### KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION AGENDA STATEMENT

#### No. 11 b

MEETING OF December 9, 2020

#### **NEW BUSINESS**

Motion to approve a revision to the Fiscal Year 2021 Operating Fund Budget

SUBMITTED BY Katie Jo Parrott, Business Manager

Contact Person/Telephone

**Reviewed By** 

[X] Superintendent Finance

APPROVED FOR SUBMITTAL

Katie Parrott	907-247-2116
Name	Phone

#### SUMMARY STATEMENT:

The FY21 Budget revision is based on the District Adjusted Average Daily Membership of 2074.64 regular students, 108 intensive students and 168.82 correspondence students. The revenue generated by the student count gives the district an additional \$815,850 after our July budget submission. It is important to note that these student count numbers represent a preliminary reconciliation, but are not certified by the State and are subject to change. Additionally, the district has realized additional revenues and identified additional needs since the budget was approved. Those are reflected in the proposed budget transfers and additions. The increase in revenue and expenditures requires the corresponding increase in expenditure authority, from the previously authorized \$45,975,291 to \$46,687,952.

#### ISSUE:

Adoption of a budget recommendation reflecting revenue and expenditure changes is required per Board Policy 3000(a). Additional revenue requires additional expenditure authority from the Borough Assembly.

#### BACKGROUND:

Per BP 3100: "The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements."

#### **RECOMMENDATION:**

Approval of the revision to the Fiscal Year 2021 Operating Fund Budget.

#### FISCAL NOTE:

EXPENDITURE REQUIRED \$46,687,952 AMOUNT AVAILABLE \$46,687,952

#### **EXHIBITS ATTACHED**

- o FY21 District Student Count Summary Report
- FY21 Foundation Entitlement Formula Spreadsheet
- FY21 Revised Revenue Comparison
- FY21 Expenditure Authority Request Analysis 0
- FY21 Budget Revision Memo  $\circ$

#### **RECOMMENDED ACTION:**

"I move that the Board of Education approve a budget revision totaling \$603,935 for the Fiscal Year 2021 Budget and request expenditure authority of \$46,687,952."

Special Education Child Count SummaryTrial Name:Fall OasTrial Date:11/5/203User Name:cjacksReport Date:11/5/203Fall OASIS Collection 202011/5/203

Fall Oasis 2020 - Here we go! 11/5/2020 13:37:42 cjacks 11/5/2020 13:56:45

#### Ketchikan Gateway Borough School District

Disability	Child Count
(2) Cognitive Impairment	9
(3) Hearing Impaired - Includes Deaf	1
(4) Speech or Language Impairments	62
(5) Visual Impairments	1
(6) Emotional Disturbance	14
(7) Orthopedic Impairments	0
(8) Other Health Impairments	50
(9) Specific Learning Disabilities	105
(10) Deaf-Blindness	0
(11) Multiple Disabilities	18
(12) Autism	25
(13) Traumatic Brain Injury	0
(14) Developmentally Delayed	69
Total Count of Students with Disabilities	354

In accordance with 34 CFR § 300.645(c), I CERTIFY that these data represent ar unduplicated count of children with disabilities receiving education and related se. 2020, according to an Individualized Education Program.

Superintendent signature:

<u>elizabeth Jace</u> 11/5/2020

Date Signed:

Fall Oasis 2020 - Here we go! 11/5/2020 13:37:42 **District Foundation Summary** 

11/5/2020 13:56:13 cjacks

Fall OASIS Collection 2020

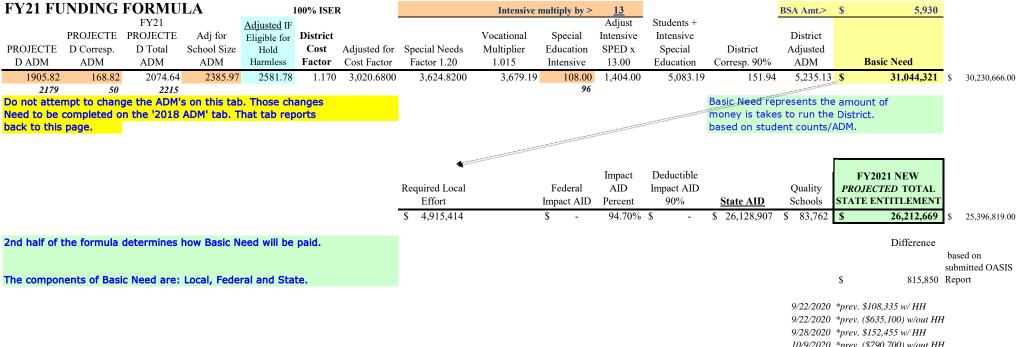
Report Date: User Name:

Trial Name: Trial Date:

Data Reporting Manual. Noncompliance is subject to PTPC sanctions per AS 14.20.030 & 20 AAC 10.020(d)(9). l certify the reported counts & foundation claim comply with state law, regulations, including the Student

2020 Date: 11/5 Superintendent signature: <u>CU3ablth</u>

Intensive 26 25 6 26 7 8 116 207.93 315.89 154.09 523.83 213.03 105.75 255.80 129.50 Total (PK-12) 168.82 2074.64 00.00 35.49 44.38 523.83 00.0 105.75 255.80 0.00 965.25 Secondary (7-12) 315.89 207.93 118.60 0.00 213.03 0.00 0.00 124.44 129.50 Elementary (PK-6) 109.39 Tongass School of Arts and Sciences Charter Sc Total Ketchikan Gateway Borough School District Fawn Mountain Elementary (250050) Ketchikan Charter School (259010) Schoenbar Middle School (250040) Revilla Jr/Sr High School (257010) Houghtaling Elementary (250010) Ketchikan High School (250020) Point Higgins School (250100) Fast Track (258010)



10/9/2020 \*prev. (\$790,700) w/out HH 10/15/2020 \*prev. \$101k w/ HH

11/4/2020 \*prev. \$1,252,822 w/HH & INT

11/6/2020 \*prev. \$833,034 based on prelim. OASIS

OPERATING REVEN		2179 ADM	2074.64 ADM	(104)
Туре		FY21 Budgeted	FY21 Revised	Difference
STATE REVENUE*		25,396,819	26,212,669	815,850
	TRS On-Behalf	2,829,019	2,751,922	(77,097)
	PERS On-Behalf	460,339	543,072	82,733
One-time supplemen	ital aid + PFD Raffle	9,675	9,675	-
	TOTAL	28,695,852	29,517,338	821,486
Borough Revenue				
Local Required Contribution		4,915,414	4,915,414	-
Discretionary Contribution		5,746,014	5,746,014	-
In-kind Contribution		215,000	243,019	28,019
	TOTAL	10,876,428	10,904,447	28,019
Federal Revenue				
	Medicaid	150,000	100,000	(50,000)
	TOTAL	150,000	100,000	(50,000)
Other Revenues				
	Court checks, BMO rebate	30,000	30,000	-
E-rate Program		115,000	115,000	-
		145,000	145,000	-
CARRYOVER FUNDS		432,765	-	(432,765)
	CHARTER SCHOOLS	206,233	443,428	237,195
TOTAL		638,998	443,428	(195,570)
	Grand Total	40,506,278	41,110,213	603,935

## Ketchikan Gateway Borough School District FY21 Revised Expenditure Authority

	FY21 Approved Amount	Adjustment	FY21 Revised Amount
STATE OF ALASKA	\$25,396,819	\$815,850	\$26,212,669
SUPPLEMENTAL STATE FUNDS	\$9,675	\$0	\$9,675
BOROUGH APPROPRIATION*	\$10,661,428	\$0	\$10,661,428
BOROUGH IN-KIND*	\$243,019	\$0	\$243,019
OTHER REVENUES	\$145,000	\$0	\$145,000
CARRYOVER FUNDS	\$638,996	(\$195,568)	\$443,428
MEDICAID	\$150,000	(\$50,000)	\$100,000
TRS ON-BEHALF	\$2,829,019	(\$77,097)	\$2,751,922
PRS ON-BEHALF	\$460,339	\$82,733	\$543,072
TOTAL OPERATING BUDGET	\$40,534,295	\$575,918	\$41,110,213
CARES Act Relief Funds	\$493,965	(\$17,704)	\$476,261
Governor's Emergency Education Relief	\$94,633	(\$70,974)	\$23,659
Food Service	\$869,545	\$68,368	\$937,913
Pupil Transportation	\$1,769,812	(\$20,075)	\$1,749,737
Facilities Use	\$40,000	(\$10,000)	\$30,000
Title IV-A	\$79,159	\$38,564	\$117,723
Title II-A Teacher Principal Development	\$139,101	\$71,006	\$210,107
Staff Development	\$20,852	\$0	\$20,852
Title I	\$593,698	\$49,816	\$643,514
Indian Education	\$257,611	(\$28,506)	\$229,105
Alternative Schools Grant	\$23,000	\$2,750	\$25,750
Title VI - B	\$750,350	\$59,841	\$810,191
Preschool Disabled	\$17,612	\$6,201	\$23,813
Carl Perkins Basic	\$58,087	(\$859)	\$57,228
Rural & Low Income Schools Grant	\$47,597	(\$885)	\$46,712
Alaska Statewide Mentorship Program	\$45,000	(\$45,000)	\$0
Ketchikan Construction Academy	\$30,000	\$0	\$30,000
Fresh Fruits and Vegetables Program	\$70,930	(\$5,109)	\$65,821
School Improvement Grant	\$25,000	\$29,352	\$54,352
SHI Thru the Cultural Lens	\$0	\$10,000	\$10,000
Other Grants (\$5,000 & under)	\$15,044	(\$44)	\$15,000
Sub Total	\$5,440,996	\$136,743	\$5,577,739
Total	\$45,975,291	\$712,661	\$46,687,952

