

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 8 a.

MEETING of: December 14, 2022

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of November 9, 2022

SUBMITTED BY: Crystal Vail, Clerk to the Board

**CONSENT CALENDAR**

a. Motion to approve the regular meeting minutes of November 9, 2022.

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING and WORK SESSION  
Meeting of  
Wednesday November 9, 2022  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 9<sup>th</sup> day of November 2022, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Stephen Bradford; Board Vice President Keenan Sanderson; Board Clerk- Treasurer Nicole Anderson, Board Members Diane Gubatayao, Tom Heutte, Melissa O'Bryan, Paul Robbins, Jr. and student member Jack Zink.

Administrative staff present included Superintendent Michael Robbins, Assistant Superintendent Melissa Johnson, Curriculum Director Alonso Escalante, Maintenance Director Al Jacobson, and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

There were no objections to the agenda as presented.

**PUBLIC RECOGNITION**

Mr. Bradford read a proclamation for Alaska Native Heritage Month 2022.

**CITIZEN REMARKS**

There were no citizen remarks.

Mr. Bradford noted there were some remarks submitted by email in regard to the District calendar; he stated they would be brought up later in the meeting, during the New Business discussion.

**INFORMATION AND REPORTS FROM BOARD MEMBERS:**

Ms. Gubatayao reported her experience at the AASB Annual Conference. She reported the subjects she was able to learn more about during the conference and suggested the Board consider a work session where the attendees would share and teach the Board the new information brought back with them.

Mr. Sanderson raised a question about base student allocation and Ms. Gubatayao responded with some information about last year's allocation and shared her opinion about why raising the allocation will be a challenge. She also mentioned she is hoping to recommend that the Borough and School District construct another Joint Resolution.

Mr. Heutte reported on his experience at the AASB Annual Conference. He commented on meeting with others from other school districts, realizing the similar challenges across Alaska as well as the uniqueness each district can carry. He reported on significant workshops he attended and thanked the Board for sending him to this event.

Ms. O'Bryan commented on her time at the AASB Annual Conference. She reported her experience seeing all of the Districts represented from the state and expressed her enjoyment of the Youth Leadership panel, hearing their concerns and talking with them.

**CLAIMS FOR INFORMATION:** October 28, 2022

Ms. Gubatayao raised a question about the use of the Ketchikan Armory.  
No objections to claims as presented.

### **STUDENT MEMBER REPORT**

Mr. Zink reported both out of town and home activities going on at Kayhi. He congratulated Trevor Dash for his state swimming title. He mentioned that there is also a new journalism class podcast called Kayhi Cast.

### **SUPERINTENDENT REPORT**

Superintendent Robbins reported on his first 100 days of service to Ketchikan School District. He praised the staff and students, recognizing the hard work of the whole district. He mentioned his many meetings with various entities concerning the district. Supt. Robbins stated he was able to identify key insights to drive the district's future success, he shared the insights and desired outcomes with the Board.

Ms. Gubatayao asked what Supt. Robbins thought about teacher morale and mental health post pandemic. Supt. Robbins discussed his thoughts and concerns about teacher mental health and gave ideas of support he and the district can offer as well as what they currently offer.

Mr. Bradford complimented Supt. Robbins on his reports being data driven.

### **ACTION ITEMS**

#### **CONSENT CALENDAR**

Motion to approve the Consent Calendar of the regular meeting of November 9, 2022.

- a. Motion to approve the regular meeting minutes of October 26, 2022
- b. Motion to approve the ratification of School Board committee assignments
- c. Motion to approve a contract with Three Dog Construction for the HTE Playground Groundwork, Soft-Surface and Equipment Installation.

Moved: Sanderson

Second: Gubatayao

ROLL CALL:

7 YES- ZINK (preferential vote,) GUBATAYAO, ROBBINS, JR., O'BRYAN, SANDERSON, HEUTTE, ANDERSON, BRADFORD  
CONSENT CALENDAR APPROVED

#### **UNFINISHED BUSINESS**

No unfinished business.

#### **NEW BUSINESS**

- a. Motion to approve the District Calendar for the 2023-2024 school year.

Moved: Robbins, Jr.

Second: Gubatayao

#### **DISCUSSION**

Mr. Robbins, Jr. asked some questions about the formation of the calendar and Alonso Escalante answered as part of the Calendar development committee. Mr. Escalante gave some insight on the purpose of early release days and explained the thinking behind creating the best possible professional development schedule. Ms. Gubatayao expressed her recommendation to postpone approval from the Board for another month to consider more options.

