



KETCHIKAN GATEWAY BOROUGH

Assembly/School Board Liaison

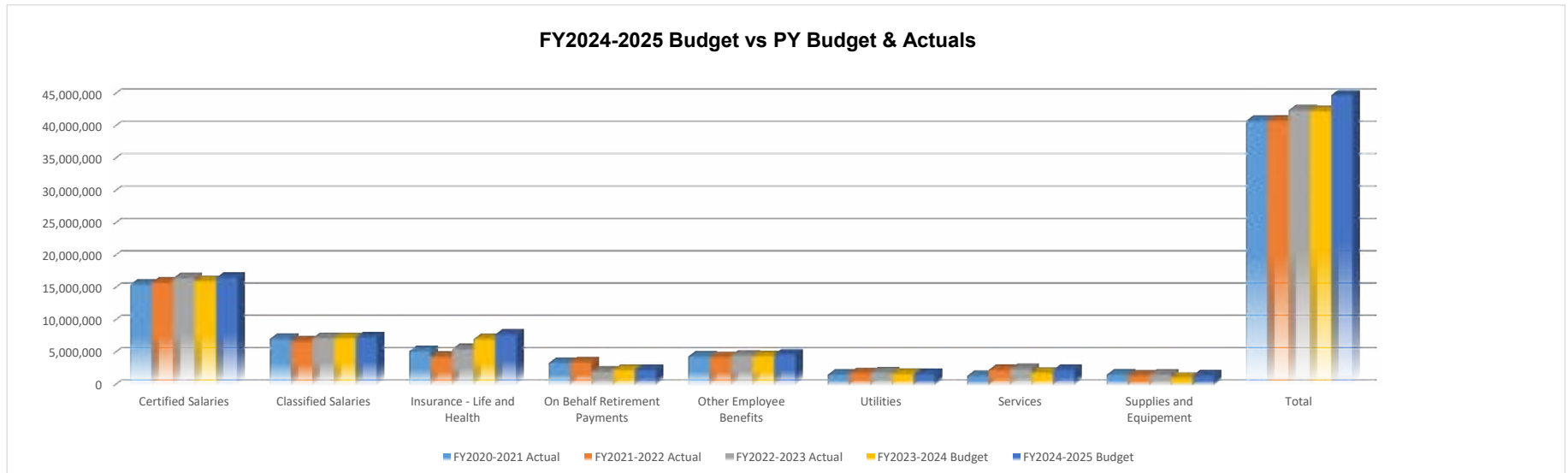
AGENDA

April 16, 2024, 12:00 p.m.

Assembly Chambers Host: School District

- 1. Call to Order**
- 2. Citizen Comments**
- 3. Unfinished Business**
 - a. FY 2025 School District Request for Local Funding**
 - b. FY 2025 Borough Budget Assumptions for Local Education Fund**
 - c. School District Health Insurance Fund Debt Repayment**
- 4. New Business**
 - a. Compilation of FY 2026 Six-Year District Capital Improvement Plan for Submission to DEED**
- 5. Staff Reports and Communications**
- 6. Committee Member Comments**
- 7. Adjourn**

Description	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024	FY2023-2024	FY2023-2024	FY2024-2025	Budget	Budget	Budget	Proposed
	Actual	Actual	Actual	Original Budget	Budget Revisions	Revised Budget	Proposed Budget	FY2021-2022 FTE	FY2022-2023 FTE	FY2023-2024 FTE	FY2024-2025 FTE
Salaries											
Certified Salaries	15,612,562	15,922,998	16,600,919	15,818,535	304,000	16,122,535	16,652,200	188.02	195.95	176.95	180.27
Classified Salaries	7,196,557	6,811,030	7,326,713	6,565,041	754,956	7,319,997	7,438,482	197.31	190.31	163.81	169.81
Total Salaries	22,809,120	22,734,028	23,927,632	22,383,576	1,058,956	23,442,532	24,090,682	385.33	386.26	340.76	350.08
Employee Benefits											
Insurance - Life and Health	5,318,361	4,423,076	5,634,950	6,698,817	462,150	7,160,967	7,869,906	-	-	-	-
On Behalf Retirement Payments	3,471,264	3,582,898	2,132,100	2,396,000	-	2,396,000	2,396,000	-	-	-	-
Other Employee Benefits	4,475,120	4,361,647	4,635,197	4,475,022	41,330	4,516,352	4,824,479	-	-	-	-
Total Employee Benefits	13,264,746	12,367,621	12,402,248	13,569,839	503,480	14,073,319	15,090,385	0.00	0.00	0.00	0.00
Utilities	1,670,024	1,896,405	2,018,562	1,787,400	-	1,787,400	1,775,750	-	-	-	-
Services	1,487,756	2,405,065	2,549,510	1,811,600	133,998	1,945,598	2,400,250	-	-	-	-
Supplies and Equipment	1,674,139	1,524,658	1,661,842	560,874	611,112	1,171,986	1,544,635	-	-	-	-
Total Services, Supplies & Equipment	4,831,919	5,826,129	6,229,914	4,159,874	745,110	4,904,984	5,720,635	0.00	0.00	0.00	0.00
Total Expenditures	40,905,784	40,927,777	42,559,794	40,113,289	2,307,546	42,420,835	44,901,702	385.33	386.26	340.76	350.08



