

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 8b.

MEETING OF January 24, 2024

ITEM TITLE:

CONSENT CALENDAR:

Motion to approve a five-year copier contract with annual renewal options with Kelley Connect for 2024-25 fiscal year

REVIEWED BY:

Superintendent
 Finance

SUBMITTED BY: Daniel Schuler, Business Manager 907 247 2116

APPROVED FOR SUBMITTAL: Michael Robbins, Superintendent

SUMMARY STATEMENT:

The School Board is being asked to approve a five-year contract for copier and desktop printer management services with Kelley Connect beginning with the 2024-25 school year.

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

BACKGROUND:

The current Kelley Connect (Tongass Business Center) contract provides copier services to the district. The KGBSD Administration asked Kelley Connect to perform an audit of the District's current copying and printing landscape to determine if efficiencies not currently in place could generate potential savings and better service for equipment not currently under contract.

RECOMMENDATION:

Approval of a five-year contract with Kelley Connect (Tongass Business Center) to provide copier services and desktop printer management to the District beginning with 2024-25 fiscal year.

ATTACHMENTS:

- FY2024-2025 – FY2028-2029 proposed contract
- Business & Operations Manager Memo
- August 2023 Agenda Statement for Kelley Connect FY2023-2024 services

FISCAL NOTE:

EXPENDITURE REQUIRED: \$99,155 AMOUNT BUDGETED: \$100,000

(Please note, these are annual figures, not the total amount of the entire contract)

RECOMMENDED ACTION: "I move that the Board of Education approves a five-year contract beginning with the 2024-25 fiscal year to Kelley Connect for copier services and desktop printing management, in the amount of \$99,155.

Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2109 Fax: (907) 247-3820

Michael Robbins, Superintendent • Melissa Johnson, Deputy Superintendent

Daniel Schuler, Business and Operations Manager • Sally Stockhausen, Special Services

Alonso Escalante, Human Resources Director • Michael Cron, Director of Support Services



January 18, 2024

To: Michael Robbins, Superintendent & the KGBSD Board of Education

From: Daniel B. Schuler, Business & Operations Manager

RE: Kelley Connect FY2024-2025 Proposed Contract

Back in August 2023, I reached out to Brian Woodman of Kelley Connect to have them perform a review of all photocopying equipment, as well as our inventory of desktop printers, throughout the district, copy volumes for each piece of equipment and if it makes sense to review and possibly incorporate standalone small copiers under the umbrella of the larger Kelley Connect contract. The main focus of the review was intended to minimize costs moving forward and create efficiencies and standardization where none currently existed.

Photocopiers, as with all technology, tend to lend themselves to the potential of upgrading to newer units with increased functionality while either maintaining or decreasing the annual financial commitment with the fleet of equipment. The completed Kelley Connect review confirmed such a situation for KGBSD.

I am attaching to this memo two slides from the presentation that Kelley Connect provided to me regarding their review findings and the basis for the contract put forth for the Board's consideration on January 24, 2024. I am extremely pleased that not only will the District be able to replace all existing photocopiers with like kind new equipment with advanced technology, but we will also turn over the management and service of our desktop printers to Kelley Connect as well.

This will accomplish more control over the purchasing of needed printing supplies and avoid the purchase of supplies when those supplies were not necessary, and it will free up time for our IT department as the servicing of our pretty extensive desktop printer inventory has been a time drain on them. Additionally, over time, the District will standardize its desktop printer inventory with a pre-approved limited selection of options, thereby eliminating our current environment of multiple brands and models and the corresponding huge purchasing effort of numerous supplies for those multiple brands and models.

The best part of this proposal is that this new program will be accomplished with an annual savings estimated at over \$15,000 per year. I firmly believe that this solution will provide numerous benefits not currently in place and will continue to grow over time.



MASTER AGREEMENT

AGREEMENT NO.:

CUSTOMER ("you" or "your")

FULL LEGAL NAME: KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT

ADDRESS: 333 Schoenbar Road Ketchikan, AK 99901

CONTACT NAME: Daniel Schuler

PHONE #: (907) 247-2116

FEDERAL TAX ID #:

EQUIPMENT AND PAYMENT TERMS

SEE ATTACHED SCHEDULE

Table with columns: TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES; NOT FINANCED UNDER THIS AGREEMENT; BEGINNING METER READING (B&W, COLOR); MONTHLY IMAGE ALLOWANCE (B&W, COLOR); EXCESS PER IMAGE CHARGE (PLUS TAX) (B&W, COLOR). Includes rows for Xerox AltaLink C8155 H2, C8170 H2, B410/dn, B415/dn, C625/dn and a total row.

MONTHLY BASE PAYMENT AMOUNT: \$8,262.90 (PLUS TAX)

TERM IN MONTHS: 60

METER FREQUENCY: Annual

SECURITY DEPOSIT: \$0.00

ADVANCE PAYMENT: (PLUS TAX) to be applied to first Payment due ORIGINATION FEE:

\$125.00 (PLUS TAX)

METER FEE: \$

EQUIPMENT LOCATION: As Stated Above

SEE ATTACHED SCHEDULE

THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED, READ, AND ACKNOWLEDGED THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING UPON OUR ACCEPTANCE HEREOF.

(As Stated Above)

X

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

OWNER ("we", "us", "our")

Kelley Connect

OWNER

SIGNATURE

PRINT NAME & TITLE

DATE

22710 72nd Ave S Kent, WA 98032-1926

UNCONDITIONAL GUARANTY

The undersigned, jointly and severally if more than one, unconditionally guarantee(s) that the Customer will timely perform all obligations, including all and any debts, liabilities, and obligations of every nature or form, now existing or hereafter arising or acquired, under the Agreement or any supplements hereto. The undersigned also waive(s) any notification if the Customer is in default and consent(s) to any extensions or modifications granted to the Customer. In the event of default, the undersigned will immediately pay all sums due under the terms of the Agreement without requiring us or our assignee, if applicable, to proceed against Customer or any other party or exercise any rights in the Equipment. The undersigned hereby binds any respective administrators, representatives, successors, and authorized assigns. THE UNDERSIGNED, AS TO THIS GUARANTY, AGREE(S) TO THE DESIGNATED FORUM AND CONSENT(S) TO PERSONAL JURISDICTION, VENUE, AND CHOICE OF LAW AS STATED IN THE AGREEMENT, AGREE(S) TO PAY ALL COSTS AND EXPENSES, INCLUDING ATTORNEY FEES, INCURRED BY US OR OUR ASSIGNEE RELATED TO THIS GUARANTY AND THE AGREEMENT, WAIVE(S) A JURY TRIAL AND TRANSFER OF VENUE, AND AUTHORIZE(S) OBTAINING CREDIT REPORTS.

