# KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT AGENDA STATEMENT

No. 9 b.

MEETING OF August 24, 2022

Item Title:

CONSENT CALENDAR:

Motion to approve a contract with Northwest playground for installation of Sofsurface rubber playground tiles at the

Houghtaling Elementary Facility "Old Rusty."

REVIEWED BY:

[X] Superintendent

[X] Finance [X] Maintenance

SUBMITTED BY Michael Robbins, Superintendent

CONTACT: APPROVED FOR SUBMITTAL

Al Jacobson 907 225 2146 Name Phone

Superintendent

#### **CONSENT CALENDAR**

Matters listed under the "Consent Calendar" are routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."

#### SUMMARY STATEMENT:

The School Board is being asked to approve a contract with Northwest Playground for installation of Sofsurface rubber playground tiles at the Houghtaling Elementary Facility "Old Rusty."

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

#### BACKGROUND:

Soft surface will need to be installed around our new playground equipment. This is in line with other playgrounds at Houghtaling that utilize the same kind soft surface ground fall protection.

Northwest Playground is a sole source provider under state of Alaska recognized Nasbo contract #1700007304, hence we can forego competitive bidding process.

#### ATTACHMENTS:

- -Northwest Playground Contract Agreement
- -Nasbo Contract #1700007304

#### RECOMMENDATION:

Approval of the contract with Northwest Playground for installation of Sofsurface rubber playground tiles at the Houghtaling Elementary Facility "Old Rusty."

FISCAL NOTE\*

[] N/A EXPENDITURE

REQUIRED \$ 42,007.86.00

RECOMMENDED ACTION (Only if not approved as part of the Consent Calendar):

"I move that the Board of Education approve a contract with Northwest Playground for installation of Sofsurface rubber playground tiles at the Houghtaling Elementary Facility 'Old Rusty,' in the amount of \$42,007.86"



# Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109 Phone (425) 313-9161 FAX (425) 313-9194

Email: sales@nwplayground.com

## QUOTE

# This quote is only valid for 30 days.

To: Ketchikan Gateway Borough SD - Old Rusty

Quote #

Re: SofSurfacing - PLUS Date: 7/18/2022

071422KW1

Contact Name: Al Jacobsen Phone: 907-225-2416

Email: al.jacobson@k21schools.org Cell/Fax:

Item # Qty Description Price Total Price

EQUIPMENT

SofSURFACES

Q106739-6 1 2016 Square Feet of DuraSAFE PLUS Safety Surfacing Tiles. Tiles are 4.25" \$ 31,040.00 \$ 31,040.00 Thick, Good for a Critical Fall Height of 8'. Tiles Quoted are to be Installed on an Asphalt Sub Base (Sub Base Not Included).

**Equipment Subtotal** 31,040.00 Northwest Playground Equipment Discount: 10.00% (3,104.00)Freight to Ketchikan: \$ 14,071.86 **Equipment Total (less tax)** 42,007.86 **CERTIFIED INSTALLATION** \$ Installation is NOT provided but AVAILABLE Upon Request \$ \$ \$ Installation Total: **Bond** Performance Bond (If Required): 3.0% CC Convenience Fee: Credit Card (If Required): 3.5% \$ **Location Code:** Resale Certificate Required for Tax Exemption: Tax: 0.0% \$ ORDER TOTAL: \$ 42,007.86

All quotes are subject to material and fuel surcharges.

# **Acceptance of Proposal:**

(Please be sure you have read, signed, initialed and understand the Terms and Conditions on Page 2 of this Quote)

The items, prices and conditions listed herein are satisfactory and are hereby accepted.

Karen Weiser			
Sales Assistant	Customer Signature	Date	

Thank you for considering Northwest Playground Equipment, Inc. for your Park, Playground, Shelter and Sports Equipment requirements.

PAGE 1 of 2 Revised 5.11.21



# Northwest Playground Equipment, Inc.

PO Box 2410, Issaguah, WA 98027-0109 Phone (425) 313-9161 FAX (425) 313-9194 Email: sales@nwplayground.com

Project Name: SofSurfacing - PLUS 071422KW1 Quote #

#### TERMS AND CONDITIONS

#### **QUOTE CONDITIONS AND ACCEPTANCE:**

This quote is only valid for 30 days.

Orders placed or requested for delivery after 30 days are subject to price increases.

(Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted.

Once your order has been placed, any changes including additions, deletions or color changes, will delay your shipment.

**EXCLUSIONS:** Unless specified, this quote specifically **excludes** all of the following:

Required Permits; Davis Bacon, Certified Payroll or Prevailing Wage fees

Performance/Payment Bonds

Site work and landscaping

Removal of existing equipment

Unloading: Receiving of inventory or equipment; Storage of equipment

Equipment assembly and/or installation

Safety surfacing; Borders or drainage requirements

Landscaping Repairs DUE to poor access or in climatic weather

#### FREIGHT AND DELIVERY:

Shipping is FOB Origin. A 24-hr Call Ahead is available at additional cost.