Description	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024	FY2023-2024	FY2023-2024	FY2024-2025	% Increase	FY2021-2022	FY2022-2023	FY2023-2024	Proposed
	Actual	Actual	Actual	Original Budget	Budget Revisions	Revised Budget	Proposed Budget		FTE	FTE	FTE	FTE
School Based Budgets												
Houghtaling Elementary	5,145,701	5,394,409	5,455,097	4,568,400	550,000	5,118,400	5,538,577	8.21%	68.00	68.50	48.50	55.00
Fawn Mountain Elementary	3,703,882	3,849,654	3,806,968	4,203,950	184,956	4,388,906	4,451,499	1.43%	47.00	50.00	45.50	46.00
Point Higgins Elementary	3,510,076	3,600,433	3,642,246	3,705,550	50,000	3,755,550	3,976,353	5.88%	41.50	42.00	38.00	41.00
Schoenbar Middle School	3,432,366	3,229,511	3,479,627	3,824,800	0	3,824,800	3,623,000	(5.28%)	35.00	36.00	34.00	30.00
Ketchikan High School	7,192,444	7,534,419	7,714,236	7,429,250	285,370	7,714,620	8,159,604	5.77%	72.13	66.00	61.00	63.60
Revilla Alternative School	1,356,104	1,340,749	1,423,515	1,515,850	0	1,515,850	1,635,858	7.92%	12.50	14.00	12.50	12.87
Fast Track Homeschool Program	502,069	354,342	285,535	294,670	0	294,670	318,738	8.17%	2.00	2.00	1.50	1.50
Ketchikan Charter School	2,039,062	2,157,026	2,509,866	2,613,032	182,616	2,795,648	2,596,476	(7.12%)	23.50	25.70	26.70	28.00
Tongass School of Arts & Sciences	1,795,911	1,798,550	1,785,154	1,628,834	372,990	2,001,824	1,750,845	(12.54%)	23.55	23.25	23.25	16.80
Charter School Special Education Services	794,615	575,926	830,079	936,800	0	936,800	1,057,591	12.89%	17.50	16.50	14.00	15.50
Subtotal: School based budgets	29,472,230	29,835,019	30,932,324	30,721,136	1,625,932	32,347,068	33,108,540	2.35%	342.68	343.95	304.95	310.27
District Wide Budgets												
Instructional Support	933,170	119,268	716,129	190,393	0	190,393	216,654	13.79%	0.50	0.50	1.00	1.00
Instructional Support - Operating Grants	0	0	0	0	460,056	460,056	0	(100.00%)	0.00	0.00	0.00	0.00
Assessment and Curriculum Development	455,713	461,308	408,741	23,360	0	23,360	299,027	1180.08%	0.84	1.00	0.00	1.00
Special Education and Support Services	1,129,488	1,219,998	1,364,606	1,418,200	(150,000)	1,268,200	1,299,038	2.43%	10.50	9.00	7.00	6.00
Information Technology	1,201,267	1,337,233	1,321,018	1,041,700	295,000	1,336,700	1,535,841	14.90%	9.00	9.00	7.00	8.00
Maintenance Services	2,148,005	2,261,491	2,078,337	1,663,000	0	1,663,000	2,143,349	28.88%	13.00	13.00	12.00	14.00
Administration and Support Services <i>(Includes \$500,000 Borough Repayment/\$315,730 Fund Balance Restoration)</i>	1,160,293	992,498	1,561,086	1,338,900	76,558	1,415,458	2,559,977	80.86%	8.81	9.81	8.81	9.81
Other District-Wide Budgets	4,405,619	4,700,962	4,177,552	3,716,600	0	3,716,600	3,739,275	0.61%	0.00	0.00	0.00	0.00
Subtotal District-Wide Budgets	11,433,555	11,092,758	11,627,469	9,392,153	681,614	10,073,767	11,793,161	17.07%	42.65	42.31	35.81	39.81
Total Operating Fund Budget	40,905,785	40,927,777	42,559,794	40,113,289	2,307,546	42,420,835	44,901,702	5.85%	385.33	386.26	340.76	350.08

Please note: Instructional Support - Operating Grants FTE are included in the building sites/department totals.