SIGNATURE:

X

INDIVIDUAL:

DATE:

SIGNATURE:

X

INDIVIDUAL:

DATE:

CERTIFICATE OF DELIVERY AND ACCEPTANCE

The Customer hereby certifies that all the Equipment: 1) has been received, installed, and inspected, and 2) is fully operational and unconditionally accepted.

SIGNATURE:

X

NAME & TITLE:

DATE:

ADDITIONAL TERMS AND CONDITIONS

- 1. AGREEMENT:** For business purposes only, you agree to rent from us the goods, together with all replacements, parts, repairs, additions, and accessories incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries (the "Equipment") and/or to finance certain licensed software and services ("Financed Items", which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement and any supplement, which (with the acceptance certification) is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. This Agreement becomes valid upon execution by us. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. Unless otherwise stated in an addendum hereto, this Agreement will renew month to month unless you send us written notice at least 30 days (before the end of any term) that you want to return the Equipment, and you timely return the Equipment (according to the conditions herein). Any security deposit will be commingled with our assets, will not earn interest, and will be returned at the end of the term, provided you are not in default. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You shall deliver all information requested by us which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof.
- 2. RENT, TAXES AND FEES:** You will pay the Monthly Base Payment Amount (as adjusted) when due, plus any applicable sales, use and property taxes with respect to this Agreement and the Equipment. The Monthly Base Payment amount will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and (3) to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, insurance or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. We own the Equipment (excluding any Software). You agree to indemnify us for the loss of any U.S. federal income tax benefits resulting from your acts or omissions inconsistent with this Agreement or our ownership of the Equipment. By the date the first Payment is due, you agree to pay us a origination fee, as shown on our invoice or addendum, to cover us for all closing costs. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement. You cannot pay off this Agreement or return the Equipment prior to the end date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee up to 10% of the Fair Market Value of the Equipment on the date of this Agreement.
- 3. MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST; SOFTWARE/DATA:** At your expense, you agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at the installation address, and you agree not to move it unless we agree in writing. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, you will return all but not less than all of the Equipment and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. If this Agreement is deemed to be a secured transaction, you grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1). You will not change your state of organization, headquarters or residence without providing prior written notice to us so that we may amend or file a new UCC-1. You will notify us within 30 days if your state of organization revokes or terminates your existence. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. **You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory.**
- 4. COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against risk and loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain a general public liability insurance policy with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. Your insurance policy(s) will provide for 10 days advance written notice to us of any modification or cancellation. You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, we may (A) secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we place insurance on the Equipment, we will not name you as an insured and your interests may not be fully protected. If we secure insurance on the Equipment, you will pay us an amount for the premium which may be higher than the premium that you would pay if you placed the insurance independently and an insurance fee which may result in a profit to us through an investment in reinsurance; or (B) charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. **NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT.** We are not responsible for, and you agree to hold us harmless and reimburse us for and, if requested, to defend us against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. You agree to promptly notify us in writing of any loss or damage. If the Equipment is destroyed and we have not otherwise agreed in writing, you will pay to us the unpaid balance of this Agreement, including any future rent to the end of the term plus the booked residual of the Equipment (both discounted at 4%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. No loss or damage shall relieve you of your payment obligations under this Agreement. All indemnities will survive the expiration or termination of this Agreement.
- 5. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** Without our prior written consent, you shall not reorganize or merge with any other entity or transfer all or a substantial part of your ownership interests or assets. We may sell, assign, or transfer this Agreement without notice. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the assignee will not be subject to any claims, defenses, or offsets that you may have against us. You shall cooperate with us in executing any documentation reasonably required by us or our assignee to effectuate any such assignment. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.
- 6. DEFAULT AND REMEDIES:** You will be in default if: (a) you do not pay any Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If any amount payable to us is not paid when due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six (\$26.00) dollars; or 2) the highest lawful charge, if less. If you are ever in default, at our option, we can terminate this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of the term plus the booked residual of the Equipment (both discounted at 4%). We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In addition, we will have the right, immediately and without notice or other action, to set-off against any of your liabilities to us any money, including depository account balances, owed by us to you, whether or not due. In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay our reasonable attorney's fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. If we have to take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement. **YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. **You waive all rights under sections 2A-507 through 522 of the UCC.** If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.
- 7. FAXED OR SCANNED DOCUMENTS, MISC.:** You agree to submit the original duly-signed documents to us via overnight courier the same day of the facsimile or scanned transmission of the documents. The parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually signed signature; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually. By providing any telephone number, now or in the future, for a cell phone or other wireless device, you are expressly consenting to receiving communications, regardless of their purpose, at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic dialing system from us and our affiliates and agents. These calls and messages may incur access fees from your provider.
- 8. WARRANTY DISCLAIMERS: YOU AGREE THAT YOU HAVE SELECTED ANY/ALL THIRD PARTY SUPPLIERS AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND YOU DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.**
- 9. LAW, JURY WAIVER: Agreements, promises and commitments made by Owner, concerning loans and other credit extensions must be in writing, express consideration and be signed by Owner to be enforceable.** This Agreement may be modified only by written agreement and not by course of performance. **YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE.** For any action arising out of or relating to this Agreement or the Equipment, **YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY.**
- 10. MAINTENANCE AND SUPPLIES:** The charges established by this Agreement include payment for the use of the Equipment, accessories, maintenance during normal business hours, inspection, adjustment, parts replacement, drums, cleaning material required for proper operation and black toner and developer. Paper and staples must be separately purchased by you. Facsimile maintenance is provided during normal business hours and includes inspection, adjustment, parts replacement and cleaning material required for the proper operation. Facsimile drums and toner cartridges must be purchased separately. Color toner and developers, not included in this Agreement, will be billed separately. If necessary, the service and supply portion of this Agreement may be assigned. An image is defined as an imaged one-sided sheet of 8.5" x 11" sheet of paper or smaller. When toner is part of this contract, we agree to provide toner(s) in sufficient quantities as it relates to your usage, and the manufacturers published yields which are based on 6% page coverage of toner to page ratio for black and white and 20% page coverage of toner to page ratio for full color. In the event overall toner use exceeds this, overages of toner expenses may be billed to you.
- 11. EXCESS CHARGES AND COST ADJUSTMENTS:** You are entitled to make the total number of images shown under Image Allowance Per Machine (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Monthly Base Payment Amount. You agree to comply with our billing procedures including, but not limited to, providing us with periodic meter readings on the Equipment. You agree that we may install an automatic meter reading agent on the Equipment. We may charge you a Meter Fee to cover our administrative costs of obtaining a meter reading if such agent is not installed. At the end of the first year of this Agreement and once each successive twelve-month period, the Monthly Base Payment Amount and the Excess Per Image Charges may be increased by a maximum of 15% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your usage and excess charges.
- 12. UPGRADE AND DOWNGRADE PROVISION: AFTER COMMENCEMENT OF THE AGREEMENT AND UPON YOUR WRITTEN REQUEST, AT OUR SOLE DISCRETION, WE MAY REVIEW YOUR COPY VOLUME AND PROPOSE OPTIONS FOR UPGRADING OR DOWNGRADING THE EQUIPMENT TO ACCOMMODATE YOUR BUSINESS NEEDS.**
- 13. TRANSITION BILLING:** In order to facilitate an orderly transition, including installation and training, and to provide a uniform billing cycle, the start date of this Agreement (the "Effective Date") will be a date after the certification of acceptance of the Equipment, as shown on the first invoice. You agree to pay us an additional amount equal to 1/30th of the Monthly Base Payment Amount for each day between the date the Equipment is delivered and the Effective Date, which will be added to your first invoice.
- 14. MISCELLANEOUS:** You authorize us, our agent or our assignee to furnish your information, including credit application, payment history and account information, to credit reporting agencies and to our assignees, potential purchasers or investors and parties having an economic interest in this Agreement or the Equipment, including, without limitation, the seller, supplier or any manufacturer of the Equipment. For security purposes and to help the government fight terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each individual or commercial entity that enters into a customer relationship with the financial institution. For this reason, we may request the following identifying information: name, address, date of birth. We may also ask other questions or request other documents meant to verify your individual or commercial identity.

