

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No. 10 b

MEETING OF May 10, 2023

Item Title:

NEW BUSINESS

Motion to approve a contract extension for the Superintendent for 2024- 2025, as Superintendent of Schools, as presented

Reviewed By:

Board of Education
 Legal Counsel

SUBMITTED BY The Board of Education

SUMMARY STATEMENT:

The Board is being asked to approve a contract extension for the Superintendent.

ISSUE:

Board Policy 2123 requires the Board to complete an annual evaluation of the Superintendent. At the conclusion of Michael Robbins' 2023-23 evaluation, the Board agreed to consider the approval of a contract extension for one year beyond the current contract, with certain modifications.

BACKGROUND:

The Board began the Superintendent Evaluation process in March 2023 by surveying stakeholders and staff. The Superintendent completed a self-evaluation and board members individually completed the form. The Board used the Oregon School Boards Association ESD Superintendent Evaluation Workbook. The Board held an executive session to discuss the results and share them with the Superintendent. The recommendation from the Board was to extend the Superintendent's contract for one year beyond the current contract with certain modifications.

FISCAL NOTE:

See attached modifications

EXHIBITS ATTACHED

- Modification to and Extension #1 of Superintendent's Employment Contract

RECOMMENDED ACTION:

"I move that the Board of Education **approve an extension and modification to the Employment Contract with Mr. Michael Robbins as Superintendent of Ketchikan Gateway Borough School District, for an additional year 2024-2025, as presented.**"

**MODIFICATION TO AND EXTENSION #1 OF
SUPERINTENDENT'S EMPLOYMENT CONTRACT**

This Modification to and Extension #1 of Superintendent's Contract is made and entered into this ____ day of May, 2023 by and between the Ketchikan Gateway Borough School District, acting by and through its Board of Education (the "District"), and Michael Robbins as Superintendent.

The parties have previously entered into that Superintendent's Employment Contract pursuant to which Superintendent is employed as the chief school administrator of the District for a term of two (2) years beginning on July 1, 2022 and expiring on June 30, 2024 (the "Contract").

The parties now desire to modify certain provisions of the Contract and extend the term.

NOW THEREFORE, the District and Superintendent agree as follows:

1. The Term as stated in Paragraph 1 of the Contract is extended by one (1) year expiring on June 30, 2025.
2. Compensation, as stated in Paragraph 5 of the Contract is unchanged for the period July 1, 2022 through June 30, 2024. Effective July 1, the salary per school year will be increased by two and one-half percent (2½%) as a cost-of-living adjustment. All other terms and conditions of Paragraph 5 of the Contract remain unchanged.
3. Effective July 1, 2023 Paragraph 7.b. of the Contract is hereby modified to provide that Superintendent may be paid for up to fifteen (15) days of unused annual leave each fiscal year. All other terms and conditions of Paragraph 7.b. of the Contract remain unchanged.
4. Effective July 1, 2023 Paragraph 7.g. of the Contract is hereby modified to provide that the District shall pay Superintendent an automobile allowance of Five Hundred Dollars (\$500.00) per month for the use of his personal automobile for District purposes, to reflect the fact that Superintendent is traveling to and spending significant time in each of the schools in the District. All other terms and conditions of Paragraph 7.g. of the Contract remain unchanged.
5. There are no further modifications to the Contract and all of the terms and conditions in the Contract that are not modified as stated herein are hereby ratified and affirmed.

IN WITNESS WHEREOF, the District, by and through two duly authorized members of its Board, and the Superintendent have executed this agreement, the day and year next below written.

Ketchikan Gateway Borough
School District

Date: _____, 2023

By _____
Stephen Bradford
Board President

State of Alaska
1st Judicial District

The foregoing instrument was acknowledged before me this ____ day of May, 2023, by Stephen Bradford, President of the Ketchikan Gateway Borough School District Board of Education, on behalf of the Ketchikan Gateway Borough School District.

Notary Public for Alaska
Commission Expires: _____

Date: _____, 2023

By _____
Nicole Anderson
Board Treasurer

State of Alaska
1st Judicial District

The foregoing instrument was acknowledged before me this ____ day of May, 2023, by Nicole Anderson, Treasurer of the Ketchikan Gateway Borough School District Board of Education, on behalf of the Ketchikan Gateway Borough School District.

Notary Public for Alaska
Commission Expires: _____

Date: _____, 2023

Michael Robbins

State of Alaska
1st Judicial District

The foregoing instrument was acknowledged before me this ____ day of May, 2023, by Michael Robbins.

Notary Public for Alaska
Commission Expires: _____