

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 8 c

MEETING OF July 17, 2019

REVIEWED BY:

ITEM TITLE:

CONSENT CALENDAR

Approval of the April 10, 2019 regular meeting minutes

Superintendent
 Personnel
 Finance
 Special Services

SUBMITTED BY: Kerry Watson

CONTACT PERSON/TELEPHONE:

APPROVED FOR SUBMITTAL:

Kerry Watson 247-2142

Name

Phone

Superintendent

CONSENT CALENDAR

Matters listed under the "Consent Calendar" are considered to be routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."

A. Motion to approve the regular meeting minutes of April 10, 2019.

*** NOTE:**

If amendments or corrections are desired to the minutes, request removal of the minutes. The minutes will then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes are in order.

Otherwise, the motion to accept the Consent Calendar is appropriate.

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
Regular meeting of April 10, 2019**

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Ketchikan Gateway Borough Board of Education met in regular session on the 10th day of April 2019, in the Ketchikan Borough Assembly Chambers. Board President Matt Eisenhower called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Matt Eisenhower; Board Vice President Sonya Skan; Board Clerk-Treasurer Diane Gubatayao; Board Members Rachel Breithaupt; Bridget Mattson; and Student Board Member Brendan Roof. Board Member Thomas Heutte participated via teleconference.

Administrative staff consisted of Superintendent Beth Lougee; Katie Parrott, Business Manager; Rick Rafter, Human Resources Director; and Administrative Assistant W. Trent Headley.

PUBLIC RECOGNITION

Boys' Basketball State Champions. Board President Matt Eisenhower asked Eric Stockhausen to come forward for recognition as head coach of the Kayhi Kings Boys Basketball state champions. Coach Stockhausen was accompanied by his assistant coaches, but none of his players could make that night's meeting mainly due to already being involved in other sports. Mr. Stockhausen noted that six of the basketball players were in Sitka for a baseball tournament, while two others were at a boys' soccer practice and another was on a track trip. Mr. Stockhausen thanked the Board, administration and the community for their support. He described his players as a great group of kids that worked hard, were selfless and demonstrated character and toughness throughout the state tournament.

Coaching Boys to Men Proclamation. Board Clerk-Treasurer Diane Gubatayao then additionally recognized Coach Stockhausen and his basketball team for its participation in the national program "Coaching Boys to Men." Ms. Gubatayao said under the program, aimed at ending domestic violence, the Kayhi boys' basketball team had spent 10 to 15 minutes once a week after practice with her talking about topics such as respecting women and healthy relationships. Mr. Stockhausen said the Kayhi team had been involved in the program for about six years. He and Ms. Gubatayao briefly spoke more about the benefits of the program.

Lastly, Ms. Gubatayao recognized Rick Rafter, the outgoing human resources director. She said he had been an outstanding HR person who came into a very difficult situation with contract negotiations. He will be remembered in this district, said Ms. Gubatayao.

CITIZEN REMARKS

Trudy Zellmer shared some information on release time education, which she described as a school allowing a student time out of the school hours for religious education. She said she couldn't find that Alaska had any laws on this subject, but that didn't necessarily prohibit it. Federal guidelines state that such release time can't occur on school premises and must be voluntary, among other guidelines. Citing the Alaska statute on compulsory education, Mrs. Zellmer indicated the Superintendent could approve release time with subsequent approval by the School Board.

BOARD VACANCY PROCESS

Mr. Eisenhower reported that no applications were received for the vacant Board seat. He suggested continuing to advertise for interested applicants.

INFORMATION & REPORTS FROM BOARD MEMBERS

AASB Legislative Fly-In Update - Ms. Gubatayao and Mr. Eisenhower shared observations from their recent participation at the Association of Alaska School Boards' Legislative Fly-In. This included commenting on the House and Senate's budgets, how each body was addressing the capital debt reimbursement program; and the prospect for overriding a Governor's veto. Ms. Gubatayao said that she had provided the Board's resolution (regarding education funding) and a fact sheet from Ms. Parrott to every Senate and House

Finance Committee member's office. Ms. Gubatayao also hand-carried Ketchikan student letters to legislators' offices and to the Governor's Office.