MASTER AGREEMENT - EQUIPMENT SCHEDULE FOR KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT



DESCRIPTION OF EQUIPMENT							
EQUIPMENT Make/Model	Finishing Options Included	Not Financed Under This Agreement	Location	Location Address	Location Remarks	IP Address	Meter Type
Xerox AltaLink C8155	Office Finisher (Staple & add Punch)		Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 111 Workroom	10.15.10.21	Copier
Xerox AltaLink C8155	Office Finisher (Staple & add Punch)		KCS Annex	333 Schoenbar Rd Ketchikan, AK 99901	KCSA Main Copier	10.30.11.10	Copier
Xerox AltaLink C8155	Office Finisher (Staple & add Punch)		Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Workroom	10.17.9.98	Copier
Xerox AltaLink C8155	Office Finisher (Staple & add Punch)		Revilla Jr/Sr High School	3131 Baranof Ave Ketchikan, AK 99901	RJS Main Copier	10.10.11.10	Copier
Xerox AltaLink C8155	Office Finisher (Staple & add Punch)		Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Library Workroom	10.14.112.17	Copier
Xerox AltaLink C8155	Office Finisher (Staple & add Punch)		Tongass School of Arts and Sciences Ch	410 Schoenbar Rd Ketchikan, AK 99901	TSAS Workroom	10.12.12.38	Copier
Xerox AltaLink C8155 (add fax)	Office Finisher (Staple & add Punch)		Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Workroom	10.17.10.72	Copier
Xerox AltaLink C8155 (add fax)	Office Finisher (Staple & add Punch)		White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Central Office	10.16.12.15	Copier
Xerox AltaLink C8170	BR Finisher (Staple & Punch)		Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Staff Workroom	10.11.11.32	Copier
Xerox AltaLink C8170	BR Finisher (Staple & Punch)		Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 137 Workroom		Copier
Xerox AltaLink C8170	BR Finisher (Staple & Punch)		Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Main Copier	10.12.17.238	Copier
Xerox AltaLink C8170	BR Finisher (Staple & Punch)		Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 1F Workroom	10.2.11.39	Copier
Xerox AltaLink C8170	BR Finisher (Staple & Punch)		Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 2F Staff Workroom	10.2.11.35	Copier
Xerox AltaLink C8170	BR Finisher (Staple & Punch)		Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Library Workroom	10.14.112.129	Copier
Xerox VersaLink C625dn	No finisher		KC Warehouse	618 Dock Street Ketchikan, AK 99901	SPARE KGBSD Spare	1.1.1.1	Copier
Xerox VersaLink C625dn	No finisher		Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Main Office	10.11.11.15	Copier
Xerox VersaLink C625dn	No finisher		Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 1F Staff Workroom Back	10.19.12.14	Copier
Xerox VersaLink C625dn	No finisher		Maintenance	333 Schoenbar Rd Ketchikan, AK 99901	Maintenance Central Receiving		Copier
Xerox VersaLink C625dn	No finisher		Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Main Office	10.14.112.244	Copier
Xerox VersaLink C625dn (fax)	No finisher		Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Main Office	10.12.17.67	Copier
Xerox VersaLink B410	No finisher		Maintenance	333 Schoenbar Rd Ketchikan, AK 99901	Maintenance Planning Room	10.13.22.106	Desktop
Xerox VersaLink B410	No finisher		Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 226 Classroom	10.14.32.29	Desktop
Xerox VersaLink B415	No finisher		Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 132 Music	10.11.32.215	Desktop
Xerox VersaLink B415	No finisher		Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Nurse		Desktop
Xerox VersaLink B415	No finisher		Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Counselors Office	10.2.11.12	Desktop
Xerox VersaLink B415	No finisher		Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 221 Classroom		Desktop
Xerox VersaLink B415	No finisher		White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA SPED Director	10.16.12.22	Desktop
Xerox VersaLink B415	No finisher		Unassigned/Reporting			10.31.11.13	Desktop
Xerox VersaLink B415	No finisher		Unassigned/Reporting			10.12.40.109	Desktop
Xerox VersaLink B415	No finisher		Unassigned/Reporting			10.19.32.15	Desktop
Xerox VersaLink B415	No finisher		Unassigned/Reporting			10.19.32.180	Desktop
Xerox VersaLink B415	No finisher		Unassigned/Reporting			10.14.32.96	Desktop
Xerox VersaLink B415 (fax)	No finisher		Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Main office copies	0.0.0.0	Desktop
Brother MFC-7420		X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 183 Classroom	0.0.0.0	Desktop
HP Color LaserJet 4700n		X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Library	10.14.112.134	Desktop
HP Color LaserJet CP2025dn		X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 105 ELL Classroom	10.15.10.25	Desktop
HP Color LaserJet Enterprise CP4025dn		X	Tongass School of Arts and Sciences Ch	410 Schoenbar Rd Ketchikan, AK 99901	TSAS Open Desk	10.12.16.10	Desktop
HP Color LaserJet Enterprise M553dn		X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Main Office	10.12.16.68	Desktop
HP Color LaserJet Enterprise M553dn		X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 235 Classroom	10.19.16.10	Desktop
HP Color LaserJet Enterprise M553dn		X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Main Office Color	10.2.11.10	Desktop