Description	FY2020-2021 Actual	FY2021-2022 Actual	FY2022-2023 Actual	FY2023-2024 Original Budget	FY2023-2024 Budget Revisions	FY2023-2024 Revised Budget	FY2024-2025 Proposed Budget	Budget FY2021-2022 FTE	Budget FY2022-2023 FTE	Budget FY2023-2024 FTE	Proposed FY2024-2025 FTE
Salaries											
Certified Superintendent	237,408	132,460	160,058	145,000	-	145,000	148,625	1.00	1.00	1.00	1.00
Certified Deputy Superintendent	-	-	134,000	132,600	-	132,600	138,900	-	1.00	1.00	1.00
Certified Principal/Assistant Principal	1,355,227	1,146,523	1,458,825	1,418,162	-	1,418,162	1,673,261	12.00	14.00	12.00	14.00
Certified Director/Coordinator/Manager	237,435	221,425	120,819	247,200	-	247,200	463,845	1.84	2.00	2.00	4.00
Certified Teacher	13,331,755	13,857,129	14,003,365	13,137,622	426,000	13,563,622	13,707,800	169.18	173.95	155.95	156.27
Certified Extra Duty	130,054	211,244	320,528	178,851	28,000	206,851	199,478	-	-	-	-
Certified Subs/Temps	13,850	4,500	12,000	5,000	-	5,000	-	-	-	-	-
Certified Specialists	246,408	215,144	337,699	474,100	(150,000)	324,100	320,291	4.00	4.00	5.00	4.00
Teachers, Part Year	60,425	134,572	53,625	80,000	-	80,000	-	-	-	-	-
Classified Director/Coordinator/Manager	394,835	398,409	427,548	400,500	-	400,500	428,219	3.81	3.81	3.81	3.81
Classified Specialists	325,839	289,503	523,361	280,200	295,000	575,200	594,818	4.00	4.50	3.00	3.00
Classified Aides/Paraprofessionals	3,681,767	3,132,052	3,334,689	3,080,219	459,956	3,540,175	3,325,078	133.50	129.00	108.00	107.50
Classified Support Staff	1,315,817	1,369,972	1,379,031	1,215,336	-	1,215,336	1,291,910	29.00	26.00	23.00	27.00
Maintenance/Custodial Staff	1,173,258	1,183,667	1,161,008	1,186,538	-	1,186,538	1,379,496	27.00	27.00	26.00	28.50
Classified Subs/Temps	254,899	298,905	313,477	265,800	-	265,800	273,710	-	-	-	-
Extra Duty Classified	31,618	114,822	169,000	117,948	-	117,948	125,250	-	-	-	-
Classified Stipend	18,525	23,700	18,600	18,500	-	18,500	20,000	-	-	-	-
Subtotal: Salaries	22,809,120	22,734,028	23,927,632	22,383,576	1,058,956	23,442,532	24,090,682	385.33	386.26	340.76	350.08
Employee Benefits											
Insurance - Life & Health	5,318,361	4,423,076	5,634,950	6,698,817	462,150	7,160,967	7,869,906	-	-	-	-
Unemployment Insurance	17,927	18,974	24,540	35,000	-	35,000	35,800	-	-	-	-
Worker's Compensation Insurance	207,465	201,434	156,134	230,000	-	230,000	229,900	-	-	-	-
FICA Contribution	752,918	728,186	779,446	737,973	8,108	746,081	805,855	-	-	-	-
Retirement Contribution - TRS	1,936,144	1,944,810	2,079,991	1,975,936	14,067	1,990,003	2,094,028	-	-	-	-
Retirement Contribution - PERS	1,484,778	1,381,119	1,495,726	1,389,163	19,154	1,408,317	1,574,821	-	-	-	-
TRS On-behalf Payments	2,779,639	2,962,643	1,925,306	2,181,300	-	2,181,300	2,181,300	-	-	-	-
PERS On-behalf Payments	691,625	620,255	206,794	214,700	-	214,700	214,700	-	-	-	-
Other Employee Benefits	41,155	49,285	67,929	47,750	-	47,750	74,075	-	-	-	-
Educational Assistance	31,256	29,565	28,940	35,200	-	35,200	10,000	-	-	-	-
Physicals Reimbursement	3,478	2,274	2,490	4,000	-	4,000	-	-	-	-	-
Transportation Allowance	-	6,000	-	20,000	-	20,000	-	-	-	-	-
Subtotal: Employee Benefits	13,264,746	12,367,621	12,402,248	13,569,839	503,480	14,073,319	15,090,385	-	-	-	-
Services											
Professional & Technical Services	455,910	690,175	884,351	390,000	11,800	401,800	604,300	-	-	-	-
Auditing & Accounting Services	42,609	42,020	63,500	40,000	-	40,000	54,575	-	-	-	-
Management Services	-	-	-	10,000	-	10,000	-	-	-	-	-
Legal Services	42,876	38,576	142,269	45,000	-	45,000	55,000	-	-	-	-
Engineering & Architechtrual Services	5,938	4,210	2,331	-	-	-	-	-	-	-	-
Staff Travel	1,498	23,958	67,083	50,000	45,640	95,640	67,500	-	-	-	-
Staff Transportation	2,513	2,351	2,332	4,500	-	4,500	500	-	-	-	-
Student Travel	4,280	335,239	369,936	330,000	-	330,000	337,500	-	-	-	-
Utility Services (Utilities & Telecommunications)	307,702	268,871	354,243	270,000	-	270,000	283,000	-	-	-	-

