

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION  
AGENDA STATEMENT

No. 8 a

MEETING OF June 26, 2019

REVIEWED BY:

ITEM TITLE:

CONSENT CALENDAR

Approval of the June 12, 2019 regular meeting minutes

[ ] Superintendent  
[ ] Personnel  
[ ] Finance  
[ ] Special Services

SUBMITTED BY: Kerry Watson

CONTACT PERSON/TELEPHONE:

APPROVED FOR SUBMITTAL:

Kerry Watson                      247-2142

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Superintendent

**CONSENT CALENDAR**

*Matters listed under the "Consent Calendar" are considered to be routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."*

A. Motion to approve the regular meeting minutes of June 12, 2019.

**\* NOTE:**

**If amendments or corrections are desired to the minutes, request removal of the minutes. The minutes will then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes are in order.**

**Otherwise, the motion to accept the Consent Calendar is appropriate.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular meeting of June 12, 2019**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in regular session on the 12th day of June 2019, in the Ketchikan Borough Assembly Chambers. Board President Matt Eisenhower called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Matt Eisenhower; Board Vice-President Sonya Skan; Clerk-Treasurer Diane Gubatayao; Thomas Heutte; and Leslie Becker. Board Vice-President Sonya Skan and Board Members Bridget Mattson and Rachel Breithaupt were absent and excused.

Administrative staff consisted of Beth Lougee, Superintendent; Katie Parrott, Business Manager; Alonso Escalante, Curriculum Director; Terri Crofcheck; Special Services Director; and Clerk to the Board Kerry Watson.

**PUBLIC RECOGNITION**

Rotary Interact: In recognizing Rotary Interact, Board Clerk-Treasurer Diane Gubatayao said this Rotary-sponsored group at Kayhi is recognized throughout the state. Twenty-two of its members graduated from high school this year. Emma Campbell, Rotary Interact President, described the many events the club sponsors from its Daddy-Daughter dance to a "color run" promoting suicide awareness in the community. The group's annual pie sale at the Pioneer Home to benefit its residents broke records this year, raising \$4,871, she said.

Board President Matt Eisenhower noted that the achievements of this year's Kayhi activities continues with the baseball team recently winning second in state. It was also noted the Kayhi boys' soccer team placed third at state, in a first ever showing at the state level.

**CITIZEN REMARKS**

J. D. Martin with Women In Safe Homes invited the Board to an upcoming Thrive Summit on June 18 and 19 at the Ted Ferry Civic Center. It is sponsored by the Revilla Island Resilience Initiative.

**INFORMATION & REPORTS FROM BOARD MEMBERS**

Health Insurance Task Force: Board Member Tom Heutte reported that the task force continues to work on options to reduce health insurance costs for the school district and its employees. The charter for the task force will need to be extended until September, said Mr. Heutte.

Board President Eisenhower suggested the district draft a new Memorandum of Agreement regarding that extension.

Other reports: Ms. Gubatayao had visited a weaving program at Fawn Mountain Elementary taught by Holly Churchill to fourth-graders. She also stated that she is really proud of this year's high school graduates and that Revilla's 2019 graduating class is its largest so far.

**CLAIMS FOR INFORMATION: - May 31, 2019**

There were no questions regarding the claims.

**REPORTS AND/OR PRESENTATIONS – SUPERINTENDENT/STAFF**

Superintendent Beth Lougee first reported on pending and new hires in the district. The list includes: interviews for the Houghtaling Elementary School vice principal position will take place in July; Maintenance Director Mike Williams is retiring with his last day to be July 21, 2019; the Superintendent's administrative assistant Kelley Baca is moving out of state and interviews are occurring for that position; and a world

language position at Kayhi has been advertised, as Peter Stanton is taking the social studies teaching position vacated by Michael Cron. Mr. Cron will be the Houghtaling Elementary School principal. In addition, interviews will take place for a cultural specialist, a certified position funded through the Indian Education Grant. Additionally, a classified cultural position will be placed at Schoenbar Middle School.