Mr. Bradford agreed and asked the committee to consider creative options.

After more discussion, it was agreed that a survey should be created and sent to stakeholders to make more informed decisions moving forward.

There was a motion made to postpone the approval of the calendar for school year 2023-2024 until the December 14, 2022 meeting.

Motion to postpone any further action on the 2023-2024 District calendar until the regular meeting of December 14, 2022.

Moved: Gubatayao

Second: Robbins, Jr.

### **ROLL CALL**

7 YES- ZINK (preferential vote,) SANDERSON, GUBATAYAO, HEUTTE, ROBBINS, JR., ANDERSON, O'BRYAN, BRADFORD

0 NO

MOTION PASSED

### **DISCUSSION**

#### **Equity and out of state travel**

Ms. Gubatayao started the discussion, explaining her initial questions and reasoning for requesting this discussion. She thanked the coaches and staff for attending the meeting to participate.

Supt. Robbins invited Kelly Smith, KHS Activities Director, and Rick Dormer, KHS Principal, to help answer questions.

Mr. Smith and Mr. Dormer explained the process of funding for activities and the ways in which every program works to ensure there are no financial exclusions for participants.

Ms. Gubatayao shared her appreciation for the information and process brought to the Board. She and Mr. Smith discussed Spring sports and their travel/competition options. Mr. Heutte joined the conversation asking about the general funding process for in state travel.

Mr. Sanderson asked for another discussion to be placed on the December meeting agenda concerning allocation of travel funding for activities.

Mr. Bradford excused the Board for a 5-minute recess before entering the work session. (7:15-7:20)

### **WORK SESSION**

Mr. Bradford made a motion to enter a work session with Ketchikan Police Department about School Safety and the ALICE curriculum (Alert, Lockdown, Inform, Counter, Evacuate.)

There were no objections to entering the work session.

The Board entered the work session at 7:20 p.m.

The Board and Superintendent listened to a presentation on the ALICE curriculum by Andy Berntson from Ketchikan Police Department and Melissa Johnson, Assistant Superintendent.

The Board had discussion with Supt. Robbins, Ms. Johnson and Mr. Berntson about the training content and implementation.

The work session ended with no objections at 8:17 p.m.

### **EXECUTIVE SESSION**

A motion was made to enter an executive session to discuss a matter, the immediate knowledge of which would clearly have an adverse effect on the finances of the District pursuant to AS 44.62.310 (c)(1.)

Moved: Sanderson

Second: Heutte

ROLL CALL:

7 YES- HEUTTE, SANDERSON, ANDERSON, O'BRYAN, ROBBINS, JR., GUBATAYAO, BRADFORD

0 NO

Executive session entered at 8:13 p.m.

Executive session ended at 8:52 p.m.

Mr. Bradford stated that during the executive session the board discussed finances and there was a consensus that a meeting between the Borough Assembly and School Board Liaison committee should be scheduled as soon as possible.

### **BOARD COMMENTS**

Mr. Heutte passed on making any comments.

Ms. O'Bryan mentioned her upcoming school visits scheduled with Supt. Robbins and commented about how happy she was to get to know some board members at the AASB conference.

Ms. Anderson commended Supt. Robbins on his 100-day plan and his involvement and participation in the community.

Ms. Gubatayao shared her desire to connect more informally with students.

Mr. Robbins, Jr. commented that he had heard from different entities about their happiness seeing Supt. Robbins in the schools and community so often. He added that having an assistant superintendent position was a positive addition to administration.

Mr. Sanderson commented on Supt. Robbins' positive presence in the community. He also mentioned the Ocean Science Team.

Mr. Bradford reminded the Board of the committee assignments that were approved at the meeting. He appointed board members to sit in on upcoming negotiations. He also gave an update on the Tribal Values Lawsuit Trial.

### **ADVANCE PLANNING**

School Board Listening Session will be held Saturday November 12<sup>th</sup> from 9:00-11:00 a.m. at The Pilothouse.

School Board Regular meeting December 14, 2022 at 6:00 p.m. in the Borough Assembly Chambers.

Ms. Gubatayao reminded the Board to plan a meeting with the Annette Island School District. After some discussion, Ms. Gubatayao was asked to find out the regular schedule of AISD meetings.

### **ADJOURNMENT**

With no objection to a motion to adjourn, the meeting was adjourned at 9: 06 p.m.

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BOARD PRESIDENT  
Stephen Bradford