

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 12 d

MEETING OF September 8, 2021

REVIEWED BY:

ITEM TITLE:

NEW BUSINESS

Motion to approve application to the Easy ARPA
Library grant program.

Superintendent

Finance

SUBMITTED BY: Katie Parrott, Business Manager

CONTACT PERSON/TELEPHONE:

APPROVED FOR SUBMITTAL:

Katie Parrott 907-247-2116

Name Phone

Superintendent

SUMMARY STATEMENT:

The School Board is being asked to approve the application to the Easy ARPA Library grant program.

ISSUE:

Per Board Policy 3291, School Board approval is required for grant applications exceeding \$5,000.

BACKGROUND:

Alaska archives, libraries, and museums are eligible to receive recovery funding as part of the \$1.9 trillion American Rescue Plan Act (ARPA) of 2021. The Alaska State Libraries, Archives and Museums, a division of the Department of Education and Early Development, has made two grant programs available, the Easy ARPA grant program and the ARPA Project grants program. The Easy ARPA Grant application can be used to purchase services, supplies and equipment that respond to COVID-19 impacts. KGBSD is applying for these funds to purchase books to replace those lost during Covid, but also to add digital books, and some digital project materials, up to \$3,500 per institution for materials, shipping cost and 10% indirect combined. Libraries are eligible for an additional \$2,500 for library collection materials such as books or periodicals, for a total of \$6000 per institution/school.

RECOMMENDATION:

Approval of the application to the Easy ARPA Library grant program.

ATTACHMENTS:

- Easy ARPA Library Grant Allowable Costs
- Memo from Caitlin Jacobson, KGBSD Library Systems Administrator

FISCAL NOTE:

EXPENDITURE REQUIRED:

Up to \$42,000

AMOUNT AVAILABLE:

\$ 42,000

RECOMMENDED ACTION: "I move that the Board of Education approve the application to the Easy ARPA Library grant program, as presented."

American Rescue Plan Act Grants from the Alaska State Library List of Allowable Costs for Easy ARPA Grants and ARPA Project Grants

General Technology

- Hotspots and accessible Wi-Fi for users in areas with robust cell coverage
- Laptops, Chromebook, tablets, and e-readers for checkout
- Computers, software, and peripherals for public use
- Network equipment such as routers and modems
- Broadband costs from July 2021 through September 2022
- Equipment, licenses, and contracts for digitization projects, such as Vilda
- Equipment and software needed to create or manage virtual programs or podcasts
- Creation of webpages
- Digital screens, projectors, microphones, and speakers
- Consultant fees for assessing technology, network needs, and space planning

Outdoor Programming and Services

- Mobile digital van equipment
- Outside charging stations for technology
- Wi-Fi equipment to boost signal outside the LAM
- Security cameras to monitor Wi-Fi service areas and building exterior
- Patio furniture or other materials to support programs outside the facility
- Interpretive panels, pop-up banners for content, and storyboards for StoryWalk®

Digital Content

- Database licenses from July 2021 through September 2022
- Downloadable e-books, audiobooks, and other content for users
- Fees to join Alaska Digital Library or Alaska School Digital Library
- Physical library materials in all formats for users
- Software to make library catalog and collections accessible to users over internet

Pandemic Relief

- Personal protective equipment and cleaning supplies to mitigate Covid-19
- HVAC equipment or stand-alone air purifiers, but not installation
- Sign holders, stanchions, and other equipment to encourage social distancing
- Equipment to increase broadband within or around the library, but not installation
- Equipment for curbside delivery of library materials, i.e., lockers for picking up holds
- Self-checkout machines for libraries, touchless payment systems, and timed entry systems
- Touchless water fountains, faucets, paper towel dispensers, and stand-alone hand washing stations
- Materials for virtual and low-touch passive programming (take and make activity kits)
- Contracts for janitorial services

Partnership Projects to Meet Community Needs Due to Pandemic

- Projects that support education, health, mental health, workforce development, skills training, and entrepreneurship solutions to societal problems created by the pandemic
- Projects that target underserved populations in areas experiencing poverty and unemployment
- Projects that help libraries, archives, and museums respond to pandemic impacts
- Staff costs incurred during projects may be charged to project grants

Indirect Costs

- Grants can include 10% indirect or negotiated rate, in addition to project costs

Costs Not Allowable in These Grant Applications

- Cannot be used by museums to acquire objects for their collections
- Cannot be used to replace lost program receipts, i.e., museum entry fees
- Cannot be used to pay construction workers, i.e., to install HVAC equipment
- Cannot be used to buy swag (items given away for promotional purposes), incentives or rewards, or food
- Cannot be used for construction costs
- Cannot be used for cost associated with promoting the LAM or advocacy

Questions? Contact eed.library.grants@alaska.gov

To: [Katie Parrott](#), KGBSD Business Manager
From: Caitlin Jacobson, KGBSD Library Systems Administrator
Memo: Alaska State Library ARPA Grants
Date: September 03, 2021

The KGBSD libraries are requesting permission to apply for the Alaska State Library ARPA Easy Grants. The ARPA grants are federal funds and are distributed, in part, by each state library to individual libraries.

The Alaska State Library is offering grants to both public libraries and school libraries. I am coordinating individual grants for each of our 7 school libraries. The maximum amount for these grants is \$3,500. In addition, grantees are offered an additional \$2,500 for library materials, including digital and physical books. Thus, the amount for each library would be \$6,000.

The State Library staff have encouraged libraries to request the full amount, and have informed us that the grants guidelines are broad. Most of us will be requesting the full amount for library materials, but several have other items to include in the grant application. Those application details will be sent to the Business Office by Friday, September 10.

Grant applications are to be submitted online only, by September 15, 2021. All funds are to be spent in full by September 15, 2022.

We will be requesting:

Fawn Mountain: \$6,000
Houghtaling: \$6,000
Ketchikan Charter: \$6,000
Ketchikan High School: \$6,000
Point Higgins: \$6,000
Schoenbar: \$6,000
TSAS: \$6,000

Total: \$42,000