

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 8 a.

MEETING of: January 25, 2023

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of January 11, 2023

SUBMITTED BY: Crystal Vail, School Board Clerk

**CONSENT CALENDAR**

a. Motion to approve the regular meeting minutes of January 11, 2023

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
Meeting of  
Wednesday January 11, 2023  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 11<sup>th</sup> Day of January 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Stephen Bradford; Board Vice President Keenan Sanderson; Board Members Diane Gubatayao, Melissa O'Bryan, Paul Robbins, Jr. and Student Member Jack Zink. Member Tom Heutte appeared telephonically. Board Clerk- Treasurer Nicole Anderson, had an excused absence.

Administrative staff present included Deputy Superintendent Melissa Johnson, Interim Business Manager David Means, and School Board Clerk Crystal Vail. Superintendent Robbins appeared telephonically.

**APPROVAL OF AGENDA**

There were no objections to the agenda as presented.

**PUBLIC RECOGNITION**

President Bradford read a proclamation for Martin Luther King, Jr. Day 2023.

**CITIZEN REMARKS**

No citizen remarks

**INFORMATION AND REPORTS FROM BOARD MEMBERS:**

Member Robbins reported the Policy Committee had met recently to review some policies. He noted that there was some work to be done by the Superintendent to formulate an AR to meet requirements set forward by the SAMHSA Mental Health Grant.

Member Gubatayao reported her discovery of the Imagination Library. A free program that children ages 0-5 can sign up for online to receive free books.

**CLAIMS FOR INFORMATION:**

Claims are approved for December 9 and 22, 2022 as presented.

**STUDENT MEMBER REPORT:**

Student member Zink reported school activities and events including the NOSB team traveling to Juneau and Kings basketball playing at home against Metlakatla and the Lady Kings traveling to Palmer. He shared about the Pep Club's dodge ball tournament fundraiser and that Alaskan Author, Paul Greci, would be visiting Kayhi next week.

**SUPERINTENDENT REPORT:**

Superintendent Robbins gave his January report which included thanking all those involved in supporting the Clarke Cochrane Christmas Classic. He reported his meetings with community and school groups, and concluded with a summary of progress meeting the 2022-23 Board Goals.

## **ACTION ITEMS**

### **CONSENT CALENDAR**

- a. Motion to approve the meeting minutes of December 14, 2022
- b. Motion to approve the Certified new hire contract for Michael Cron, Director of Student Support Services, as presented, expended from the SAMHSA Mental Health Grant.

Moved: Gubatayao      Second: Sanderson

ROLL CALL:

6 YES- ZINK (preferential,) SANDERSON, ROBBINS, JR., O'BRYAN, HEUTTE, GUBATAYAO, BRADFORD  
CONSENT CALENDAR APPROVED

### **UNFINISHED BUSINESS**

No unfinished business.

### **PUBLIC HEARING \*POLICY\*:**

- a. Motion to revise BP 6146.1 High School Graduation Requirements, in second reading.

Moved: Robbins, Jr.      Second: Gubatayao

No public comment.  
No Board discussion.

ROLL CALL:

6 YES- ZINK (preferential,) GUBATAYAO, HEUTTE, ROBBINS, JR., SANDERSON, O'BRYAN, BRADFORD  
MOTION APPROVED

- b. Motion to revise BP 5141.21 Administering Medication, in second reading.

Moved: Robbins, Jr.      Second: Gubatayao

No public comment.  
No Board discussion.

ROLL CALL:

6 YES- ZINK (preferential,) SANDERSON, O'BRYAN, GUBATAYAO, HEUTTE, ROBBINS, JR., BRADFORD  
MOTION PASSED

- c. Motion to create new Board Policy 5141.24 Medications Safety and Security in second reading.

Moved: Robbins, Jr.      Second: Sanderson

No public comment  
No Board discussion.

ROLL CALL:

6 YES- ZINK (preferential,) ROBBINS, JR., SANDERSON, GUBATAYAO, O'BRYAN, HEUTTE, BRADFORD  
MOTION PASSED

### **NEW BUSINESS**

- a. Motion to approve the purchase of Amplify CKLA (Core Knowledge Language Arts,) a core curriculum for Prek-5 ELA (English Language Arts) for Ketchikan Charter School.

Moved: Gubatayao      Second: Sanderson

Board Discussion: President Bradford and Member Gubatayao stated that Charter schools can choose their own curriculum and expend the cost from their budget appropriately.

ROLL CALL:

6 YES- ZINK (preferential,) ROBBINS, JR., GUBATAYAO, O'BRYAN, SANDERSON, HEUTTE, BRADFORD  
MOTION APPROVED

- b. Work session on the Borough/District MOA Regarding District Health Insurance Fund Deficit with possible motions and/or direction to staff and/or Liaison committee

Moved: Gubatayao      Second: Sanderson

With no objections, the work session started at 6:20 p.m.