#### Ketchikan Gateway Borough School District 333 Schoenbar Rd. • Ketchikan, Alaska 99901 Ph. (907) 247-2109 Fax: (907) 247-3820 Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager Catherine Alilin, Human Resources • Terri Crofcheck, Special Services • Alonso Escalante, Curriculum



# Memo

То:	Beth Lougee, Superintendent
From:	Katie Jo Parrott, Business Manager
CC:	Kerry Watson, Board Clerk
Date:	December 4, 2020
RE:	FY21 Budget Revision

The attached FY21 Budget Revision is submitted for your review. Below is an explanation of the major aspects of the adjustments to revenue and expenditures, along with a recommendation for corresponding additions to the approved budget and transfers to match funds with expenditures.

## Adjusted Revenue

The State of Alaska's preliminary reconciled student count has resulted in an increase in funding of \$815,850. (It should be noted that the reconciled student count is preliminary, and is subject to change prior to the final reconciliation in March. Additionally, in order to retain funding for intensive students, claims for these students must be approved.) Additional revenue items have been adjusted based on expected actuals, including PERS & TRS On-behalf payments and Medicaid revenue. The increases in state funds assists in offsetting the use of fund balance in our current budget. District administration is recommending a reduction in the use of fund balance in the current budget by \$195,568. Consequently, the net increase in revenue to the operating fund is \$575,918\*.

Additionally, KGBSD has been awarded increases in grant funds across several grant programs, along with some reductions to formula grants, for a net increase of \$136,743. These funds are restricted and can only be expended on approved, allowable grant-related expenditures to achieve specified program goals. However, these funds factor into our request for an increase in expenditure authority by \$712,661, for a revised expenditure authority total amount of \$46,687,952.

\*Borough in-kind revenue amount was adjusted after the school district's FY21 operating budget was approved.

## Adjusted Budgeted Expenditures

The below items reflect budget transfers to correct miscoded budgeted items, and to allocate increased revenues into the FY21 approved budget:

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FY21 Budget Transfer	s/Ac	lditions	\$ 4,110,213
Account code	Cha	ange Amount	Reason
100.192.232.324.000	\$	48,600.00	Position misbudgeted - budget correction
100.192.232.366.000	\$	12,251.00	Proportional benefits increase - budget correction
100.192.232.361.000	\$	2,198.00	Proportional benefits increase - budget correction
100.190.360.324.000	\$	114,807.00	Added positions - budget alignment & additional supp.
100.190.360.366.000	\$	25,258.00	Proportional benefits increase
100.190.360.364.000	\$	1,665.00	Proportional benefits increase
100.190.550.324.000	\$	59,129.00	Movement of position from Obj. 321
100.190.550.366.000	\$	13,009.00	Proportional benefits increase
100.190.550.364.000	\$	857.00	Proportional benefits increase
100.190.601.325.000	\$	33,482.00	Increases for ratified agreement
100.190.601.366.000	\$	7,366.00	Proportional benefits increase
100.192.220.369.000	\$	6,000.00	SSPK allowances in new contract - budget correction
100.190.601.369.000	\$	6,000.00	Adds phone allowance budget for IBEW contract
100.193.352.440.000	\$	15,000.00	Correction to add back in Library Consortium (miscoded)
100.193.705.485.000	\$	(15,000.00)	Remove Kanayama - postponed for FY21
100.115.100.599.000	\$	(64,372.00)	KCS charter revised appropriation
100.116.100.599.000	\$	96,924.00	TSAS charter revised appropriation
100.191.100.450.000	\$	40,000.00	Increase in supplies funds for Fast Track
100.190.101.410.000	\$	(25,000.00)	Transfer from Prof. Tech. Services to Supplies, Materials
100.190.101.450.000	\$	25,000.00	Transfer in
100.190.101.450.000	\$	114,745.00	Second payment to McGraw Hill for Science Curriculum
100.193.103.450.000	\$	12,344.00	Corrected budget for Quality Ed. Funds/exps.
100.190.100.361.000	\$	73,672.00	Additional supplemental contribution to Health Ins.
	\$	603,935.00	
Previous Budget Total	\$	40,506,278	
Revised Budget Total	\$	41,110,213	

Total operating fund budget including revisions and in-budget transfers is \$41,110,213, an increase of \$603,935 over the existing FY21 budget. Owing to the uncertainty of the current year, you will notice that District administration is recommending very few budget line item reductions in this revision to ensure budgeted funds are available to accommodate changing needs.

This budget requires no additional funding request to the Borough, but will require an increase in our expenditure authority to be able to utilize the additional funds we will receive.

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