HP Color LaserJet Pro M252dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 127 Faculty	10.2.11.33	Desktop
HP Color LaserJet Pro M254dw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA AP Colleen	0.0.0.0	Desktop
HP Color LaserJet Pro M254dw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Payroll	10.16.12.11	Desktop
HP Color LaserJet Pro M254dw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Payroll Supervisor	0.0.0.0	Desktop
HP Color LaserJet Pro M255dw	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 113 Resource	10.11.11.23	Desktop
HP Color LaserJet Pro M255dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 128 Classroom	10.2.11.58	Desktop
HP Color LaserJet Pro M255dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 129 Classroom	10.2.11.81	Desktop
HP Color LaserJet Pro M255dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 130 Classroom	10.2.11.37	Desktop
HP Color LaserJet Pro M255dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 238 Classroom	10.19.18.10	Desktop
HP Color LaserJet Pro M255dw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Business Director	10.16.12.35	Desktop
HP Color LaserJet Pro M452dn	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 105 Speech ESL	10.11.11.13	Desktop
HP Color LaserJet Pro M452dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 120 Classroom	10.15.10.19	Desktop
HP Color LaserJet Pro M452dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 3 Open Classroom	0.0.0.0	Desktop
HP Color LaserJet Pro M452dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 7 Speech	10.15.10.46	Desktop
HP Color LaserJet Pro M452dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 104B Activities Coord	0.0.0.0	Desktop
HP Color LaserJet Pro M452dn	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Principal	10.17.8.101	Desktop
HP Color LaserJet Pro M452dn	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Workroom	10.17.8.162	Desktop
HP Color LaserJet Pro M452dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 133 Intensive SPED	10.19.12.24	Desktop
HP Color LaserJet Pro M452dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 231 IT Dept	10.2.1.200	Desktop
HP Color LaserJet Pro M452dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 234 IT Services	10.19.12.13	Desktop
HP Color LaserJet Pro M452dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Library Color	10.2.11.14	Desktop
HP Color LaserJet Pro M452dw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Comptroller	10.16.12.23	Desktop
HP Color LaserJet Pro M452nw	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 101 RTI	10.15.33.5	Desktop
HP Color LaserJet Pro M452nw	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS MTTs	0.0.0.0	Desktop
HP Color LaserJet Pro M452nw	X	Tongass School of Arts and Sciences Ch	410 Schoenbar Rd Ketchikan, AK 99901	TSAS RTI	10.12.17.3	Desktop
HP Color LaserJet Pro M454dn	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Library Comp Lab	10.17.8.107	Desktop
HP Color LaserJet Pro M454dn	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Main Office	10.17.8.184	Desktop
HP Color LaserJet Pro M454dn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 134 Classroom	10.14.112.10	Desktop
HP Color LaserJet Pro M454dw	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 136 SPED 3-6	10.11.11.25	Desktop
HP Color LaserJet Pro M454dw	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Moon Room	10.11.11.20	Desktop
HP Color LaserJet Pro M454dw	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Principal	10.11.11.22	Desktop
HP Color LaserJet Pro M454dw	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE SPED Downstairs	10.15.10.17	Desktop
HP Color LaserJet Pro M454dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 108 Classroom	10.2.11.3	Desktop
HP Color LaserJet Pro M454dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 163/164 Art Classroom	0.0.0.0	Desktop
HP Color LaserJet Pro M454dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS OT/PT Office	10.19.12.17	Desktop
HP Color LaserJet Pro M454dw	X	Maintenance	333 Schoenbar Rd Ketchikan, AK 99901	Maintenance Maintenance Director	10.13.22.124	Desktop
HP Color LaserJet Pro M454dw	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE 129 Speech Office	10.17.8.32	Desktop
HP Color LaserJet Pro M454dw	X	Unassigned/Reporting			10.14.112.11	Desktop
HP Color LaserJet Pro MFP 4301	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Director Support Services	10.16.12.25	Desktop
HP Color LaserJet Pro MFP M281fdw	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 110 Classroom	10.11.11.7	Desktop
HP Color LaserJet Pro MFP M281fdw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 101A Principal	10.2.11.19	Desktop
HP Color LaserJet Pro MFP M283fdw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Cultural Coordinator	10.19.12.16	Desktop
HP Color LaserJet Pro MFP M477fdn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 10 Para Office	0.0.0.0	Desktop
HP Color LaserJet Pro MFP M477fdn	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Board Clerk Admin Asst	10.16.12.27	Desktop
HP Color LaserJet Pro MFP M477fdw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Deputy Superintendents Melissa	10.16.12.26	Desktop
HP Color LaserJet Pro MFP M477fnw	X	Tongass School of Arts and Sciences Ch	410 Schoenbar Rd Ketchikan, AK 99901	TSAS Main Office Fax	10.12.12.174	Desktop
HP Color LaserJet Pro MFP M479fdn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Rm 112 Classroom	10.15.10.26	Desktop
HP Color LaserJet Pro MFP M479fdn	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE 113 Classroom	10.17.9.223	Desktop
HP Color LaserJet Pro MFP M479fdn	X	Revilla Jr/Sr High School	3131 Baranof Ave Ketchikan, AK 99901	RJS Front Desk FAX	10.10.11.4	Desktop