Mr. Eisenhower asked about the Title VI grant. Ms. Lougee said the grant had been approved and it will fund a percentage of the Indian Education preschool programs, as well as the two positions she'd just mentioned.

Superintendent Lougee then asked each of her directors to provide a recap on the school year for each of their departments.

#### Business Manager:

Business Manager Katie Parrott cited one of the significant events of the past year as the finalizing of negotiated agreements with the teachers. This resulted in retroactive payments and changes in health insurance, with a reduction in health insurance premiums affecting all employees. Due to those health insurance changes, there was also a special open enrollment for insurance.

The FY 19 budget revision and beginning the FY 20 budget process, which Ms. Parrott noted is unique this year, were the other major activities for her office and the School Board. Keeping track of Legislative action and advocating regarding school funding has been ongoing as well.

Other actions listed by Ms. Parrott included: applying for an indirect rate which can be applied to grants; turnovers in key positions in the Business Office and human resources; obtaining approval for the purchase of an integrated financial software system, targeted to go live January 1, 2020; auditing internal systems such as inventory, leave accrual, and timekeeping in preparation for the new system; and reviewing policy applying to the business office as well as standard operating procedures.

Business Manager Parrott then reported the good news that the \$20 million in supplementary funds, which was appropriated by the Legislature, are being released. This means approximately \$402,000 to the local school district. This led into a discussion of what was occurring between the legislative and executive branches regarding education funding.

Lastly, Ms. Parrott reported the E-rate award notification of funds used primarily for technology upgrades. The Board will be asked to ratify a related expenditure at the next Board meeting.

Board President Eisenhower commented for the public's information that the district has been working on contingency plans regarding state funding scenarios.

#### Curriculum:

Alonso Escalante, Curriculum Director, reported that the state had finally approved "next generation" science standards, so a curriculum committee will be formed for that subject area this coming school year. Several classrooms will be piloting a curriculum next year called "Collaborative Classrooms," based on social emotional learning. In addition, the state is also adopting new computer science standards. A computer science course will be taught at Kayhi next year, and some elementary schools will be trained in some computer science courses, he said. Mr. Escalante also noted he just returned from a Title IX training, as he is now the Title IX compliance officer.

Lastly, Mr. Escalante thanked the Title VI Indian Education grant parent committee for its significant work in the past five weeks.

#### Terri Crofcheck - Special Education report

Special Services Director Terri Crofcheck provided statistics from her department, in what she described as an "incredibly busy year." The 2018-19 school year started with 343 students in the special education program, and ended with 361. Of those, 104 students had intensive needs. Ms. Crofcheck briefly explained why the intensive needs students and when they arrive in the school district is significant, in terms of funding. A large number of preschool age students (22) qualified for services and transitioned into the school district this year as well. Meanwhile, telling evidence of the busy year were the 243 evaluations which were completed, with 68 of those being initial evaluations to determine qualification for special education.

Additionally, Ms. Crofcheck reported that: all 12 seniors in the special services program graduated this year; state monitoring of the special services program went well with required training being completed; and specific training has been developed for paraprofessionals, targeted at teaching them about working with various disabilities, and also aimed at increasing their professionalism.

There was some discussion of the possible reasons for the nationwide increase in students qualifying for special education and their increased needs. Board Member Leslie Becker suggested looking into the viability of animal therapy for some students. Superintendent Lougee said a behavioral specialist is being hired for the district, to address some of the increased student needs.

### **PUBLIC HEARING - POLICY**

#### **Motion to approve revised Board Policy 4119.21/4219.21/4319.21 21 - Code of Ethics in second reading.**

Moved by GUBATAYAO; Second by: HEUTTE

#### **Public Hearing**

No one came forward to speak.

#### **Board Discussion**

Board Member Heutte commented on the effect of changing just word in the policy, going from wishy-washy to concrete language. This is very important when it comes to the safety of the district's students, he said.

Board President Eisenhower asked why "shall" wasn't recommended instead of "must" in the sentence: "The district must report any violation of the code of ethics of which it is aware to the Professional Teaching Practices Commission." There was some discussion about the legal intent of the word "shall" versus that of "must."

