

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 8c.

MEETING of: May 22, 2024

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of May 8, 2024

SUBMITTED BY: Chloe Hall, School Board Clerk

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING and WORK SESSION  
Meeting of  
May 8, 2024  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 8<sup>th</sup> day of May 2024, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published:  
Present members included President Stephen Bradford, Vice President Keenan Sanderson Clerk-Treasurer Nicole Anderson, Members Judy Leask Guthrie, Tom Heutte, Katherine Tatsuda, Melissa O'Bryan and Student Member Lily Gosnell.

Administrative staff present included Superintendent Michael Robbins, Deputy Superintendent Melissa Johnson, Business Manager Daniel Schuler, School Board Clerk Chloe Hall, and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

The agenda was approved.

**PUBLIC RECOGNITION**

Teacher Appreciation Week  
National School Nurse Day  
Student Board Member Lily Gosnell  
Recognition of 2024 Retirees

**CITIZEN REMARKS**

Paul Hook, citizen of Ketchikan, inquired about growth goals and proficiency of the students in our district. There was a brief discussion about how growth goals and proficiency levels are determined.

**INFORMATION AND REPORTS FROM BOARD MEMBERS**

Member Huette reported that the Policy Committee met on May 6<sup>th</sup>, 2024 and discussed proposed updates to Social Science requirements and other policy updates which would be coming to the board for review and approval.

President Bradford reported that the Finance Committee had met on April 29<sup>th</sup>, 2024, to prepare for a presentation at the Borough Assembly meeting on May 6<sup>th</sup>, 2024.

**REPORTS FOR INFORMATION:**

Claims of April 26, 2024, no objection. CLAIMS APPROVED

**SUPERINTENDENT REPORT**

Superintendent Robbins spoke about Teacher Appreciation Week and thanked all the valuable staff we have working for our district. He thanked everyone in KGBSD for the services they provide our students.

**STUDENT REPORT**

Student member Gosnell reported recent and upcoming events at Ketchikan High School. Gosnell reported that they will be holding elections for student government positions for next school year, along with an activity fair in the upcoming week.

**ACTION ITEMS**

**CONSENT CALENDAR**

**UNFINISHED BUSINESS**

## **NEW BUSINESS**

a. Motion to approve KGBSD 2025-29 Strategic Plan.

M/S: Huette/Anderson

Discussion: Superintendent Robbins reviewed the timeline and process of developing the 2025-2029 KGBSD Strategic Plan. He thanked everyone involved in helping create the plan, shared survey results, and reviewed each of the goals. Board members shared their thoughts on the plan.

ROLL CALL: 7 YES

GOSNELL(PREFERENTIAL,) SANDERSON, HUETTE, GUTHRIE, O'BRYAN, TATSUDA, ANDERSON, BRADFORD

MOTION APPROVED

## **DISCUSSION**

a. FY 2024-2025 budget

President Bradford shared the funding that had been approved at the Borough, and shared that they had not approved any of the discretionary fund. He stated that our district will have to start to work with the money we are certain we have, and this would cause a reduction in staff of up to 95-100 people total, along with many significant changes in the district. Superintendent Robbins and President Bradford both shared that this is only the plan if KGBSD receives no additional funding. Several board members discussed the impacts the budget would have on the district and the local economy, and how cuts to teaching staff would not support the Strategic Plan.

## **EXECUTIVE SESSION:**

Motion to convene in Executive Session pursuant to BP 3921, for the purpose of hearing and deciding matters, in which the Board acts as an adjudicatory body performing a quasi-judicial function and to discuss a matter which by law, municipal charter or ordinance is required to be confidential.

M/S SANDERSON/GUTHRIE

NO OBJECTIONS

ENTERED: TIME: 7:32 p.m.

EXITED: TIME: 9:35 p.m.

Motion to deny the level 4 appeal on grounds that the district administration appropriately considered and addressed the complaint in accordance with district board policy and administrative regulation 4030, and directed the President to issue a written decision to that effect.

M/S HUETTE/GUTHRIE

ROLL CALL: 7 YES

TATSUDA, O'BYRAN, HUETTE, GUTHRIE, ANDERSON, SANDERSON, BRADFORD

MOTION APPROVED

## **BOARD COMMENTS**

Member O'Bryan said she would love to see principal reports or something similar come back as we start to work on the strategic plan, for schools to be able to share what is happening with the community. She thanked everyone for all of their work on the plan.

Member Tatsuda shared that she is excited for the strategic plan, and thanked everyone for all of the work they are doing in our district and with this plan, during difficult times.

Board Anderson talked about the State deficits and Borough funding, and how it will impact the children in our district.

Vice President Sanderson shared that KIC would be holding their graduation over the weekend. He also shared that Ketchikan has two students that will be spending their summer in Washington DC interning for Senator Lisa Murkowski's office and congratulated the students on the accomplishment.

**ADVANCE PLANNING**

- a. School Board Finance Committee Meeting on Wednesday, May 15 & 29, 2024 at 12:00 p.m. in the Superintendent's Office, Rm 319 White Cliff
- b. School Board regular meeting and/or work session Wednesday May 22, 2024 at 6:00p.m. in the Borough Assembly Chambers.

ADJOURNMENT at 9:47 p.m.

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BOARD PRESIDENT  
Stephen Bradford