

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No. 5 b - *if necessary*

MEETING OF January 22, 2020

Reviewed By

Item Title:

Other officer elections, if necessary

SUBMITTED BY Kerry Watson, Clerk to Board

Contact Person/Telephone

APPROVED FOR SUBMITTAL

Name

Phone

Beth Langee
Superintendent

SUMMARY STATEMENT:

If a current officer is elected President, that person's office will need to be filled.

ISSUE:

Nominations can be made in the same manner as the preceding process for President.

If more than one Board member is nominated for the position, Board members will vote by written ballot. If there is only one nominee for an office, the Board can elect by proclamation.

EXHIBITS ATTACHED

- Board Bylaw 9122 and 9123 regarding the Vice President office and the Clerk-Treasurer office, respectively

RECOMMENDED ACTION:

"I nominate _____ for (*Vice President/ Clerk Treasurer, whichever is applicable*) "

VICE PRESIDENT

The duties of the vice president shall be to:

1. Certify or attest to actions taken by the Board when required.
2. Sign the minutes of the Board meetings following their approval in the absence of the president.
3. Sign documents as directed by the Board on behalf of the district, and sign all other items which require the signature of the vice president.
4. Serve as presiding officer in the absence of the president.
5. Perform any other duties assigned by the Board.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

ALASKA STATUTES

14.14.070 Organization of School Board

14.14.020 Bond required

Bylaws of the Board

BB 9123

CLERK-TREASURER

The Clerk-Treasurer shall have the following duties:

1. Signs contracts, resolutions, and minutes
2. Review accounts payable claims.
3. Serve as presiding officer in the absence of the president and vice-president.
4. Other duties as assigned by the Board.

(cf. 3300 - Expenditures/Expending Authority)

(cf. 3530 - Risk Management)

(cf. 9120 - Officers and Auxiliary Personnel)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9324 - Board Minutes)

Legal Reference:

ALASKA STATUTES

14.08.091 Administration

14.14.070 Organization of School Board

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT

Revision Date: 8/9/06

Revision Date: 1/27/2016