

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 10 e.

MEETING OF October 18, 2023

ITEM TITLE:

CONSENT CALENDAR:

Motion to approve additional authorization for the four-year
lease agreement with American Capital for student
Chromebooks and staff laptops

REVIEWED BY:

Superintendent
 Finance

SUBMITTED BY: Daniel Schuler, Business Manager 907 247 2116

APPROVED FOR SUBMITTAL: Michael Robbins, Superintendent

SUMMARY STATEMENT:

The School Board is being asked to approve additional spending authorization for a four-year lease agreement with American Capital as the first step in a financing mechanism for an eight-year computer refresh program.

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

BACKGROUND:

The initial Board action at its September 13, 2023 meeting provided the Administration with not-to-exceed parameters for both the annual payment amount for FY2023-2024 and the overall pricing of the four-year agreement. When the final quote for the staff laptops came in above the initial cost estimate it pushed the total amount of the agreement to \$319,656, \$4,656 above the original not-to-exceed threshold for the entire agreement that the Board provided at \$315,000.00. This turn of events requires the Board to provide additional authorization for the total four-year agreement amount in order to move forward with the agreement.

RECOMMENDATION:

Approval of an additional spending authorization of \$5,000 to the original overall not-to-exceed four-year lease agreement price of \$315,000 to \$320,000 for the acquisition of 800 Chromebooks and 70 laptops in order to allow the IT department to compensate for not purchasing these items during the FY2022-2023 fiscal year.

ATTACHMENTS:

- None

FISCAL NOTE:

EXPENDITURE REQUIRED: \$85,000 (not to exceed) AMOUNT BUDGETED: \$124,800

RECOMMENDED ACTION:

"I move that the Board of Education **approve an additional authorization for the four-year lease agreement with American Capital Finance in the amount not to exceed \$85,000 for fiscal year 2023-2024 and \$320,000 over the four-year term of the agreement.**"