HP Color LaserJet Pro MFP M479fdw	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 2 Preschool	10.15.10.4	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Main Office FAX	10.15.10.22	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Principal	10.15.10.34	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS SPED	10.12.16.61	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 104D Asst Principal	10.2.11.6	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 147 Psych office	10.19.12.27	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Nurse Color	0.0.0.0	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Revilla Jr/Sr High School	3131 Baranof Ave Ketchikan, AK 99901	RJS Teacher Desk/Gym	10.10.11.9	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Assistant Principal	10.14.112.13	Desktop
HP Color LaserJet Pro MFP M479fdw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA HR Director	10.16.12.16	Desktop
HP Color LaserJet Pro MFP M479fdw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Instructional Coaches	10.16.12.24	Desktop
HP Color LaserJet Pro MFP M479fdw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA SPED Coordinator FAX	10.16.12.19	Desktop
HP Color LaserJet Pro MFP M479fdw	X	Unassigned/Reporting			10.16.12.12	Desktop
HP LaserJet 1022	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 142 Classroom	0.0.0.0	Desktop
HP LaserJet 1022	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 148 Classroom	0.0.0.0	Desktop
HP LaserJet 1022	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS ELL		Desktop
HP LaserJet 1022n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Custodial Office		Desktop
HP LaserJet 3052 All-in-One	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Library	10.11.11.18	Desktop
HP LaserJet 3052 All-in-One	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Library Front Desk	0.0.0.0	Desktop
HP LaserJet 4100	X	Unassigned/Reporting			10.15.33.170	Desktop
HP LaserJet 4240n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 204 Science Faculty	0.0.0.0	Desktop
HP LaserJet Enterprise 600 M601dn	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Librarian	10.12.16.27	Desktop
HP LaserJet Enterprise M406dn	X	Unassigned/Reporting			10.31.11.12	Desktop
HP LaserJet Enterprise M506n	X	Revilla Jr/Sr High School	3131 Baranof Ave Ketchikan, AK 99901	RJS Curley	10.10.11.26	Desktop
HP LaserJet Enterprise M507n	X	Revilla Jr/Sr High School	3131 Baranof Ave Ketchikan, AK 99901	RJS Larry	10.10.11.5	Desktop
HP LaserJet Enterprise M507n	X	Revilla Jr/Sr High School	3131 Baranof Ave Ketchikan, AK 99901	RJS Moe	10.10.11.8	Desktop
HP LaserJet MFP M234sdw	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 3F Office	10.14.112.16	Desktop
HP LaserJet P2055dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 187 Auto	10.2.11.22	Desktop
HP LaserJet P2055dn	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE 114 SPED Classroom	10.17.8.46	Desktop
HP LaserJet P2055dn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 230 Classroom	10.14.113.69	Desktop
HP LaserJet P2055dn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Shop	10.14.112.138	Desktop
HP LaserJet P2055dn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS SPED 130	0.0.0.0	Desktop
HP LaserJet Pro 400 Color M451dn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 3F Social Worker	10.14.113.223	Desktop
HP LaserJet Pro 400 Color M451dn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Principal	10.14.11.3	Desktop
HP LaserJet Pro 400 Color M451dw	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Art Room	10.12.16.177	Desktop
HP LaserJet Pro 400 Color M451dw	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Main Office	10.14.113.225	Desktop
HP LaserJet Pro 400 M401dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Social Worker	10.15.10.33	Desktop
HP LaserJet Pro 400 M401n	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 117 Classroom	10.11.11.14	Desktop
HP LaserJet Pro 400 M401n	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 109 Classroom	10.15.10.10	Desktop
HP LaserJet Pro 400 M401n	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 110 Classroom	10.15.10.8	Desktop
HP LaserJet Pro 400 M401n	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 140 Health Office	10.15.10.23	Desktop
HP LaserJet Pro 400 M401n	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Assistant Principal	0.0.0.0	Desktop
HP LaserJet Pro 400 M401n	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS 3rd Grade	10.12.17.122	Desktop
HP LaserJet Pro 400 M401n	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS 7th Grade	0.0.0.0	Desktop
HP LaserJet Pro 400 M401n	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS Music	10.12.16.51	Desktop
HP LaserJet Pro 400 M401n	X	KCS Annex	333 Schoenbar Rd Ketchikan, AK 99901	KCSA Main Office	0.0.0.0	Desktop
HP LaserJet Pro 400 M401n	X	KCS Annex	333 Schoenbar Rd Ketchikan, AK 99901	KCSA Principal	0.0.0.0	Desktop
HP LaserJet Pro 400 M401n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 104A Registrar	10.2.11.56	Desktop
HP LaserJet Pro 400 M401n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 111 Math Dept	10.2.11.45	Desktop