Mr. Eisenhower noted that he had previously been in Juneau for Southeast Conference, when the Governor's budget proposal was originally released. He thanked the community for speaking up regarding the budget since that time. A meeting with Senator Bert Stedman was positive, he said; and the Senator indicated he would introduce a new budget in the Senate Finance instead of using the Governor's budget as a starting point. Mr. Eisenhower also reported he'd testified at a Senate Education committee meeting on the topic of the Professional Teaching Practices Committee.

Health Insurance Task Force: Representatives of USI, insurance broker, provided statistics on the history of the district's insurance costs at the last Task Force meeting, reported Board Member Thomas Heutte. Data on the district's claims history will be needed for the Task Force to move forward in pursuing health insurance options, but Business Manager Katie Parrott has too much on her plate right now, he indicated. The possibility of a contractor being hired to compile that information was suggested.

Policy Committee - Board Member Gubatayao reported the committee began looking at the policies which came out of the policy session with Norm Wooten of AASB. One of those on non-discrimination was on that evening's agenda in the "Discussion" session.

CLAIMS FOR INFORMATION - April 5, 2019. Board Member Breithaupt commented on shipping costs, and asked if the costs could be negotiated. Business Manager Parrott said shipping costs are being looked into as the Business Office reviews current practices.

REPORTS AND/OR PRESENTATIONS – SUPERINTENDENT/STAFF

Superintendent Beth Lougee: Superintendent Lougee briefly noted the following from her written report:

- PEAKS testing began April 1, and no glitches had been reported so far
- District Office administrators had gone through some training at the Borough;
- The budget and managing finances continue to be a main focus of the district office and schools.

Schoenbar Middle School Annual Report

Schoenbar Principal Sheri Boehlert, Assistant Principal Todd Henke, Counselor JoNell Wallace, and Ed Littlefield, a current artist-in-residence, participated in the Schoenbar presentation, each sharing information under the overall theme of collaboration.

Mr. Henke started by saying he is loving his first year at Schoenbar. He described how staff collaborates at Schoenbar demonstrating the school's guiding statement that it: "works with our community to create a safe, student-centered environment fostering resilience and a passion for learning."

Principal Boehlert said the Schoenbar staff was energized by the district's trauma informed training held at the beginning of the school year. As a result, the school has been incorporating mindfulness and trauma informed practices, and she introduced Ms. Wallace to speak to that topic. The school counselor highlighted a two-day program the school hosted in early February regarding mindfulness and the adolescent brain. Evening sessions were provided parents and the community and students participated in daytime sessions.

Ms. Boehlert then said the school reaches beyond its doors to collaborate with others to build richness in its offerings, and introduced the artist-in-residence, Mr. Littlefield. Originally from Sitka, the freelance musician and educator is now based out of Seattle. He said he is working with about 123 students at both Schoenbar and Ketchikan Charter School, incorporating Tlingit culture, music, theatre arts, and composition. Mr. Littlefield provided examples of how this is incorporated into various subject areas.

The Schoenbar report concluded with Principal Boehlert commenting on a support program currently serving about 15 students in partnership with Ketchikan Indian Community. A KIC employee, Kayla **Williams**, comes to Schoenbar to work with these students on such things as organizational skills and keeping them on track with their schedules. Due to its success in improving the students' academic growth, Ms. Boehlert would like to build the program into the school's master schedule as a youth liaison position, she said.

