

Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2109 Fax: (907) 247-3820

Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager

Catherine Alilin, Human Resources • Terri Crofcheck, Special Services • Alonso Escalante, Curriculum



Memo

To: KBGSD School Board Members

From: Beth Lougee, Superintendent

CC: Kerry Watson, Board Clerk

Date: August 9, 2019

RE: Superintendent Report

I hope everyone is having a restful and revitalizing Summer Break. I am excited to be welcoming everyone for the 2019-2020 School Year and to share our new 5-Year Strategic Plan with all of you on August 26, 2019 in the Kayhi Auditorium beginning at 8:15 a.m!

Vision: Educating and empowering students to be critical thinkers, leaders and problem solvers. (Why)

Mission: Together we foster an educational culture of academic excellence, meaningful connections and nurturing environments to maximize every student's unique potential. (How)

There are a few dates to take note of prior to the official start of the school year for Para's and anyone who will be serving on the evaluation, calendar and safety committees this year.

Committee meetings will start on August 19th. If you are on a committee or are interested in serving on a committee, please review the dates and time of the committee meetings below.

- Evaluation Committee
 - Monday, 8/19/2019 from 8:30am – 4:00pm
- Safety Committee
 - TBA
- Calendar Committee
 - Friday, 8/23/2019 from 8:30am – 4:00pm

There are some great training opportunities for Para's coming up in August. Participation in these trainings is not mandatory.

- Optional paid training for Para's:
 - Thursday, 8/22/2019 – CPI Training
 - Friday, 8/23/2019 – Safe / Civil Schools Training

I would like to extend an invitation to all new KGBSD Teachers and Counselors to attend the New Teacher Orientation on August 21st & 22nd from 8am to 4pm at the District Office in Room 132. This 2-day Orientation is not mandatory, but I would strongly encourage everyone to attend if you are in town.

Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2109 Fax: (907) 247-3820

Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager

Catherine Alilin, Human Resources • Terri Crofcheck, Special Services • Alonso Escalante, Curriculum



This will be a great chance to get some training and information to help everyone have a positive and productive school year.

The New Teacher Orientation will include the following information:

- District Resources
- K21 Email
- Frontline Absence Management
- PowerTeacher Pro
- Google Drive
- Building your classroom webpage
- Classroom management
- Team Building
- Meet your mentors
- Meet KEA President
- Meet Admin
- What to expect your first year
- Q&A
- District issued laptops to be assigned
- Policy Review
- Review of grade level curriculum
- Professional development
- Evaluation Training
- Leave Review
- Strategic Plan
- Lesson Planning
- Bell to bell teaching
- RTI/PBIS
- Holding effective parent/student meetings
- Documentation and reporting processes
- Red Book Training-Safety
- Assessments at all levels
- Gift bags / Door Prize

Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2116 Fax: (907) 247-3823

Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager

Catherine Alilin, Human Resources • Terri Crofcheck, Special Services • Alonso Escalante, Curriculum



Friday, August 23rd will be an optional work-day in building to get keys, get into classrooms, etc.

The 2019-2020 School Year starts on Monday, August 26th for Teachers and Staff. Students will return to school on Thursday, August 29th.

Please review the schedule below for a list of the events / training that we will have during the first week of the new school year.

- Monday, 8/26/2019
 - 7:30am – 8:10am: Optional breakfast in the Kayhi Common Area
 - 8:15am – 9:15am: Gather in the Auditorium for the 5-Year Strategic Plan Roll Out Celebration and presentation from Beth Lougee, Superintendent.
 - **9:15am – 11:15am: Trauma Training for all Shop and CTE Teachers from Kayhi and SMS in the Kayhi shop area.**
 - **9:30am – 11:30am: Mandatory Safe / Civil Schools Training for SPED Teachers.**
 - 9:30am – End of the day: Return to Schools for Professional Development to be led by School Principals.
- Tuesday, 8/27/2019
 - 8:00am – 4:00pm: FISH!
 - All-Staff Mandatory training in the Kayhi Gym. Lunch will be provided.
- Wednesday, 8/28/2019
 - Work Day – Set up classrooms / get ready for students.
- Thursday, 8/29/2019
 - Welcome back students!

I hope everyone is enjoying the Summer Break. I look forward to seeing all of you at Kayhi on August 26th to kick-off the new school year and roll out our new Strategic Plan!

Best Regards,

Beth Lougee
KGBSD Superintendent
333 Schoenbar Road
Ketchikan, AK 99901