HP LaserJet Pro 400 M401n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 233 Computer Lab	10.19.19.10	Desktop
HP LaserJet Pro 400 M401n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 237 IT Services	10.19.48.27	Desktop
HP LaserJet Pro CP1525nw Color Printer	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME 112 Classroom	10.11.11.26	Desktop
HP LaserJet Pro M203dw Printer	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 185 classroom	10.2.11.82	Desktop
HP LaserJet Pro M402dn	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Counselors Office	0.0.0.0	Desktop
HP LaserJet Pro M402dn	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Intermediate Hallway	10.11.11.12	Desktop
HP LaserJet Pro M402dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 108 Classroom	10.15.10.6	Desktop
HP LaserJet Pro M402dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 113 Classroom	10.15.10.52	Desktop
HP LaserJet Pro M402dn	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS 5th Grade	10.12.12.77	Desktop
HP LaserJet Pro M402dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 123 Classroom	10.2.11.47	Desktop
HP LaserJet Pro M402dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 123 Classroom	0.0.0.0	Desktop
HP LaserJet Pro M402dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 125 Classroom	10.2.11.31	Desktop
HP LaserJet Pro M402dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 228 Classroom	10.2.11.28	Desktop
HP LaserJet Pro M402dn	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA Payroll Sup MICR	10.16.12.14	Desktop
HP LaserJet Pro M402n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 105A Classroom	10.2.11.68	Desktop
HP LaserJet Pro M402n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 204 Science Faculty	10.2.11.66	Desktop
HP LaserJet Pro M402n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 224 Classroom	10.2.11.43	Desktop
HP LaserJet Pro M402n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 230 Classroom	10.2.11.42	Desktop
HP LaserJet Pro M402n	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 236 Classroom	10.19.17.10	Desktop
HP LaserJet Pro M402n	X	Point Higgins Elementary	981 North Point Higgins Rd Ketchikan, AK 99901	PHE Asst Principal	10.17.9.23	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 1 Music	10.15.10.36	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 102 Classroom	10.15.10.14	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 103 Classroom	10.15.10.2	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 104 Classroom	10.15.10.16	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 107 Classroom	10.15.10.7	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 114 Classroom	10.15.10.11	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 116 SPED Classroom	0.0.0.0	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 118 Classroom	10.15.10.1	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 119 Classroom	0.0.0.0	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 121 Kindergarten	10.15.10.27	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 142 Counselor Office	10.15.10.20	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE Library	10.15.10.29	Desktop
HP LaserJet Pro M404dn	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE PE Office	0.0.0.0	Desktop
HP LaserJet Pro M404dn	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS 4th Grade	10.12.16.124	Desktop
HP LaserJet Pro M404dn	X	KCS Annex	333 Schoenbar Rd Ketchikan, AK 99901	KCSA Kindergarten	0.0.0.0	Desktop
HP LaserJet Pro M404dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 107 Faculty Office	10.2.11.15	Desktop
HP LaserJet Pro M404dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 135 SPED	10.19.12.15	Desktop
HP LaserJet Pro M404dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 225 Classroom	10.2.11.70	Desktop
HP LaserJet Pro M404dn	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 229 Classroom	10.2.11.7	Desktop
HP LaserJet Pro M404dw	X	Ketchikan Charter School	410 SCHOENBAR Ketchikan, AK 99901	KCS 6th Grade	10.12.16.132	Desktop
HP LaserJet Pro M404dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS 1011 Office Manager	10.2.11.55	Desktop
HP LaserJet Pro M404dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Library Student Printer	10.2.21.2	Desktop
HP LaserJet Pro M404dw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Main Office - Under Desk	10.2.11.67	Desktop
HP LaserJet Pro M404dw	X	White Cliff Administrative Offices	1900 First Ave Ketchikan, AK 99901	WCA AP MICR	10.16.12.21	Desktop
HP LaserJet Pro M404n	X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 115 Classroom	10.15.10.9	Desktop
HP LaserJet Pro MFP M426fdn	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS Kitchen Office	0.0.0.0	Desktop
HP LaserJet Pro MFP M426fdw	X	Fawn Mountain Elementary	400 Old Homestead Rd Ketchikan, AK 99901	FME Main office	10.11.11.9	Desktop
HP LaserJet Pro MFP M426fdw	X	Ketchikan High School	2610 4th Ave Ketchikan, AK 99901	KHS Fast Track Fax	10.19.12.19	Desktop
KYOCERA ECOSYS FS-2100DN	X	Schoenbar Middle School	217 Schoenbar Ketchikan, AK 99901	SMS 134 Classroom	10.14.112.74	Desktop

KYOCERA ECOSYS FS-C5400DN		X	Houghtaling Elementary	2940 Baranof Ketchikan, AK 99901	HTE 106 SPED Class	10.15.10.226	Desktop
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGE		MONTHLY IMAGE ALLOWANCE				EXCESS PER IMAGE CHARGE (PLUS TAX)	
		METER TYPE	B&W	COLOR	B&W	COLOR	
		COPIER	238,104	24,278	0.008	0.06	
		DESKTOP	33,058	0	0.013	0.092	
VERIFICATION							

The undersigned acknowledges having received a copy of this Schedule. A copy of this document containing your original or facsimile signature, or other indication of your intent to agree to the terms set forth herein, shall be enforceable for all purposes.

Ketchikan Gateway Borough School District	X	
CUSTOMER	SIGNATURE	PRINT NAME & TITLE

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 8 e.

MEETING OF August 9, 2023

ITEM TITLE:

CONSENT CALENDAR:

Motion to approve a one-year copier contract extension
with Kelley Connect for 2023-24 year

REVIEWED BY:

Superintendent
 Finance

SUBMITTED BY: Daniel Schuler, Business Manager 907 247 2116

APPROVED FOR SUBMITTAL: Michael Robbins, Superintendent

SUMMARY STATEMENT:

The School Board is being asked to approve a one-year contract extension for copier services with Kelley Connect for the 2023-24 school year.

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

BACKGROUND:

Kelley Connect (Tongass Business Center) provides copier services to the district under a 3-year contract initially issued for the 2015-2016 year. The contract states, "KGBSD and TBC, at their mutual pleasure and agreement, may extend this agreement in (1) one-year increments until either party terminates." Tongass Business Center offers a flat rate for these services, as well as in town maintenance and servicing of the district's leased copiers. The contract was extended in 2018-2019, 2019-2020, 2021-2022 and 2022-2023. The quote for the 2023-24 service was adjusted with consideration for actual utilization and additional machines in use, with an increase of \$5,190, or 10%, over the previous year. This is the second consecutive year with a 10% increase to this contract. District administration recommends approval.

RECOMMENDATION:

Approval of a one-year contract extension to Kelley Connect (Tongass Business Center) to provide copier services to the district for the 2023-24 year.

ATTACHMENTS:

- FY24 contract invoice
- Business & Operations Manager Memo

FISCAL NOTE:

EXPENDITURE REQUIRED: \$57,099 AMOUNT BUDGETED: \$52,500

RECOMMENDED ACTION: "I move that the Board of Education approve a one-year contract extension for the 2023-24 year to Kelley Connect for copier services, in the amount of \$57,099.

Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2109 Fax: (907) 247-3820

Michael Robbins, Superintendent • Melissa Johnson, Deputy Superintendent

Daniel Schuler, Business and Operations Manager • Sally Stockhausen, Special Services

Alonso Escalante, Human Resources Director • Michael Cron, Director of Support Services



August 4, 2023

To: Michael Robbins, Superintendent & the KGBSD Board of Education

From: Daniel B. Schuler, Business & Operations Manager

RE: Kelley Connect FY2023-2024 Contract Renewal

KGBSD has worked with Kelley Connect to supply needed photocopying equipment throughout the district since 2015-2016. The initial contract was for a three-year period and then has been renewed on an annual basis subsequent to the initial contract period.

I have reached out to Brian Woodman of Kelley Connect and we are going to work on a review of all equipment throughout the district, copy volumes for each piece of equipment and if it makes sense to review and possibly incorporate stand alone small copiers under the umbrella of the larger Kelley Connect contract. The main focus of the review is intended to minimize costs moving forward.