Technology Report:

Bill Whicker, Technology Coordinator, provided a report on activities of the district technology department. His report included the following:

- The application for e-rate funding which covers internet connection and upgrades to wireless networks has been submitted. The district's goal is for two wireless access points per classroom, with coverage in all buildings.
- The district's Technology Plan calls for a six-year replacement cycle for Chromebooks. A purchase request for Chromebooks will be coming to the Board soon.
- A website specifically for the School Board has been built from the ground up by Kepa Wong, software developer. The project was started several years ago, got shelved and is now being resurrected. Mr. Whicker said Trent Headley spent a lot of time cutting and pasting text to make it searchable for the policy portion. He welcomed the Board to provide suggestions for what it wants on the site.
- The Digital Academy and its offerings were also highlighted. In addition to all types of courses for Ketchikan students and credit recovery, it is also available to other school districts which pay tuition. Residential Youth Care in Ketchikan and Johnson Youth Center in Juneau have also been utilizing the Digital Academy. Mr. Whicker commented that the Digital Academy can help reduce pupil teacher ratios in more heavily loaded high school classes such as science and math. Out of four original school districts receiving a Digital Academy grant, Mr. Whicker said Ketchikan was the only district still doing what it said it would do.

Student Member Brendan Roof: Brendan Roof's report included the following:

- Music Fest had started that day at Kayhi, bringing musicians from across Southeast;
- 24 students were on a track trip to Washington state;
- PEAKS testing was occurring as well as Advanced Placement exams.

Brendan then highlighted Educators Rising and a recent assembly to raise money for charity. Educators Rising is trying to raise \$12,000 to send six students to a national competition, he said. Regarding the school assembly, SBA and Pep Club competed in various events and gave funds they'd raised to WISH and the Ketchikan Homeless Shelter. The Kayhi state champion cheer team and the Kayhi state-winning Ocean Sciences Bowl were also recognized during that assembly.

Curriculum Review: Superintendent Lougee noted that new Curriculum Director Alonso Escalante was currently in Anchorage for training on grants, and was in process of writing the Title grants. He is requesting postponement of the curriculum review for science to the 2019-20 year. Its original review year was 2017-18; however, it was switched with health and physical education as the state was adopting new state standards for science. However, that process is still ongoing. Although Career and Technical Education review and adoption would be scheduled for next year, much work has already been done in that area this year, said Ms. Lougee. In addition, she reported that Mr. Escalante has been planning professional development for next year, including: more trauma informed training for the paraprofessionals as well as certified staff; computer and coding courses; and a FISH training on September 23. This program, named after the fish-throwing stall at Pike Place Market, focuses on teamwork, collaboration and communication, said Ms. Lougee.

PUBLIC HEARING - POLICY

Motion to approve the revised Board Policy 3312 - Contracts in second reading.

Moved by: BREITHAUPT; Second by: GUBATAYAO

Public Hearing

There was no public comment.

Board Discussion

There was none.

ROLL CALL

Student Member Brendan Roof (preferential vote) - AYE

BREITHAUPT, HEUTTE, GUBATAYAO, MATTSON, SKAN, EISENHOWER - ALL AYES

MOTION PASSED

Motion to approve the Revised Board Policy 0510 - School District Report Card in second reading.

Moved by: GUBATAYAO; Second by: MATTSON

Public Hearing

There was no public comment.

Board Discussion

Several Board members commented on the usefulness of the data provided on the Report Card.

ROLL CALL

Student Member Brendan Roof (preferential vote) - AYE

SKAN, BREITHAUPT, HEUTTE, GUBATAYAO, MATTSON, EISENHOWER - ALL AYES

MOTION PASSED

CONSENT CALENDAR - April 10, 2019

- Motion to approve the regular meeting minutes of January 24, 2019.
- Motion to approve the offer of an administrative contract for Marian Gonzales.
- Motion to approve the offer of an administrative contract for Jason House effective July 1, 2019.
- Motion to approve a long-term teaching contract for Shawna Hoffman from April 1 to May 30.

Motion to approve the Consent Calendar of April 10, 2019.

Moved by: MATTSON; Second by: BREITHAUPT

ROLL CALL

Student Member Brendan Roof (preferential vote) - AYE

MATTSON, BREITHAUPT, SKAN, HEUTTE, GUBATAYAO, EISENHOWER - ALL AYES

MOTION PASSED

NEW BUSINESS

Motion to approve the contract with Coogan Construction pending the 10-day appeal process, in the amount of \$1,008,508.

