

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
AGENDA STATEMENT

No. 8 e.

MEETING OF April 26, 2023

Item Title:

CONSENT CALENDAR:

REVIEWED BY:

Motion to approve a contract with Sound Decisions LLC. for the Ketchikan High School Auditorium Audio System Replacement project, not to exceed \$402,069.00.”

Superintendent
 Finance
 Maintenance

SUBMITTED BY: Michael Robbins, Superintendent

CONTACT: Al Jacobson 907 225 2416
Name Phone

CONSENT CALENDAR (*Matters listed under the “Consent Calendar” are routine and will be enacted by one motion and one vote. The appropriate motion is to: “I move to approve the Consent Calendar.” There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under “Unfinished Business.”*)

SUMMARY STATEMENT:

The School Board is being asked to approve a contract not to exceed \$402,069.00 with Sound Decisions LLC. Sound Decisions LLC was the winning proposer through a competitive bidding process. This is a Ketchikan Gateway Borough funded and approved project.

ISSUE: Board Policy governs the district’s purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.00.

BACKGROUND:

Ketchikan High School Auditorium still has original 1993 audio equipment and is in dire need of replacement. KGBSD had a successful DEED approved RFP competitive bid process. There was one proposal, and it was responsive. The committee reviewed the proposal from Sound Decisions LLC and believe they will lead us through a successful project. We reached out to the Kodiak Island Borough School District (KIBSD), as they were listed as a reference in their proposal, to which KIBSD had nothing but positive things to say about the company and project. The cost for the Base Bid and Additive Alternated is \$378,314.28, with a DEED approved project budget of \$402,069.00, which will leave a \$23,754.72 contingency. Our project budget included a DEED approved \$13,331 contingency, so we are well above that amount. Based on the positive feedback and a complete and competent proposal, we would like to issue a Notice of Intent to Award for the Base Bid and all five additive alternates.

ATTACHMENTS:

- Notice of Apparent Successful Proposer

RECOMMENDATION:

Approval of a contract with Sound Decisions LLC. regarding audio system replacement installation and associated work at Ketchikan High School Auditorium.

FISCAL NOTE*

[] N/A EXPENDITURE
REQUIRED \$ 402,069.00

RECOMMENDED ACTION (*Only if not approved as part of the Consent Calendar*):

“I move that the Board of Education approve a contract with Sound Decisions LLC. for the Ketchikan High School Auditorium Audio System Replacement project, not to exceed \$402, 069.”

April 19, 2023

TO: Alan Jacobson, Maintenance Director
Ketchikan Gateway Borough School District

FROM: Tim Whiteley, Project Manager

RE: Ketchikan High School Auditorium Audio System Replacement
Notice of Apparent Successful Proposer

One bid was received, opened and reviewed yesterday afternoon (4/18/2023) in your presence with Daniel Schuler, Amy Briggs, and myself for the Ketchikan High School Auditorium Audio System Replacement project.

This afternoon the Proposal Review Team, which consisted of yourself, Amy Briggs, Trina Purcell, and myself met to discuss the proposal, and to open the price proposal component.

Sound Decisions was determined to be the apparent successful proposer. This memo serves as notification of the results of the evaluation of the proposal.

As detailed in the Request for Proposals, interested parties have 10 calendar days to protest the award. Written communication must be received by the Ketchikan Gateway Borough School District by 8:00 AM Monday May 1, 2023.

cc: All Planholders of record