Description	FY2020-2021 Actual	FY2021-2022 Actual	FY2022-2023 Actual	FY2023-2024 Original Budget	FY2023-2024 Budget Revisions	FY2023-2024 Revised Budget	FY2024-2025 Proposed Budget	Budget FY2021-2022 FTE	Budget FY2022-2023 FTE	Budget FY2023-2024 FTE	Proposed FY2024-2025 FTE
Services (Continued)											
Water and Sewage	212,597	217,354	221,509	264,700	-	264,700	245,200	-	-	-	-
Garbage	98,742	115,013	124,481	115,000	-	115,000	129,700	-	-	-	-
Communications (Postage)	9,191	6,028	6,565	10,000	-	10,000	8,100	-	-	-	-
Electricity	423,799	453,944	455,083	459,200	-	459,200	451,250	-	-	-	-
Gasoline, Diesel, or Heating Oil	617,993	835,194	856,680	668,500	-	668,500	658,500	-	-	-	-
Other Purchased Services	301,125	501,560	168,273	295,000	-	295,000	318,725	-	-	-	-
Rentals	63,200	161,042	250,379	75,000	76,558	151,558	292,150	-	-	-	-
Building Repair & Maintenance Services	49,159	44,234	40,681	50,000	-	50,000	45,000	-	-	-	-
Insurance & Bond Premiums	518,648	561,700	558,375	522,100	-	522,100	625,000	-	-	-	-
Subtotal: Services	3,157,780	4,301,470	4,568,072	3,599,000	133,998	3,732,998	4,176,000	-	-	-	-
Supplies and Equipment											
Supplies, Materials, & Media	1,365,977	1,287,752	1,209,708	790,600	55,170	845,770	949,200	-	-	-	-
Teaching Supplies	54,898	54,595	53,368	71,200	-	71,200	66,100	-	-	-	-
Small Tools & Equipment	126,492	208,569	265,317	50,000	-	50,000	172,150	-	-	-	-
Food	-	178	-	-	-	-	-	-	-	-	-
Tuition - Students & Stipends	63,766	88,136	70,196	75,000	-	75,000	-	-	-	-	-
Student Stipends	-	15,000	15,000	15,000	-	15,000	15,000	-	-	-	-
Other Expenses	26,314	20,001	10,722	30,000	-	30,000	30,750	-	-	-	-
Dues & Fees	26,027	45,047	43,920	45,500	-	45,500	50,400	-	-	-	-
Indirect Costs	(94,481)	(227,427)	(65,103)	(75,000)	336	(74,664)	(100,000)	-	-	-	-
Equipment	105,147	32,808	58,714	-	-	-	50,150	-	-	-	-
Unallocated Budget - Charter Schools	-	-	-	(441,426)	555,606	114,180	(504,845)	-	-	-	-
Unallocated Budget - District Administration	-	-	-	-	-	-	815,730	-	-	-	-
Subtotal: Supplies, Services, and Equipment	1,674,139	1,524,658	1,661,842	560,874	611,112	1,171,986	1,544,635	-	-	-	-
Totals	40,905,784	40,927,777	42,559,794	40,113,289	2,307,546	42,420,835	44,901,702	385.33	386.26	340.76	350.08

