

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 10c

MEETING OF January 24, 2024

ITEM TITLE:

PUBLIC HEARING - POLICY

REVIEWED BY:

Motion to approve revisions to BP 3312,
Contracts, in second reading

Policy Committee
 Finance

SUBMITTED BY: Daniel Schuler, Business Manager, 907 247 2116

APPROVED FOR SUBMITTAL: Michael Robbins, Superintendent

SUMMARY STATEMENT:

Administration is proposing approval of revisions to Board Policy 3312.

ISSUE/BACKGROUND:

The changes proposed are small language changes (ie: adding "**his or her**" before designee). Changes were approved in a first reading at the School Board meeting of January 10, 2024

ATTACHMENTS:

- BP 3312 (with revisions)

RECOMMENDED ACTION:

"I move that the Board of Education **approve revisions to Board Policy 3312, Contracts, in second reading.**"

CONTRACTS

Following approval by the School Board, the Superintendent or **his or her** designee is authorized to sign contracts in excess of \$25,000 on behalf of the district. The Superintendent or **his or her** designee may enter into contracts under \$25,000 on behalf of the district. No district employee shall obligate the district by contract or other agreement where money or services are exchanged without the authorization of the Superintendent **or his or her designee**.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and ~~Board policy~~, and shall **while** complying with the rules and cost principles of the funding agency. Contracts shall be selected and prepared under the direction of the Superintendent or **his or her** designee with consideration for the maximum cost effectiveness to the district. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

(cf. 3310 - Purchasing Procedures)

(cf. 3311 - Procurement (Quotes and Bids)

(cf. 3314 - Payment for Goods and Services)

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, sex, religion, ancestry, national origin, age, sexual orientation, or non job-related handicap or physical or mental disability, either in employment practices or in the provision of benefits or services to students or employees. The district shall not enter into any contract with a person, agency, or organization known to be debarred by federal or state government from performing public contracts.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

14.08.101 Powers

ALASKA ADMINISTRATIVE CODE

4 AAC 27.085 Competitive pupil transportation proposals

4 AAC 27.100 Contractor's duties

4 AAC 31.065 Selection of designers and construction managers

4 AAC 31.080 Construction and acquisition of public school facilities

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT

Revision Date: 2/12/03

Revision Date: 4/10/2019