

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 8

MEETING of: September 25, 2019

Reviewed By

Item Title

**CONSENT CALENDAR**

Approval of the Consent Calendar for September 25, 2019

[ ] Superintendent  
[ ] Committee  
[ ] Department  
[ ] Finance

SUBMITTED BY: Kerry Watson, Board Clerk

CONTACT PERSON/TELEPHONE:

APPROVED FOR SUBMITTAL:

\_\_\_\_\_ 247-2142  
Phone

\_\_\_\_\_  
Superintendent

**CONSENT CALENDAR** – *Matters listed under the “Consent Calendar” are considered to be routine and will be enacted by one motion and one vote. (The appropriate motion is to: “I move to approve the Consent Calendar.” There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the consent calendar and will be considered under “Unfinished Business.”*

- a. Motion to approve the regular meeting minutes of September 18, 2019.

RECOMMENDED MOTION:

“I move to approve the Consent Calendar of September 25, 2019 (consisting of the regular meeting minutes of September 18, 2019.)”

**\* NOTE:**

**If amendments or corrections are desired to the minutes, request removal of the minutes. The minutes will then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes are in order.**

**Otherwise, the motion to accept the Consent Calendar is appropriate.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular meeting of September 18, 2019**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in regular session on the 18th day of September 2019, in the Ketchikan Borough Assembly Chambers. Clerk Treasurer Diane Gubatayao called the meeting to order at 6:00 p.m.

*(This meeting was rescheduled from the regular meeting of September 11, 2019, which was cancelled.)*

The following members were present to establish a quorum and due notice had been published: Board Clerk-Treasurer Diane Gubatayao; and Board Members Rachel Breithaupt; Leslie Becker; and Bridget Mattson. Board President Matt Eisenhower, Board Vice President Sonya Skan and Board Member Thomas Heutte were absent and excused.

Administrative staff consisted of Beth Lougee, Superintendent; Katie Parrott, Business Manager; and Clerk to the Board Kerry Watson.

**OATH OF OFFICE - Brendan Roof, Student Member**

Superintendent of Schools Beth Lougee delivered the Oath of Office to Brendan Roof, student member. He then took a seat at the Board table.

**PUBLIC RECOGNITION**

Presiding Officer Diane Gubatayao read a proclamation for the month of September as National Recovery Month. She noted the related Stomp the Stigma event that occurred recently in Ketchikan.

Ms. Gubatayao also stated appreciation for the representatives from Office of Children Services and the city police department who are assisting with training of district staff on mandated reporting of child abuse and neglect.

Board Member Rachel Breithaupt announced that Community Connections is providing free parenting classes on Thursdays with dinner and child care included.

**CITIZEN REMARKS**

City of Ketchikan Chief of Police Joe White expressed appreciation to the Superintendent's office and district for holding ALICE training (active shooter response training) in the district prior to the school start up. The training gives good strategies and knowledge base for implementing a safe school environment, he said. Police Chief White also commented positively on the collaboration that has occurred between the police department and the school district.

**INFORMATION AND REPORTS FROM BOARD MEMBERS**

Board Member Bridget Mattson reported on the most recent Policy Committee meeting. The school district nurse met with the committee to advise them on several health-related policies, and will be assisting on procedures for addressing head lice and bed bugs in the schools, she said.

**CLAIMS FOR INFORMATION**

There were no questions on the claims.

**SUPERINTENDENT'S REPORT**

Superintendent Beth Lougee said that she'd invited new Ketchikan High School Principal Jason House to give a presentation on the school and its offerings.

Principal House highlighted the school's academic offerings, including its several dual enrollment opportunities to its special interest studies. He recognized the district's partnership with Ketchikan Indian Community which is providing students the opportunity to take a Tsimshian language class, along with other cultural learning opportunities. Mr. House also spotlighted Career and Technical Education offerings, some which allow students to obtain certifications in specific vocations.

Melissa Johnson, Assistant Principal of Activities and Athletics, followed up by spotlighting athletic activities at Kayhi.

Principal House concluded the presentation by commenting on how a student's feelings about a school can positively affect their academic performance. The broad array of Kayhi's activities - academic, social, and athletic - contributes to that connectedness, he indicated.

He also spoke briefly about the advisory program occurring on Wednesdays in response to a question from Ms. Gubatayao. Board Member Bridget Mattson remarked positively on that day's advisory which focused on the various club activities provided at Kayhi.

Superintendent Lougee then continued with the Kayhi focus, by asking Kayhi teacher David Mitchel and students to talk about a Close Up trip to Washington, D.C. that occurred in early June. Fifteen Kayhi students participated. Three of the students, Andreas Neascu, Braxton Zink and Emma Campbell shared their impressions with the Board, with one calling it a life-changing experience.

Miss Campbell was also asked to report on a new Superintendent-Student Committee, of which she is a member. The committee has taken on the issue of "vaping" as a focus to start the year, said Emma.

Prompted by Ms. Gubatayao, Emma also spoke briefly about the next day's Peace assembly.