School	Numbers		SPED Intensive		Average Daily Membership		School Size	
	KGBSD	DEED	FY 25	FY 23	FY 24	FY 25	ADM	
Fast Track	191	258010		78.85	78.85	86.00		
Fawn Mountain Elementary	113	250050	27	226.75	226.75	205.44	277.97	
Houghtaling Elementary	111	250010	29	304.10	304.10	272.15	347.58	
Ketchikan Charter School	115	259010	14	198.10	198.10	180.82	251.39	
Ketchikan High School	130	250020	22	499.58	499.58	528.62	589.93	
Point Higgins School	114	250100	17	229.95	229.95	216.38	289.79	
Revilla Jr/Sr High School	139	257010	2	100.85	100.85	97.29	89.51	
Schoenbar Middle School	120	250040	7	269.00	269.00	263.27	338.97	
Tongass School of Arts and Sciences Charter School	116	259020	5	135.90	135.90	123.48	179.05	
Totals				123	2,043.08	2,043.08	1,973.46	2,364.19

	Factors	Adjusted ADM
Adjusted ADM based on school size factors		2,364.19
Hold Harmless		0.00
Adjusted ADM and Hold Harmless		2,364.19

Adjustments to District ADM - Multipliers:

District Cost Factor	1.170	2,766.10
Voc Ed, Special Ed, and ESL	1.200	3,319.32
Career Technology	1.015	3,369.11

Other Adjustments to District ADM:

Plus Students Qualifying for Intensive Needs	123	13.000	1,599.00	
Plus Correspondence (Fast Track)		86.00	0.900	77.40
Pre-School		0.00	0.500	0.00
District Adjusted ADM				5,045.51

REVENUE

	Revenue
Basic Need (District Adjusted ADM times Base Student Allocation)	6,760 34,107,648

Less Required Local Effort (2.65 mills of assessed valuation [2,166,605,376] as of 1/1/23 per state assessor)	5,741,504
State Foundation Funding	28,366,144

Quality Schools' Funding	16 80,728
READS Act Multiplier	

Maximum Local Funding

Required Local Effort	5,741,504
Plus 23% of	
Basic Need	23% 7,844,759
Quality Schools'	23% 18,567
Legislative Opportunity Grant	23% 0
Total Discretionary Local Funding	7,863,326
Maximum Local Funding	13,604,830

In-Kind Contribution

Estimated Liability and Property Insurance (A District expenditure)	315,000
Estimate for Fire Protection and Pool Use (Not a District expenditure)	200,000
Total In-Kind	515,000

Maximum Local Direct Borough Appropriation	13,089,830
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Recap

Required Local Effort	5,741,504
Maximum Discretionary Contribution	7,348,326
Maximum Local Direct Borough Appropriation	13,089,830
In-Kind Borough Appropriation	315,000
Total Request from Borough	13,404,830

<i>Description</i>	<i>FY2022-2023 Actual</i>	<i>FY2023-2024 Revised Budget</i>	<i>FY2024-2025 Proposed Budget</i>
Projected FY2024-2025 Operating Fund Revenue			
Borough Direct Appropriations	11,413,613	12,510,141	12,161,456
Borough In-kind Services Appropriations	957,015	273,000	315,000
Interest Income	0	0	185,000
Other Local Revenues	65,616	60,000	75,000
E-rate Revenue	205,670	110,000	214,000
Foundation Program	24,958,707	24,698,125	24,329,736
Quality Schools	81,693	79,954	80,728
Legislative Opportunity Grants	1,123,067	1,723,559	0
TRS Revenue On-behalf	1,925,306	2,181,300	2,181,300
PERS Revenue On-behalf	206,794	214,700	214,700
Other State Revenues	8,630	10,000	15,000
Medicaid Reimbursement	0	100,000	150,000
Other Fed Sources	129,616	460,056	15,000
Total Projected Operating Fund Revenues	41,075,727	42,420,835	39,936,920
Salaries			
Certified Salaries	16,600,919	16,122,535	16,652,200
Classified Salaries	7,326,713	7,319,997	7,438,482
Total Salaries	23,927,632	23,442,532	24,090,682
Employee Benefits			
Insurance - Life and Health	5,634,950	7,160,967	7,869,906
On Behalf Retirement Payments	2,132,100	2,396,000	2,396,000
Other Employee Benefits	4,635,197	4,516,352	4,824,479
Total Employee Benefits	12,402,248	14,073,319	15,090,385
Services, Supplies & Equipment			
Utilities	2,018,562	1,787,400	1,775,750
Services	2,549,510	1,945,598	2,400,250
Supplies and Equipment	1,661,842	1,171,986	1,544,635
Total Services, Supplies & Equipment	6,229,914	4,904,984	5,720,635
Total Expenditures	42,559,794	42,420,835	44,901,702
Surplus (Deficit) from Operations - Operating Fund	(1,484,067)	0	(4,964,782)
Beginning Fund Balance	1,271,595	(212,472)	(212,472)
Ending Fund Balance	(212,472)	(212,472)	(5,177,254)