Delivery is currently 5+ weeks after order submittal. Unless otherwise noted, all equipment is delivered unassembled.

(Pls Initial)Buyer is responsible to meet and provide a minimum of 2 ADULTS to unload truck

A Check List, detailing all items shipped, will be mailed to you and a copy will be included with the shipment.

Buyer is responsible for ensuring the Sales Order and Item Numbers on all boxes and pieces match the Check List.

(Pls Initial)Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Damaged Freight must be refused. Please notify Northwest Playground Equipment immediately of any damages.

Shortages and Concealed Damage must be reported to Northwest Playground Equipment within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

#### TAXES:

All orders delivering in Washington are subject to applicable sales tax unless a tax exemption or Reseller Permit is on file at the time the order is placed.

PAYMENT TERMS: An approved Credit Application is required for new customers. 50% down payment is due at time of order with balance due upon delivery, unless other credit terms have been approved. Interest may be charged on past due balances at an annual rate of 18%. A 3% charge will be added to all credit card orders.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

#### **MAINTENANCE/WARRANTY:**

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Northwest Playground Equipment offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

# INSTALLATION: (if applicable)

A private locate service for underground utilities must be completed before your scheduled installation.

Site must be level and free of loose debris (this includes ground cover/chips).

A minimum 6 foot opening with good access must be available to the site for delivery trucks and tractor.

An onsite dumpster must be provided for disposal of packaging materials.

Arrangements must be made in advance for the disposal of dirt/rocks from within the installation area.

Arrangements must be made in advance for the removal/disposal of existing equipment.

Additional charges may apply if large rocks or concrete are found beneath the surface.

Access to power and water must be available.

Site supervision is quoted in 8-hour days.

# **Acceptance of Terms & Conditions**

4	Acceptance of this	proposal,	made by ar	n authorized	agent of	vour company.	indicates a	agreement to tl	ne al	bove terr	ทร and	condi	tions
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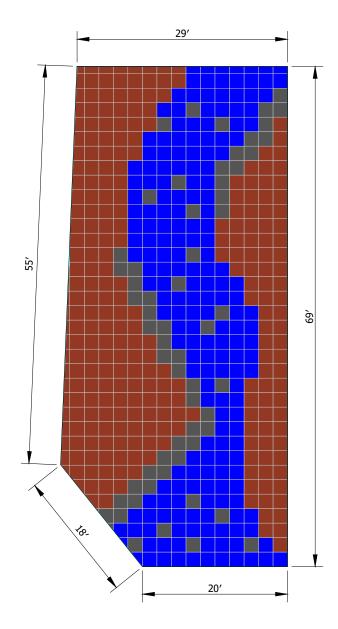
Sales Assistant	Customer Signature	Date	
	Thank you for choosing Northwest Playgrour	nd Equipment!	

Revised 5.11.21

PAGE 2 of 2

# Tile Layout - Area Nº 1 - Houghtaling ES Old Rusty Site

Area (Sq. Ft.): 2016



X

The material quantities proposed are based on this layout. If the layout is altered, this may influence the quantities needed for a successful installation. Please initial that you understand and agree.



# PARKS AND RECREATIONAL EQUIPMENT AND SERVICES CONTRACT

#### **NON-MANDATORY CONTRACT**

Contract #: 170007304

Term: 12/1/2016 - 12/1/2022

State of Alaska IRIS MA #: 200000143

The National Association of Procurement Officials (NASPO) leverages the buying power of all 50 states to offer exceptional pricing for participating states and their political subdivisions. Alaska is an active member of NASPO ValuePoint and has signed a Participating Addendum for all Departments and Political Subdivisions.

This contract offers parks and recreation equipment and installation services.

The following non-mandatory Parks and Recreation Equipment and Services contract is available to Alaska State Agencies and Alaska Political Subdivisions:

TRANSCRIPTION SERVICES VENDOR	NASPO PRICE AGREEMENT NUMBER	ALASKA STATE CONTRACT NUMBER	IS A PA SIGNED?	
Northwest Playground Equipment, LLC	N2019PARK0001	170007304	Yes	

To Place and Order: Submit an order by either calling (800) 726-0031 or email

sales@nwplayground.com

**Contractor Phone #:** (800) 726-0031

Website: www.nwplayground.com

Questions: please send any questions via email to <a href="mailto:debbie@nwplayground.com">debbie@nwplayground.com</a> or

ashely@nwplayground.com

#### **For more information, contact:**

Jacob Nichols, Contracting Officer
State of Alaska – Department of Administration
Office of Procurement and Property Management
Alaska Centers of Procurement Excellence

Email: jacob.nichols@alaska.gov

Phone: (907) 419-7818

Revised: 3/10/2022