

## High School Graduation Requirements

The Superintendent or designee shall prepare for Board approval a plan consisting of district graduation requirements. Students shall receive diplomas of graduation from high school only after meeting the following district graduation requirements.

Graduation Requirements - Effective Date, Graduating Class of 2020

Graduation course requirements for a high school diploma are as follows:

English-Language Arts	4 credits
Social Studies *	3 credits
Math	3 credits
Science	3 credits
Health/Physical Education	1 credit
Electives	7 credits
Career Technical Education	1 credit
<b>TOTAL CREDITS REQUIRED FOR GRADUATION</b>	<b>22 credits</b>

Additional requirements include 100 hours of work experience or community service, completion of the State of Alaska Job Application and participation in the WorkKeys assessment.

*\* Note: The three units of credit in social studies must include one-half unit of credit in Alaska history or demonstration that the student meets the Alaska history performance standards. This requirement will not apply to a student who (1) transfers into high school after the student's second year of high school; or (2) has already successfully completed a high school state history course in another state, 4 AAC -6.075. The three units in social studies must also include one unit of credit of World History or United States History and one unit of credit of American Government.*

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 6164.2 - Guidance and Counseling Services)

(cf. 6146.3 - Competency Testing)

(cf. 6184 - Virtual/Online Courses)

### Legal Reference:

#### ALASKA ADMINISTRATIVE CODE

4 AAC 06.075 High school graduation requirements

4 AAC 06.721 College and career readiness assessment waivers

4 AAC 06.755-790 Statewide assessment program for students with disabilities

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT**

**Revision Date: 6/13/07**

**Revision Date: 10/14/2015**

**Revision Date: 08/24/2016**

**Revision Date: 4/12/2017**

# HIGH SCHOOL GRADUATION REQUIREMENTS

## AR 6146.10

### Graduation

1. Early Graduation - Students with six completed semesters of attendance, may be graduated if the following criteria are met:
  - o Parent's written permission is obtained.
  - o A letter of intention is submitted one semester prior to completion of requirements for graduation.
  - o Administrative approval of the high school principal is obtained.
  - o All graduation requirements for a high school diploma have been completed.

Students who graduate early should be involved in an activity such as:

1.
  - o The student has been accepted by an institution offering advanced educational or vocational training.
  - o The student can show proof of fulltime and continuous employment.
  - o The student can provide evidence of engaging in an acceptable alternative program of education (world tour, etc.)
2. Course Load Requirements - A full load of classes is defined as enrollment in 4 credit-bearing classes.
3. Correspondence Courses and/or University of Alaska Courses for credit which have prior approval of the high school principal may be taken for credit toward graduation.
4. Valedictorian, Salutatorian and Top 20 will be determined by Grade Point Average. Students who graduate with an adjusted curriculum (i.e., take courses determined by a Child Study Team (CST) or Individual Educational Plan (IEP) shall not be eligible for these academic awards.
5. Work Experience/Community Service – One hundred hours of work experience, community service, or a combination of the two is needed for graduation. These can be obtained all at once in the same year or spread out over a four year period. Students who enter high school from outside of the district will need to perform twenty-five hours of Work Experience/Community Service for each year they attend secondary school in Ketchikan in order to receive a diploma (e.g. a student entering the District in their senior year would only have 25 hours, junior year 50 hours, etc.)

6. Work Keys – Beginning with the class of 2019, all Ketchikan Gateway Borough School District students must take the Work Keys assessment to be eligible for graduation.
- In the event of a rare and unusual circumstance, the Superintendent may waive this requirement. A rare and unusual circumstance may include, but is not limited to:
    - The district fails to administer the assessment on the scheduled administration date.
    - The student transfers into the district after the assessment window has closed.
    - The student is unable to take the assessment or receives an invalid score due to a technology failure.
    - A disability arising too late in the student's high school career to apply for meaningful accommodations.
7. Work Keys – Beginning with the class of 2020, all Ketchikan Gateway Borough School District students must take the Work Keys or ACT or SAT assessment to be eligible for graduation.

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT**

**Revision Date: 10/22/03**

**Revision Date: 10/08/2014**

**Revision Date: 6/8/2016**

**Revision Date: 9/28/2016**

**Attachments**

No attachments.

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