Photocopiers, as with all technology, tend to lend themselves to the potential of upgrading to newer units with increased functionality while either maintaining or decreasing the annual financial commitment with the fleet of equipment. Once that review and report is completed, I will bring back updated information as to what might be available to KGBSD moving forward in order to either upgrade equipment, reduce costs or the implementation of a program that will accomplish both.

Purchase Order

Ketchikan Gateway Borough School District
333 Schoenbar Road
Ketchikan AK 99901

No. 240232

Ship via least expensive carrier
unless otherwise indicated.
DO NOT SHIP OVERNIGHT OR 2ND DAY

Call for approval if order is exceeded
by more than 10% of total PO amount.
Include MSDS if applicable

Contact Purchasing/Accounts Payable:
accounts.payable@k21schools.org
TAX EXEMPTION #3005E

P.O. Date: 07/25/2023

Questions ? Colleen Castle, A/P Supervisor (907)
247-3824

Ext: Account: T102140

P.O. Issued To :

KELLEY CONNECT
22710 72ND AVE. S
KENT WA 980632

Ship To:

KGBSD Central Receiving
Attn: Colleen Castle
333 Schoenbar Road
Ketchikan AK 99901
(907) 247-2416

Contact:
Phone: (206) 284-9100

Location: District Administration

Fax:

Project: Undesignated

Req# 244

Reference:

Date Required: 08/08/2023

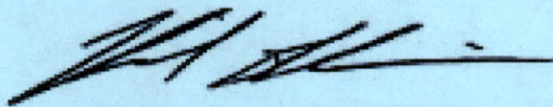
Award Number:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		FY24 COPIER LEASE & MAINTENANCE AGREEMENT	100.193.100.441.000	57,099.90	57,099.90	0.00	0.00

Approval Log

Approved By	Date	Notes
391046.ccastle	07/24/23	Requisition Submitted for Approval
391046.dschuler	07/25/23	
391046.ccastle	07/25/23	Purchase Order Created

APPROVAL SIGNATURES:



Sub-Total:	57,099.90
Freight:	0.00
Tax:	0.00
Total Amount:	57,099.90

NOTES:

Order Via:

Mail

FILE COPY



CONTRACT INVOICE

Invoice Number: IN1370081
Invoice Date: 7/14/2023
Account Number: T102140
Balance Due: \$57,099.90

Bill To: KETCHIKAN G B SCHOOL DIST - KGBSD-MASTER ACCT
 Accounts Payable
 333 SCHOENBAR ROAD
 KETCHIKAN, AK 99901
 US

Customer: KETCHIKAN G B SCHOOL DIST - KGBSD-MASTER
 ACCT
 333 SCHOENBAR ROAD
 KETCHIKAN, AK 99901

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
T102140	30 Days	8/13/2023	\$ 57,099.90	\$ 57,099.90

Invoice Remarks

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
TB3118-01		\$ 57,099.90	*	7/1/2020	6/30/2024

Contract Remarks

Summary:

Contract base rate charge for the 7/1/2023 to 6/30/2024 billing period	\$57,099.90
Contract overage charge for the 7/1/2022 to 6/30/2023 overage period	\$0.00**
	\$57,099.90

**See overage details below

Detail:

Equipment included under this contract

Sharp/SHAMXM550

Number	Serial Number	Base Adj.	Location
TB1776	85003269	\$0.00	KETCHIKAN G B SCHOOL DIST - REVILLA HIGH SCHOOL 3131 BARANOF KETCHIKAN, AK 99901

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage	
B\W	B\W	1,075,601 *	1,085,600 *	9,999	*** See overage details below				
								* Estimated meter reading	\$0.00

Sharp/SHAMXM654N

Number	Serial Number	Base Adj.	Location
TB3021	55002326	\$0.00	KETCHIKAN G B SCHOOL DIST - FAWN MOUNTAIN 400 HOMESTEAD RD KETCHIKAN, AK 99901 Fawn Mtn Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,173,941	1,229,494	55,553	*** See overage details below			
								\$0.00

Number	Serial Number	Base Adj.	Location
TB3022	55002336	\$0.00	KETCHIKAN G B SCHOOL DIST - FAWN MOUNTAIN 400 HOMESTEAD RD KETCHIKAN, AK 99901 Fawn Mtn Teacher'S

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,644,945	1,930,406	285,461	*** See overage details below			
								\$0.00



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T102140	30 Days	8/13/2023	\$ 57,099.90	\$ 57,099.90
Invoice Remarks				

Number	Serial Number	Base Adj.	Location					
TB3023	55002676	\$0.00	KETCHIKAN G B SCHOOL DIST - HOUGHTALING ELEMENTARY 2940 BARANOF AVE KETCHIKAN, AK 99901 Houghtaling Downsta - Equip Contact: TAMI / SHAWNA					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	2,231,942	2,300,044	68,102	***	See overage details below		\$0.00

Number	Serial Number	Base Adj.	Location					
TB3024(3)	55002686	\$0.00	KETCHIKAN G B SCHOOL DIST - KGBSD-MASTER ACCT 333 SCHOENBAR ROAD KETCHIKAN, AK 99901 TSAS					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,908,905	2,076,870	167,965	***	See overage details below		\$0.00

Number	Serial Number	Base Adj.	Location					
TB3025	55002856	\$0.00	KETCHIKAN G B SCHOOL DIST - HIGH SCHOOL - KAYHI 2610 4TH AVE KETCHIKAN, AK 99901 Kayhi Upstairs - Equip Contact: KELLY					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,584,635 *	1,740,200 *	155,565	***	See overage details below		\$0.00
* Estimated meter reading								

Number	Serial Number	Base Adj.	Location					
TB3026	55002866	\$0.00	KETCHIKAN G B SCHOOL DIST - HIGH SCHOOL - KAYHI 2610 4TH AVE KETCHIKAN, AK 99901 Central Office - Equip Contact: MELANIE					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,698,419 *	1,772,994 *	74,575	***	See overage details below		\$0.00
* Estimated meter reading								



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T102140	30 Days	8/13/2023	\$ 57,099.90	\$ 57,099.90
Invoice Remarks				

Number	Serial Number	Base Adj.	Location					
TB3027	55002876	\$0.00	KETCHIKAN G B SCHOOL DIST - HIGH SCHOOL - KAYHI 2610 4TH AVE KETCHIKAN, AK 99901 Kayhi Dnstairs - Equip Contact: LORELI					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	2,900,029	3,174,970	274,941	***	See overage details below		\$0.00