Superintendent Lougee said she would check with an attorney. President Eisenhower called for postponement of the policy to allow for that consultation.

#### **Postponement of Policy Approval in second reading**

#### **Motion to postpone the adoption of revised Board Policy 4119.21/4219.21/4319.21 21 - Code of Ethics in second reading until the next Board meeting.**

Moved by GUBATAYAO; Second by: HEUTTE

#### **ROLL CALL on postponement**

HEUTTE, GUBATAYAO, BECKER, EISENHOWER - ALL AYES

#### **MOTION PASSED**

### **CONSENT CALENDAR**

- a. *Motion to approve regular meeting minutes of May 22, 2019.*
- b. *Motion to approve an administrative contract for Michael Cron for the 2019-20 school year.*
- c. *Motion to approve a teaching contract for Nona Lindquist for the 2019-20 school year (SMS Sped.)*
- d. *Motion to approve a teaching contract for Aimee Romeijn for the 2019-20 school year (HTE counselor).*
- e. *Motion to approve a teaching contract for Yvette Cross for the 2019-20 school year (PH Sped).*
- f. *Motion to approve a teaching contract for Spencer Beckman for the 2019-20 school year (SMS).*
- g. *Motion to approve a teaching contract for Paula DeAngeles for the 2019-20 school year (FME/PHE).*
- h. *Motion to approve a teaching contract for Teri Lyn Gentry for the 2019-20 school year (HTE).*
- i. *Motion to approve a teaching contract for Rebecca Sampson for the 2019-20 school year (HTE).*

#### **Motion to approve the Consent Calendar of June 12, 2019.**

Moved by: GUBATAYAO; Second by: HEUTTE

**ROLL CALL**

**HEUTTE, GUBATAYAO, BECKER, EISENHOWER - ALL AYES**

**MOTION PASSED**

**NEW BUSINESS**

**Motion to approve holding only 1 meeting in July, and that the meeting be scheduled for July 17, 2019**

Moved by: HEUTTE; Second by: GUBATAYAO

**Discussion**

Mr. Eisenhower noted that Board policy now states that the Board has the option to hold one meeting instead of two in July.

**ROLL CALL**

**BECKER, GUBATAYAO, HEUTTE, EISENHOWER - ALL AYES**

**MOTION PASSED**

**Motion to cancel the second regular meeting in November 2019.**

Moved by: HEUTTE; Second by: GUBATAYAO

**Discussion**

Ms. Gubatayao commented that the Board could schedule a second meeting if it was needed.

**ROLL CALL**

**BECKER, HEUTTE, GUBATAYAO, EISENHOWER - ALL AYES**

**MOTION PASSED**

**Motion to cancel the second regular meeting in December 2019.**

Moved by: GUBATAYAO; Second by: HEUTTE

**ROLL CALL**

**BECKER, HEUTTE, GUBATAYAO, EISENHOWER - ALL AYES**

**MOTION PASSED**

**DISCUSSION**

*Board Policy (BP) and Administrative Regulation (AR) for 1312, 1312.1, 1312.2, 1312.3* - These are current policies regarding the complaint process being reviewed by the policy committee. A complaint form will be linked to the policies, one for adults and one for students. After discussion, it was agreed to delay bringing this section to the Board for action as the policy committee and administrators need more time to review and work on them. There was also some discussion regarding guidelines for public making complaints at Board meetings.

*AR 4119.11; Exhibits for 4119 and 5145.3* - The Board Policy 4119.11 has already been approved by the Board. The administrative regulations and exhibits on Sexual Harassment are being reviewed by administration. The exhibits are sexual harassment complaint forms, with a separate form for students and one for adults.

**CITIZEN REMARKS**

There were none.

**BOARD MEMBER COMMENTS**

Board Clerk-Treasurer Gubatayao thanked the district office staff for their end of the year reports. She also stated she hopes the state budget issue gets resolved.

Board President Eisenhower said he was encouraged by the Board work, particularly regarding strategic planning.

**ADJOURNMENT**

A motion was made and seconded for adjournment. Without objection, the meeting was adjourned at 7:35 p.m.