

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 11 b

MEETING OF October 14, 2020

Reviewed By

Item Title

**NEW BUSINESS**

Approval of service agreement with Alaska Pest Management for disinfecting services for the 2020-2021 school year

Superintendent

Finance

SUBMITTED BY Katie Parrott, Business Manager

Contact Person/Telephone

APPROVED FOR SUBMITTAL

Katie Parrott                      907-247-2116  
Name                                      Phone

SUMMARY STATEMENT:

The School Board is being asked to approve a service agreement with Alaska Pest Management

ISSUE:

Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

BACKGROUND:

As part of the district's COVID-response mitigation strategies during the emergency school closures in the spring, Alaska Pest Management began providing disinfecting services to facilities open for food service and supplies distribution to ensure a safe and sanitary environment. The District is seeking to continue these services for the extent of the 2020-2021 school year at a reduced weekly rate through the execution of a service agreement. Alaska Pest Management has committed to providing the following: weekly disinfecting services utilizing EPA approved products that are safe for school settings at all district facilities based on the district's scheduling requests, use of electrostatic equipment to increase coverage efficiency and effectiveness, training for district custodial staff regarding use of disinfectants, continued consultation and collaboration with the CDC on new and emerging science in responding to COVID-19, and 15 minute call-out service time for emergency treatment in response to school closures. The company has been extremely responsive to the needs of the district during the COVID-19 pandemic, and are being recommended for continued service.

RECOMMENDATION:

Approval of the service agreement with Alaska Pest Management.

FISCAL NOTE

EXPENDITURE	AMOUNT
REQUIRED <u>\$40,125</u>	BUDGETED* <u>\$40,125</u>

\*\$26,600 is budgeted in FY21 Municipal CARES Act funds; FY21 Operating Fund budget has an unencumbered Prof. Services budget line item remaining of \$134,670.

ATTACHMENTS:

- Alaska Pest Management Service Agreement

RECOMMENDED ACTION:

"I move that the Board of Education approve the service agreement with Alaska Pest Management for the 2020-2021 school year in an amount not to exceed \$40,125."

# ALASKA PEST MANAGEMENT

PREMIER PEST SERVICES



To Whom It May Concern,

Below is the plan and pricing for disinfecting the Ketchikan Gateway Borough School District Campuses for the school year of 2020/2021.

Our disinfection services will utilize electrostatic sprayers as well as BNG spraying devices for proper coverage. The disinfectants that will be used are registered and recommended by the EPA to kill SARS-CoV-2(COVID-19). The disinfectants that will be used, have a one-minute kill time for SARS-CoV-2.

APM will disinfect the following campuses and annexes.

- Point Higgins Elementary School
- Houghtaling Elementary School
- Revilla Jr/Sr High School
- Ketchikan High School
- Schoenbar Middle School
- Tongass School of Arts & Sciences
- Tribal Scholars
- Ketchikan Charter School
- Fawn Mountain Elementary School
- ANNEX: First Assembly of God
- ANNEX: Holy Name Catholic School
- ANNEX: South Tongass Alliance Church

*\*\*APM will treat all the above locations once weekly at minimal. If the risk level changes, we will treat all locations twice weekly.*

The price for treating all campuses and annexes will be as following.

Description	Weekly Total	School Year Total <i>*Based off 25 weeks.</i>
Once Weekly	\$1,605.00	\$40,125.00
Twice Weekly	\$3,044.50	\$76,237.50 <i>*5% discount included.</i>

As needed pricing for select locations and situations.

Description	Price
KHS Main Gym	\$200.00
KHS Auxiliary Gym	\$75.00
KHS Auditorium	\$150.00
Emergency Service	\$300.00 per hour

# ALASKA PEST MANAGEMENT

PREMIER PEST SERVICES



**LIMITS OF LIABILITY.** Customer understands that Alaska Pest Management's liability under this Agreement is limited to providing a disinfection service only and in no way, implied or otherwise, is Alaska Pest Management liable for personal injuries or damage to persons, property, birds, animals, vegetation or any other damages whatsoever, including consequential and incidental damages, arising from this service. Alaska Pest Management's liability is specifically limited to the labor and products necessary to eliminate SARS-CoV-2 (COVID-19).

**NON-PAYMENT DEFAULT.** Alaska Pest Management may terminate this agreement and send the outstanding balance to collections if payment is not received within sixty (60) days from the date of service. In the event legal action is necessary to collect money due, Alaska Pest Management shall be entitled to recover from Customer all reasonable costs of collection, including reasonable attorney's fees and expenses, in addition to the outstanding balance due.

**ARBITRATION.** Customer and Alaska Pest Management agree that any controversy or claim between them arising out of or relating to this service agreement will be settled exclusively by arbitration. Such arbitration will be conducted in accordance with the Commercial Arbitration rules then in force of the American Arbitration Association. The decision of the arbitrator will be a final and binding resolution of the disagreement, which may be entered as a judgment by any court of competent jurisdiction. Neither party will sue the other where the basis of the suit is this summary other than for enforcement of the arbitrator's decision. In no event will either party be liable to the other for indirect, special or consequential damages or loss of anticipated profits.

**CANCELLATION.** Either party may cancel this Agreement at any time with thirty (30) day written notice. All outstanding balances, for services provided, must be paid in full upon cancellation.

**PROGRAM FEE.** This program will continue thereafter on a weekly basis until cancelled in writing by either party and is subject to price increases. (The cost of devices and stations are not included in your service program fee. Customer will be charged, at the current market rate, for all necessary devices, replacements and additions.)

**PAYMENT POLICY.** The payment term is net 30 upon the date of invoicing.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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