

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No. 8 f.

MEETING OF February 22, 2023

Reviewed By

Item Title:

Consent Calendar
Motion to approve Resolution 23-02 authorizing
district bank accounts and signers.

Superintendent
 Finance

SUBMITTED BY:

APPROVED FOR SUBMITTAL:

David Means, Interim Business Manager



Superintendent

SUMMARY STATEMENT:

Changes in Administration require updating of the authorization of District Bank Accounts and Check Signers for 2022-2023.

BACKGROUND:

Administrative Regulation 3400 requires a resolution is to be submitted annually to the Board authorizing bank accounts for the school district and check signers on those accounts. KGBSD Resolution 22-04 was approved at the School Board regular meeting of June 22, 2022. Since then, the District has had some administrative changes, resulting in the need for approval of KGBSD Resolution 23-02 to reflect new hire, Daniel Schuler, as the District Business Manager and removing Michael Cron as a signer for Houghtaling Elementary (HTE) because he is no longer the Principal. Linnea Troina has been hired as HTE principal and is already listed as a signer.

ISSUE:

The resolution meets the annual requirement, and the revisions maintain accuracy and compliance.

RECOMMENDATION:

Administration recommends approval of KGBSD Resolution 23-02.

FISCAL NOTE

N/A EXPENDITURE
REQUIRED \$ 0 _____

AMOUNT
BUDGETED \$ N/A _____

ATTACHMENTS:

- Resolution #23-02

RECOMMENDED ACTION: (If not approved as part of the Consent Calendar)

"I move that the Board of Education approve Resolution #23-02 Authorization of District Bank Accounts and Check Signers."



**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
RESOLUTION #23-02**

ANNUAL AUTHORIZATION OF DISTRICT BANK ACCOUNTS AND CHECK SIGNERS

WHEREAS, the Board of Education of the Ketchikan Gateway Borough School District has authority to authorize bank accounts and signers on those accounts; and

WHEREAS, administrative regulation 3400 specifies that this authorization will occur annually;

WHEREAS, Business Manager Daniel Schuler is authorized as a signer on any and all school district bank and credit card accounts;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Ketchikan Gateway Borough School District authorizes operation of the bank accounts and check signers for the 2022-2023 fiscal year as reflected on the following list:

Account Name	Bank	Account No.	Signer	Signer	Signer
Main Account	Wells Fargo	XXX-XXX4541	Michael Robbins	Melissa Brooks-Johnson	
General Account	Wells Fargo	XXX-XXX4566	Michael Robbins	Melissa Brooks-Johnson	
Payroll Account	Wells Fargo	XXX-XXX4558	Michael Robbins	Melissa Brooks-Johnson	
Business Account	Wells Fargo	XXX-XXX4574	Michael Robbins	Melissa Brooks-Johnson	
ACH Account	Wells Fargo	XXX-XXX4582	Michael Robbins	Melissa Brooks-Johnson	
Houghtaling	TFCU	XX250-70			Linnaea Troina
Houghtaling	TFCU	XXXXXX226			Linnaea Troina
Point Higgins	Wells Fargo	XXXX2294		Steve McLaren	Daniel Olsen
Ketchikan Charter School (chk)	First Bank	XXXX533		Jessica Jans	Kayla Livingston
Ketchikan Charter School (svg)	First Bank	XXXX610		Jessica Jans	Kayla Livingston
Tongass School of Arts & Sciences	First Bank	XXXX470	Tina Peckham	Brenda Loughman	Scott Huff
Schoenbar Middle School	First Bank	XXXX484		Sheri Boehliert	Jason House
Ketchikan HS Checking	First Bank	XXXX006		Richard Dormer	Cole Maxwell
Ketchikan HS CD - Savings	First Bank	XXXX439		Richard Dormer	Cole Maxwell
Fawn Mountain	First Bank	XXXX690		Nick Higson	
Poole Peterson CD	First Bank	XXXX412		Richard Dormer	Cole Maxwell
Galley CD	First Bank	XXXX290		Richard Dormer	Cole Maxwell
Baker CD	First Bank	XXXX590		Richard Dormer	Cole Maxwell
Fern A Kubley CD	First Bank	XXXX390		Richard Dormer	Cole Maxwell
Revilla High School	First Bank	XXXX109		Kurt Lindemann	
Bakken & Koel Scholarship	KMS	XXX-XXX749		Richard Dormer	Cole Maxwell
Kayhi Alumni Scholarship	TFCU	XXX-43314	Michael Robbins		
CardConnect SCS	Wells Fargo	XXX-XXX3486	Michael Robbins		
AK Digital Academy	Wells Fargo	XXX-XXX6709			Bill Whicker

**Adopted by the Ketchikan Gateway Borough School District Board of Education
on this 22nd day of February 2023.**

Stephen Bradford, Board President

Nicole Anderson, Clerk-Treasurer