Moved by: BREITHAUPT; Second by: GUBATAYAO

Discussion

Mr. Eisenhower commented that this project (to replace and repair Houghtaling Elementary School roof) was in the capital project pipeline before the cut to the state debt reimbursement program was proposed. Many districts have had projects which were abruptly cancelled, he added.

ROLL CALL

Student Member Brendan Roof (preferential vote) - AYE

HEUTTE, GUBATAYAO, MATTSON, SKAN, BREITHAUPT, EISENHOWER - ALL AYES

MOTION PASSED

No action on KEA Classified Education Support Professionals

Mr. Eisenhower noted that action on the negotiated contract with KEA Classified Education Support Professionals would not occur that evening.

Break

The Board took a recess from its meeting from about 7:58 p.m. to 8:02 p.m. The Board came back in session at the "Discussion" section for an initial review of the budget.

DISCUSSION

FY 2020 Budget Initial Review - President Eisenhower said that the first reading of the budget would be before the Board at a special meeting on April 17. The intent for the discussion that evening was for the Board to give direction to staff so a proposed budget could be developed, he said. Doing that while essentially trying to project revenue was challenging, he added.

Business Manager Parrott presented a spreadsheet of budget options, ranging from a "hold harmless" budget maintaining current staff and operations to differing levels of reduction off the status quo, from 2.5 % reduction up to the level of cuts proposed by the Governor's budget. Ms. Parrot noted the 2.5% scenario is essentially a flat budget. If cuts resulted in staffing reductions, those were indicated.

The Board discussed the various scenarios and whether to make more cuts now rather than later or vice versa; based on the uncertainty of the degree of cuts at the state level.

After an hour-long presentation and discussion, the Board agreed that staff should develop a \$40,000,000 budget (in between a 2.5 and 5% reduction from a status quo budget). Ms. Parrott agreed to these parameters.

Committee Structure - Mr. Eisenhower recommended waiting on this discussion.

Revised Board Policy 5145.3 - Nondiscrimination - Policy committee suggestions for revisions to this policy were provided.

CITIZEN REMARKS

There were none.

BOARD MEMBER COMMENTS

There were none.

EXECUTIVE SESSION

Motion to convene in Executive Session to discussion KEA Paras, Cooks, and Custodian Negotiations, matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district, per Board Bylaw 9321.

Moved by: MATTSON; Second by: GUBATAYAO

It was noted that the Superintendent, the Business Manager and the Human Resources Director would be present in the executive session.

ROLL CALL

HEUTTE, GUBATAYAO, MATTSON, SKAN, BREITHAUPT, EISENHOWER - ALL AYES

MOTION PASSED

The Board entered the executive session at about 9:22 p.m. The session ended at about 9:37 p.m. and the Board re-entered its regular session.

Board President Eisenhower stated that no action was taken, but direction was given to staff to prepare ratification of the agreement with the Paras, Cooks and Custodians group.

EXECUTIVE SESSION

Motion to convene in an executive session to discuss the PTPC* Request, matters which by law, municipal charter, or ordinance are required to be confidential. (*Professional Teaching Practices Commission).

Moved by: MATTSON; Second by: GUBATAYAO

President Eisenhower said this session would only involve the Board.

ROLL CALL

GUBATAYAO, MATTSON, SKAN, BREITHAAPT, HEUTTE, EISENHOWER - ALL EYES

MOTION PASSED

Executive Session

The Board entered the second executive session at 9:39. The Board reconvened in regular session at about 9:51 p.m. President Eisenhower stated that the Board had given him direction regarding correspondence with the Commission.

ADJOURNMENT

A motion was made and seconded for adjournment. Without objection, the meeting was adjourned at 9:53 p.m.

Submitted by Kerry Watson, Clerk to the Board