President Bradford reminded the board of the work session guidelines and introduced Clint Campion, the District's attorney who appeared telephonically, and invited him to participate in the work session. With no objections, the Board waived the attorney client privilege for the subject of this work session.

The Board discussed the Borough/District MOA Regarding District Health Insurance Fund Deficit with Mr. Campion. The Board asked questions and Mr. Campion responded how changing some language in the MOA would affect the District moving forward.

President Bradford suggested the Board make a Motion to Commit the MOA to a special committee.

The Board had further discussion about what recommendations they would make and how to express them to the special committee.

With no objections the work session ended at 6:37 p.m.

Once the work session was exited there was a motion made by President Bradford.

Motion to Commit:

"Motion to refer this matter to a special committee comprised of: 1) the School Board President, 2) the Borough Mayor, 3) the School Board Vice President, 4) the Borough Vice Mayor, 5) the District Superintendent, 6) the Borough Manager, 7) the District's Attorney, 8) the Borough Attorney, 9) the District Business Manager, and 10) the Borough Finance Director, to provide, not later than February 1, 2023, to both the Borough Assembly and the School Board, recommendations necessary to address all remaining concerns of either the Borough or the School District on this matter."

Moved: Bradford      Second: Robbins, Jr.

Board Discussion:

President Bradford explained his reasoning for choosing the members of the special committee.  
No further board discussion.

ROLL CALL:

6 YES- ZINK (preferential,) HEUTTE, GUBATAYAO, O'BRYAN, ROBBINS, JR., SANDERSON, BRADFORD  
MOTION APPROVED

**EXECUTIVE SESSION:** Pursuant to BP 9321 to receive an update from legal counsel on matters of pending or potential litigation or claims, with possible direction to an attorney regarding the handling of specific legal matters, which is covered by attorney-client privilege.

President Bradford gave a brief explanation of the subjects of the Executive session.

Moved: Gubatayao      Second: Sanderson

ROLL CALL:

6 YES- O'BRYAN, GUBATAYAO, ROBBINS, JR., SANDERSON, HEUTTE, BRADFORD

The Board was in Executive Session from 6:45 p.m. until 6:55 p.m.

## **DISCUSSION**

### a. Board Goals

President Bradford reminded the Board that Superintendent Robbins created a chart which outlined the Board Goals for 2022-23 and gave examples of progress made and future steps to be taken to achieve the goals.

President Bradford commented that he found the chart helpful.

Member Gubatayao and Superintendent Robbins discussed the status of the district pursuing M Certificates and what it will entail to make further progress achieving the board goal.

### b. 2023-24 District Calendar update

Superintendent Robbins reported there were many responses to the survey which was sent to families concerning the proposed academic calendar. He reported some of the majority consensus and stated the calendar would be brought to the board for approval next regular meeting.

Members continued discussion about accounting for duplicate survey answers and possibly adjusting the dates for October Parent/Teacher conferences at the request of elementary teachers.

### c. Adverse Childhood Experiences

Member Gubatayao requested this discussion be postponed, hoping for some other guests to be involved.

### d. 2023 AASB Legislative Priorities

President Bradford started the discussion stating that the Borough and School District are working on a MOA addressing the Base Student Allocation from Legislation. Member Gubatayao volunteered to be involved with the Borough in drafting an updated document.

Member Robbins, Jr. asked for an update on meeting with KIC. President Bradford responded that was a meeting he needed to make after focusing on the Annette Island School District meeting.

## **ADVANCE PLANNING**

a. School Board Listening Session January 15<sup>th</sup> at Cape Fox from 9:00 -11:00 am with Members Robbins, Jr., O'Bryan, and Superintendent Robbins.

b. Annette Island School District/Ketchikan School District joint work session January 16, 2023 at 12:00 p.m. in the Metlakatla Long House, Metlakatla.

Board Members decided who would attend the work session and what the Board would present to the AISD as a gift for welcoming them. After discussion, it was decided to speak with KIC member Irene Dundas for guidance.

c. Assembly/School Board Liaison meeting January 24<sup>th</sup> at 12:00 p.m. in the Borough Assembly Chambers.

d. School Board Regular meeting January 25, 2023, at 6:00 p.m. in the Borough Assembly Chambers.

**BOARD COMMENTS**

Member O'Bryan shared her appreciation to the Assembly/School Board Liaison committee's work.

Member Robbins, Jr. expressed his general support for the MOA work with the Borough moving forward.

Member Gubatayao shared her inquiry to AASB about health insurance within Alaska school districts.

Member Sanderson commented he is looking forward to working with the Borough to solve the district health insurance problems and concluded with some information about the National Ocean Science Bowl team.

President Bradford finished the meeting commenting on his intentions in asking for forming a special committee. He commented at the next meeting there would be a detailed discussion of the FY24 Budget Assumptions.

With no objections, ADJOURNMENT at 7:28 p.m.

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BOARD PRESIDENT  
Stephen Bradford