

PURCHASING PROCEDURES

The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with law. [The Superintendent or designee shall develop purchasing procedures to comply with laws, local ordinances, funding requirements when applicable, and board policy.](#) The Superintendent or designee may issue and sign purchase orders. [Purchase orders in excess of \\$25,000 will require prior approval of the Board.](#)

[All purchases under federal awards must meet 2 CFR 200.317.326 Procurement Standards under the Uniform Guidance.](#)

(cf. 3300 - Expenditures/Expending Authority)
(cf. 3400 - Management of District Assets)
(cf. 3460 - Financial Reports and Accountability)
(cf. 9270 - Conflict of Interest)

The School Board encourages the selection of Alaskan products when such products meet the needs of the district and shall adhere to state law regarding purchasing preferences for Alaskan products.

(cf. 3311 - Bids)
(cf. 3312 - Contracts)

[No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-substantial gifts of nominal value may be accepted if the item is non-solicited.](#)

[Employees in violation of this conflict of interest section are subject to disciplinary measures set forth in statute, board policy, and applicable negotiated agreements, up to and including termination.](#)

Legal Reference:

ALASKA STATUTES

14.08.101, Powers (Regional Board of Educations)
14.14.060, Relationship between borough school district and borough
14.14.065, Relationship between city school district and city

14.17.190, Restrictions governing receipt and expenditure of money from public school foundation account

29.71.050, Procurement preferences for recycled Alaska products

36.30, State Procurement Code

37.05, Fiscal Procedures Act

City of Richmond v. J.A. Croson Co., 488 U.S. 469 (1989)

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, Procurement Standards

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT

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