Ms. Lougee proceeded with spotlighting portions of her written report, including information on PEAKS, the state mandated student assessment. Superintendent Lougee stated the administration would be doing an in-depth study of the PEAKS results, and setting goals in response. She read a statement regarding Ketchikan's standing of the 54 Alaska school districts. The Ketchikan school district is in reach of being in the top 10 performing districts in the state, she said; in the top 20% in performance for math, and in the top 30% performance for English. Overall, Ketchikan is in the top 25 percent, said Superintendent Lougee.

Ms. Lougee also briefly reported on activities in the departments of Curriculum/Professional Development; the Business Office; and Maintenance and Facilities.

#### Student Member's Report

Brendan Roof commented that most of what he was going to report on had already been touched on by others. He did speak briefly about the Class Act Program, in which upperclassmen help orient incoming freshmen to Kayhi before school starts. Student Body Association and its committees are starting to get active, he added. Brendan also briefly noted the football's team's recent competition results and well as that of cross country.

#### **\*\*PUBLIC HEARINGS - POLICY \*\***

##### **Motion to approve the proposed revisions to Board Policy 4133 - Travel Expenses in third reading.**

Moved by: BECKER; Second by: BREITHAUPT

#### Public Hearing

No public came forward to speak.

#### **ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE  
GUBATAYAO, BREITHAUPT, MATTSON, BECKER - ALL AYES**

#### **MOTION PASSED**

#### **\*\*PUBLIC HEARINGS - POLICY \*\***

##### **Motion to postpone the consideration of revisions to Board Policy 5138 - Student Personal Electronic Device & Cell Phone until the next meeting (September 25, 2019.)**

Moved by: BECKER; Second by: BREITHAUPT

### Board Discussion

Superintendent Lougee said she had recommended the postponement as proposed language in the policy is still being worked on in conjunction with Borough Attorney Glenn Brown. In addition, some language that the policy committee suggested still needs to be incorporated into the proposed revisions.

Ms. Gubatayao added that the Borough Attorney is working with the district on language for policies, as needed.

### **ROLL CALL on postponement**

**Student Member Brendan Roof (preferential vote) - AYE  
BECKER, BREITHAUPT, GUBATAYAO, MATTSON - ALL AYES**

**MOTION PASSED**

### **CONSENT CALENDAR of September 18, 2019:**

- a. *Motion to approve the regular meeting minutes of August 14, 2019.*
- b. *Motion to approve the regular meeting minutes of August 28, 2019.*
- c. *Motion to approve a teaching contract with Krista Kegl for the 2019-20 school year.*

### **Motion to approve the Consent Calendar of September 18, 2019**

Moved by: BREITHAUPT; Second by: MATTSON

### **ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE  
BECKER, GUBATAYAO, MATTSON, BREITHAUPT - ALL AYES**

**MOTION PASSED**

### **NEW BUSINESS**

#### **Motion to authorize the sale of the surplus equipment as listed.**

Moved by: MATTSON; Second by: BREITHAUPT

#### Discussion

Board Member Breithaupt said she was curious as to whether a Dodge van listed with a \$300 price would actually run.

### **ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE  
MATTSON, BECKER, BREITHAUPT, GUBATAYAO - ALL AYES**

**MOTION PASSED**

#### **Action item taken off agenda**

President Officer Gubatayao said the agenda item of an application to the Alaska School Food Service Equipment Assistance Grant had been withdrawn. After putting the issue on the agenda, staff found out the district wasn't eligible to apply as it had received a grant from the same agency within five years.

### **DISCUSSION**

Association of Alaska School Boards' Call for Resolutions and nominations for its Board of Directors: Submission of new resolutions to AASB or comments on existing resolutions must be in to the Association by October 8, 2019.

Process for Board policy review and revision: The Borough Attorney will be available for review of policies from AASB (cursory) and those generated outside of AASB; and can also assist with reviewing Administrative Regulation.

Discussion concerning a permanent superintendent contract: *The process for engaging a permanent superintendent was briefly discussed as well as when to begin that process.*

Joint Resolution with the Ketchikan Gateway Borough concerning state education funding - Brief comments and direction to bring back as action item.

**CITIZEN REMARKS**

There were none.

**BOARD MEMBER COMMENTS**

Student Brendan said he was glad to be back at the Board meetings.

Ms. Mattson praised the caliber of students in the school district and community. She said she has been at Kayhi a lot assisting with several activities and has had the opportunity to observe the students.

Ms. Gubatayao thanked Superintendent Lougee for her comprehensive report. She also expressed appreciation for Mr. Mitchel taking students to the Close Up program.

Ms. Becker congratulated the Superintendent on the launching of the school year. She also commented on the value of the Close Up program.

Ms. Breithaupt commented on being excited for her son to start school, and also shared how much she enjoyed being a student.

Ms. Gubatayao added some more comments, thanking Mr. House and Ms. Johnson for their report about Kayhi. She stated her own kids who'd graduated from Kayhi loved it passionately and the school is blessed with great staff, students and leadership.

**Break**

A short break of about 2 minutes from 7:20 to 7:22 p.m. was called to allow for those high school students attending for government class to get attendance sheets signed.

**ADJOURNMENT**

A motion was made and seconded for adjournment. Without objection, the meeting was adjourned at approximately 7:23 p.m.