent meetings with committees and community stakeholders.

USI INSURANCE SERVICES UPDATE:

Matt Lewis, from USI Insurance Services, updated the Board on the renewal process and new funding rates for the 2023-24 school year.

ACTION ITEMS

CONSENT CALENDAR

- a. Motion to approve the meeting minutes of April 12, 2023.
- b. Motion to approve the MOA with Ketchikan Gateway Borough to Make Improvements at Ketchikan High School, Schoenbar Middle School and Houghtaling Elementary School.
- c. ~~Motion to approve applying for a Bipartisan Infrastructure Law (BIL) Renew America's Schools Grant to help fund improvements at Point Higgins Elementary School in the amount of \$4,865,280.~~
- d. Motion to approve a grant application for Youth Engagement with Fisheries, Marine Mammal, and Ocean Sciences in Alaska in the amount of \$16,640.
- e. Motion to approve the contract with Sound Decisions, LLC., for the Ketchikan High School Auditorium Audio System Replacement Project, not to exceed not to exceed \$402,069.
- f. Motion to approve a leave of absence request from Laura Kinunen, certified teacher, for the 2023-24 school year.

Member Gubatayao asked for Consent Calendar item c. to be removed and placed into Unfinished Business.

M/S: HEUTTE/ANDERSON

ROLL CALL:

7 YES- ZINK (preferential,) GUBATAYAO, ANDERSON, HEUTTE, SANDERSON, O'BRYAN, ROBBINS, JR., BRADFORD

UNFINISHED BUSINESS

- a. Motion to approve applying for a Bipartisan Infrastructure Law (BIL) Renew America's Schools Grant to help fund improvements at Point Higgins Elementary School in the amount of \$4,865,280.

M/S: GUBATAYAO/ANDERSON

DISCUSSION: Member Gubatayao asked some questions about the details of the grant which Al Jacobson, Director of Maintenance, answered. He talked about the process of applying for the grant and how it would fit into the maintenance and updates needed at Point Higgins Elementary.

ROLL CALL:

7 YES: ZINK (preferential,) ANDERSON, HEUTTE, GUBATAYAO, O'BRYAN, ROBBINS, JR., SANDERSON, BRADFORD

PUBLIC HEARING - POLICY

- a. Motion to approve new Board Policy 5141.25 Narcan, in second reading.

M/S: HEUTTE/GUBATAYAO

PUBLIC COMMENT: NONE

BOARD DISCUSSION: NONE

ROLL CALL:

7 YES- ZINK (preferential,) HEUTTE, O'BRYAN, ROBBINS, JR., SANDERSON, GUBATAYAO, ANDERSON, BRADFORD

POLICY APPROVED

- b. Motion to approve revisions to BP 4112.5 Security Check, in second reading.

M/S: ROBBINS, JR./ANDERSON

PUBLIC COMMENT: NONE

BOARD DISCUSSION: Member Robbins, Jr. recognized Borough Attorney Brown for working with the district to revise this policy.

ROLL CALL: ZINK (preferential,) O'BRYAN, ANDERSON, HEUTTE, ROBBINS, JR., GUBATAYAO, SANDERSON, BRADFORD

POLICY APPROVED

PUBLIC HEARING- BUDGET

- a. Motion to approve the FY'24 Draft Operating Budget, in second reading.

M/S: ANDERSON/HEUTTE

PUBLIC COMMENT: NONE

STAFF/BOARD DISCUSSION: President Bradford noted there were some details changed from the first reading of the budget and those were laid out in the agenda statement. He reminded the Board that the budget before them included an assumption of \$100 increase in the BSA from legislature. Adding there will be some difficult decisions for the Board to make if the \$100 increase is rejected.

Through discussion board members and staff clarified why there was a reduction in Special Education teachers and why a repayment plan to the Borough (for the health insurance deficit) was not yet included.

ROLL CALL:

7 YES: ZINK (preferential,) SANDERSON, GUBATAYAO, ROBBINS, JR., HEUTTE, ANDERSON, O'BRYAN, BRADFORD

FY '24 BUDGET APPROVED

WORK SESSION

- a. KGBSD Strategic Plan with Todd White, Educational Consultant, of Phocused on Learning, LLC

The Board entered into a work session from 6:52 p.m. until 7:13 p.m.

Dr. Todd White and board members discussed the process of beginning to form a new strategic plan for Ketchikan School District. The Board formed a Strategic Plan Committee including board members Gubatayao, Heutte and O'Bryan with Anderson as the alternate.

EXECUTIVE SESSION

- a. Superintendent Evaluation

President Bradford stated the Executive session would be split into 2 parts, the first part where the Board would discuss their evaluation of the Superintendent, followed by presenting the board's consensus of his performance to Superintendent Robbins.

M/S:HEUTTE/O'BRYAN

ROLL CALL-

7 YES- ZINK (preferential,) ANDERSON, O'BRYAN, HEUTTE, SANDERSON, GUBATAYAYAO, ROBBINS, JR., BRADFORD

The Board took a recess from 7:14- 7:21 P.M.

The Board was in executive session from 7:22- 8:16 P.M.

The Board did not take any action during the executive session and will prepare a public document to share at a future board meeting.

BOARD COMMENTS

Member O'Bryan complimented Ms. Meyer for sharing her second graders knowledge with the board, suggesting that any teachers who desire should participate in the SEALaska "Through the Cultural Lens" course.

Member Gubatayao asked the board to consider moving the May 24th meeting to a different date to allow members to attend the high school scholarship assembly.

Member Anderson complimented Ms. Meyer and all staff who give so much to their students through teaching our local culture.

President Bradford thanked the board and community for working long hours on the budget.

APPROVED minutes of the April 26, 2023 Regular meeting and work session

ADVANCE PLANNING

- a. Saxman Tribal Council and School Board joint meeting, Monday May 1, 2023, at 6:00 p.m. at Saxman City Hall.
- b. School Board regular meeting and/or work session Wednesday May 10th and 24th at 6:00 p.m. in the Borough Assembly Chambers.

Member Gubatayao asked for an update on the time of the Tribal Values Hearing. She confirmed with Superintendent Robbins that the public was allowed to attend.

With no objections, ADJOURNMENT at 8:24 p.m.

BOARD PRESIDENT
Stephen Bradford