Steps To
Eliminate
Deficit →

In the event of this situation coming to fruition and the Legislature and Governor cannot move forward on funding Education beyond the current BSA of \$5,960 in statute, the District will be forced to take catastrophic measures.

At their April 10th meeting, the Board of Education will review and consider a Reduction in Force Plan to anticipate necessary steps in this event.

Working backwards, the first two line items to be eliminated would be the repayment of the existing health care obligation to the Borough (\$500,000) and the restoration of an unrestricted Operating Fund fund balance (\$315,730).

The remaining deficit amount, approximately \$4.15 million, would need to be eliminated with the largest

Ketchikan Gateway Borough										
Local Education Fund										
Row		FY 2023	FY 2024	FY 2025	Mill Rate	FY 2026	FY 2027	FY 2028	FY 2029	Row
		Actual	Budgeted	Forecast	Equivalent	Forecast	Forecast	Forecast	Forecast	
1	Beginning Fund Balance	2,899	2,287	2,569		2,342	2,280	2,387	2,671	1
2										2
3	Revenue									3
4	Property tax	8,394	8,723	8,703	4.75	8,877	9,055	9,236	9,420	4
5	Secure Rural Schools/National Forest Receipts	1,121	1,121	1,000	-	960	922	885	849	5
6	Transfer In - General Fund	711	-	-	-	-	-	-	-	6
7	KGBSD Debt Forgiveness	-	-	1,000	-	1,000	1,000	1,000	379	7
8	Tobacco Tax & Other Revenue	1,711	1,783	1,705	-	1,736	1,767	1,798	1,830	8
9	Total Revenue	11,936	11,627	12,408	4.75	12,573	12,743	12,919	12,479	9
10	Local Contributions									10
11	Mandatory required local contribution	5,319	5,585	5,742	3.15	5,856	5,973	6,093	6,215	11
12	Discretionary local contribution	6,806	3,622	6,539	3.59	6,417	6,293	6,166	6,036	12
13	Increased local funding request	-	1,680	-	-	-	-	-	-	13
14	School building insurance	237	273	355	-	362	369	376	384	14
15	Totals Contributions Subject to Cap	12,362	11,160	12,635	6.75	12,635	12,635	12,635	12,635	15
16										16
17	Total Non-Cap In-Kind Services	186	186	186	-	186	186	186	186	17
18	Debt Repayment									18
19	Self-Insurance Debt Forgiveness	-	-	(1,000)	-	(1,000)	(1,000)	(1,000)	(379)	19
20	Total Contribution to the District	12,548	11,346	11,821	6.75	11,821	11,821	11,821	12,442	20
21										21
22	Current year surplus (deficit)	(611)	281	(227)	(2.00)	(62)	108	284	(156)	22
23										23
24	Fund Balance Before Reserves	2,287	2,569	2,342		2,280	2,387	2,671	2,515	24
25	Reservation of Fund Balance per KGBC 4.65.030(b)	2,000	2,000	2,000		2,000	2,000	2,000	2,000	25
26	Unreserved Fund Balance	287	569	342		280	387	671	515	26
27	Maximum Local Contribution (CAP):	12,371	12,975	12,635		12,635	12,635	12,635	12,635	27
28	"Gap to the Cap"	9	1,814	-		-	-	-	-	28
29										29
30	Health Insurance Note Rec (as of June 30)	(4,903)								30