

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No 11 b.

MEETING OF March 9, 2022

Reviewed By

Item Title

NEW BUSINESS

Motion to approve and direct District Administration to create and establish an Assistant Superintendent position

Superintendent
 Personnel
 Finance

SUBMITTED BY: Board President, Stephen Bradford

SUMMARY STATEMENT:

The Board is being asked to approve the creation of an Assistant Superintendent position and direct District Administration to establish this position in accordance with Board Policy, effective July 1, 2022, to be filled with the advice and consent of and/or at the discretion of the incoming Superintendent.

ISSUE: Board Policy outlines the chains of responsibility between the School Board and the Superintendent for managing personnel within the School District.

Board Policy 2100 states the following:

“Authority originates with the publicly elected School Board and state laws and regulations. The Superintendent or designee may delegate authority and responsibility to the administrators and staff in accordance with law and Board policy.”

The Superintendent shall organize the administrative staff in a manner which best enables the district to provide an effective program of instruction. He/she may adjust staff responsibilities to accommodate the district needs and/or individual capabilities.”

While typically the Superintendent would independently create and establish new positions, the Board recognizes this is an additional cost that must be ratified by the Board in the upcoming year’s budget. District’s permanent Superintendent is not yet in place, and the current interim Superintendent should have the ability to be considered for the Assistant Superintendent position (as is indicated in her current contract). In order for District administration to confidently carry out the will of the Board and the incoming Superintendent, clear direction through this action is needed.

BACKGROUND:

This board has long contemplated establishing the Assistant Superintendent position. It is known that KGBSD operates one of the leanest district administration teams in the state of Alaska, with district administration costs being the lowest of any Alaska District for FY20 and FY21 with only one exception. This position will report to the Superintendent with such duties and responsibilities as determined and directed by the Superintendent.

RECOMMENDATION: Approve the creation and establishment of an Assistant Superintendent position

FISCAL NOTE: This will commit KGBSD to approximately \$160,000 for salary and benefits, and will be included in the FY23 operating fund budget for approval by the School Board.

RECOMMENDED ACTION:

“I move that the Board of Education approve creating the Assistant Superintendent position and direct District Administration to establish this position effective July 1, 2022.”