

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No 8 e

MEETING OF March 10, 2021

Reviewed By

Item Title

CONSENT CALENDAR

Motion to approve Administrator Contracts
for the 2021-2022 School Year

Superintendent
 Personnel
 Finance

SUBMITTED BY Katie Parrott, Acting Superintendent

Contact Person/Telephone

APPROVED FOR SUBMITTAL

Katie Parrott 907-247-2116
Name Phone

CONSENT CALENDAR

Matters listed under the "Consent Calendar" are considered to be routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."

SUMMARY STATEMENT:

The School Board is being asked to approve the offering of contracts for administrators for the 2021-2022 school year.

ISSUE & BACKGROUND:

All certified contracts must be approved by the Board, in accordance with Board Policy.

RECOMMENDATION:

Approval of the administrators contracts for the 2021-2022 school year.

FISCAL NOTE*:		AMOUNT BUDGETED
Salary	\$1,591,412	\$2,067,890*
Insurance	\$253,680	
Benefits	\$222,798	

Fiscal note is based on projected salary increases based on the existing salary schedule. KLO is due for a successor agreement for the 2021-2022 year; therefore, salaries and benefits may be subject to change. Insurance is based on an estimated contribution of \$18,000 per employee plus life insurance, with benefits estimated at 14%. The amount included in the FY22 budget will account for projections.

ATTACHMENTS: Administrators Position List, APC Recommendations

RECOMMENDED ACTION: (IF not approved under the Consent Calendar)

"I move that the Board of Education approve the offering of administrator contracts for the 2021-2022 school year."

ADMINISTRATORS POSITIONS

Name	DAC	Description	FTE
BOEHLERT, SHERILYNN R	Schoenbar Middle School	Principal	1.0000
BROOKS-JOHNSON, MELISSA R	Schoenbar Middle School	Assistant Principal	1.0000
CROFCHECK, THERESA LYNN	Special Education Services	SPED Director	1.0000
CRON, MICHAEL D	Houghtaling Elementary	Principal	1.0000
ESCALANTE, ALONSO	Curriculum Department	Curriculum Director	1.0000
HIGSON, NICHOLAS KENNETH	Fawn Mountain Elementary	Principal	1.0000
HOUSE, JASON ANTHONY	Ketchikan High School	Principal	1.0000
HUFF, SCOTT ALLEN	Tongass School of Arts & Sciences	Principal	1.0000
LINDEMANN, KURT P	Revilla Alternative School	Principal	1.0000
LIVINGSTON, KAYLA MICHELLE	Ketchikan Charter School	Principal	1.0000
MAXWELL, COLE PHEBE	Ketchikan High School	Assistant Principal	1.0000
MCLAREN, STEVEN J	Point Higgins Elementary	Principal	1.0000
OLSON, DANIEL CHARLES	Point Higgins Elementary	Assistant Principal	1.0000
TROINA, LINNAEA A	Ketchikan High School	Assistant Principal	1.0000



**Ketchikan Charter School
Academic Policy Committee
February 2, 2021**

MINUTES of REGULAR MEETING

I. Call to Order: 6:10 p.m.

Attending APC Members: Eryn Brooks, Kourtney Micheli, Brooke Ratzat, Charley Murray-Young

Absent APC Members: Owen Lee, Ken Montero, Haley Kantor,

KCS Administrator: Kayla Livingston

KCS Staff Representative: Erin Henderson

Guests: Becky King

Bookkeeper: C. Murray-Young

II. Consent Agenda

A. Consent of January 19, 2021 Meeting Minutes

1. MOTION to approve the Consent Agenda (Amended) - Approved

Member	Motion	Second	Aye	Nay	Abstain	Absent
Brooks			X			
Kantor						x
Micheli	X		X			
Montero						X
Murray-Young		X	X			
Ratzat			x			
Lee						X

III. Public Citizen Remarks

N/A

IV. Reports

A. Informational, APC Member Report:

N/A

B. Informational, Treasurer's Report:
No Changes

C. Principal's Report

1. Benchmark Testing going well. K. Livingston shared proficiency ratings in literacy and numeracy for all grades, except 6-8 numeracy as it hasn't been reported yet.
2. Annual Report Debrief with the KGBSD Board went well. K. Livingston shared with the Board, KCS's intentions to add a preschool.
3. Holy Name update: HN is meeting to decide if they will allow another preschool in their space.
4. Progress Reports: Being sent out this week.

D. Staff Representative Report: E. Henderson reported activities happening in various grades.

V. New Business

- A. Meeting with KDBSD Board will happen at KCS APC's February 16th meeting. Board member are to look over the MOA with the district to update at the meeting. B. King shared her points of concern to be discussed with the District.
- B. APC Nominations: K. Livingston has been recruiting families to fill positions on the board. Jessie Embree will advertise on Facebook and KCS website.

VI. Old Business

- A. Fundraising: T-shirts and last items were delivered. Next order will be in March. No news on coffee from K. Micheli. A quote from Jimmy Iverson has been requested on various merchandise.
- B. State Charter: Board is to review Section 1.i and send ideas to K. Livingston on how to meet the requirements of said section. E. Henderson is advising on this section
- C. Executive Session: 6:52-7:07 Board discussed Principal Evaluation
- D. Vote to Retain K. Livingston for the 2021-2022 School Year.

1. MOTION to retain Kayla Livingston as Principal of Ketchikan Charter School -
Approved

Member	Motion	Second	Aye	Nay	Abstain	Absent
Brooks			X			

Kantor				x
Micheli		x	X	
Montero				X
Murray-Young	X		X	
Ratzat			x	
Lee				X

VII. Public Citizen Remarks

N/A

VIII. APC Member Comments

N/A

IX. Adjournment: 7:08

Tongass School of Arts and Sciences

410 Schoenbar Road, Suite 202 Ketchikan, Alaska 99901 (907) 225-5720
www.tongassschool.org

Academic Policy Committee

Westina Peckham, President and Community Member
Dorrien Hendrickson, Vice President and Staff Member
Brenda Loughman, Treasurer and Community Member
Frankie Urquhart, Secretary and Parent Member
Dawn Rauwolf, Staff Member
Aaron Ostby, Parent Member
Carol Stanton, Staff Member
Terri Robbins, Community Member

February 15, 2021

To: Scott Huff
Re: Employment Offer

After concluding your annual performance review, the Tongass School's Academic Policy Committee (APC) determined that the Tongass School community is fortunate to have you as its principal. It is our privilege to extend you an offer of continued employment in the position of Principal at the Tongass School of Arts and Sciences for the upcoming 2021/2022 school year. We appreciate all of the effort you have put forth into making our school the best we can be, especially during a global pandemic!


Based on your experience, you will continue to follow the KLO salary schedule. The remainder of the job offer and benefits are consistent with the provisions of the KLO contract for administrative responsibilities.

Upon learning that the Tongass School of Arts and Sciences has offered you a contract, the Ketchikan Gateway School Board will also vote on an employment contract for you.

If this offer is acceptable to you, please sign in the space provided below and return to the President by March 1, 2021.

Best wishes for your continued success.

Westina Peckham, APC President



Scott Huff

Date 3/01/2021

C: Tongass School APC

Beth Lougee, KGBSD Superintendent