Number	Serial Number	Base Adj.	Location					
TB3028	55002896	\$0.00	KETCHIKAN G B SCHOOL DIST - SCHOENBAR MIDDLE SCHOOL 217 SCHOENBAR KETCHIKAN, AK 99901 Schoenbar Wall					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	928,783 *	1,244,238 *	315,455	***	See overage details below		\$0.00
								* Estimated meter reading

Number	Serial Number	Base Adj.	Location					
TB3029	55002966	\$0.00	KETCHIKAN G B SCHOOL DIST - SCHOENBAR MIDDLE SCHOOL 217 SCHOENBAR KETCHIKAN, AK 99901 Schoenbar Window					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,059,170 *	1,190,066	130,896	***	See overage details below		\$0.00
								* Estimated meter reading

Number	Serial Number	Base Adj.	Location					
TB3030	55002986	\$0.00	KETCHIKAN G B SCHOOL DIST - KGBSD-MASTER ACCT 333 SCHOENBAR ROAD KETCHIKAN, AK 99901 TSAS					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	1,770,386 *	1,944,900 *	174,514	***	See overage details below		\$0.00
								* Estimated meter reading



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T102140	30 Days	8/13/2023	\$ 57,099.90	\$ 57,099.90
Invoice Remarks				

Number	Serial Number	Base Adj.	Location					
TB3061	55009229	\$0.00	KETCHIKAN G B SCHOOL DIST - POINT HIGGINS ELEMENTARY 981 N POINT HIGGINS RD KETCHIKAN, AK 99901 Point Higgins Eleme					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	737,584	894,389	156,805	***	See overage details below		\$0.00

Number	Serial Number	Base Adj.	Location					
TB3106	75001303	\$0.00	KETCHIKAN G B SCHOOL DIST - KETCHIKAN CHARTER SCHOOL 410 SCHOENBAR RD KETCHIKAN, AK 99901 Holy Name Annex					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	420,158 *	502,664	82,506	***	See overage details below		\$0.00
* Estimated meter reading								

Number	Serial Number	Base Adj.	Location					
TB3108	65003207	\$0.00	KETCHIKAN G B SCHOOL DIST - POINT HIGGINS ELEMENTARY 981 N POINT HIGGINS RD KETCHIKAN, AK 99901 Point Higgins Eleme					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	854,045	977,129	123,084	***	See overage details below		\$0.00

Number	Serial Number	Base Adj.	Location					
TB3118	55002493	\$0.00	KETCHIKAN G B SCHOOL DIST - REVILLA HIGH SCHOOL 3131 BARANOF KETCHIKAN, AK 99901 Revilla High CPC Program					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	B\W	460,338	537,185	76,847	***	See overage details below		\$0.00



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T102140	30 Days	8/13/2023	\$ 57,099.90	\$ 57,099.90
Invoice Remarks				

Number	Serial Number	Base Adj.	Location						
TB3149	75003035	\$0.00	KETCHIKAN G B SCHOOL DIST - KETCHIKAN CENTRAL OFFICE 1900 FIRST AVE STE 224 KETCHIKAN, AK 99901 White Cliff Bldg - Equip Contact: KATIE						
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage	
B\W	B\W	208,831	280,936 *	72,105	*** See overage details below				
								* Estimated meter reading	\$0.00

Number	Serial Number	Base Adj.	Location						
TB3154	6500089800	\$0.00	KETCHIKAN G B SCHOOL DIST - KGBSD-MASTER ACCT 333 SCHOENBAR ROAD KETCHIKAN, AK 99901						
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage	
B\W	B\W	413,189 *	799,509 *	386,320	*** See overage details below				
								* Estimated meter reading	\$0.00

Sharp/SHAMXM754N

Number	Serial Number	Base Adj.	Location						
TB3107	75005130	\$0.00	KETCHIKAN G B SCHOOL DIST - KETCHIKAN CHARTER SCHOOL 410 SCHOENBAR RD KETCHIKAN, AK 99901 Charter School Offi - Equip Contact: SUE						
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage	
B\W	B\W	779,099	1,025,655	246,556	*** See overage details below				
									\$0.00



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T102140	30 Days	8/13/2023	\$ 57,099.90	\$ 57,099.90
Invoice Remarks				

Overage Details					
Meter Group	Total Copies	Covered Copies	Billable	Rate	Total
B\W	2,857,249	3,900,000	0	\$0.013310	\$0.00
				Base Amount:	\$0.00
					\$0.00
Meter Type	Equip. Number	Serial Number	Begin	End	Copies
B\W	TB1776	85003269	1,075,601	1,085,600	9,999
B\W	TB3021	55002326	1,173,941	1,229,494	55,553
B\W	TB3022	55002336	1,644,945	1,930,406	285,461
B\W	TB3023	55002676	2,231,942	2,300,044	68,102
B\W	TB3024(3)	55002686	1,908,905	2,076,870	167,965
B\W	TB3025	55002856	1,584,635	1,740,200	155,565
B\W	TB3026	55002866	1,698,419	1,772,994	74,575
B\W	TB3027	55002876	2,900,029	3,174,970	274,941
B\W	TB3028	55002896	928,783	1,244,238	315,455
B\W	TB3029	55002966	1,059,170	1,190,066	130,896
B\W	TB3030	55002986	1,770,386	1,944,900	174,514
B\W	TB3061	55009229	737,584	894,389	156,805
B\W	TB3106	75001303	420,158	502,664	82,506
B\W	TB3107	75005130	779,099	1,025,655	246,556
B\W	TB3108	65003207	854,045	977,129	123,084
B\W	TB3118	55002493	460,338	537,185	76,847
B\W	TB3149	75003035	208,831	280,936	72,105
B\W	TB3154	6500089800	413,189	799,509	386,320
Total Grouped Overage Charges:					\$0.00
Total Grouped Base Charges:					\$0.00
Total Meter Group Charges:					\$0.00



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REMIT PAYMENT TO:
Kelley Connect
22710 72nd Ave S
Kent WA 98032
206-284-9100

Invoice SubTotal	\$57,099.90
Tax:	\$0.00
Invoice Total	\$57,099.90
Balance Due:	\$57,099.90

Payment by credit card may be subject to a 3% surcharge.
To pay online, visit our website: www.Kelleyconnect.com