

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT**

**No:** 8a.

**Meeting of:** November 13, 2024

**Item Title:**

CONSENT CALENDAR

Approval of the regular meeting minutes of October 16, 2024

SUBMITTED BY: Chloe Hall, School Board Clerk

\* NOTE:

If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.

The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING and WORK SESSION  
Meeting of October 16, 2024  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 16<sup>th</sup> day of October 2024, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included President Stephen Bradford, Vice President Keenan Sanderson, Members Tom Heutte, Katherine Tatsuda, and Student Member Lillian Pader. Newly elected Board Members Jordan Tabb, Michelle O'Brien, Ali Ginter, and incumbent Keenan Sanderson were present to take the Oath of Office and take their seats at the dais. Member Judy Leask Guthrie appeared telephonically.

Administrative staff present included Superintendent Michael Robbins, Business Manager Daniel Schuler and School Board Clerk Chloe Hall.

**OATH OF OFFICE**

New Board Members Jordan Tabb, Michelle O'Brien, Ali Ginter, and incumbent Keenan Sanderson took the Oath of Office with Superintendent Robbins. He presented them each with their Certificate of Election and invited them to take their seats at the dais.

**ORGANIZATION OF THE BOARD**

Superintendent Robbins took lead of the meeting to elect Board Officers. President Bradford stepped down from his seat.

President Nominee: O'BRIEN  
M: SANDERSON

President Nominee: TATSUDA  
M: GUTHRIE

The members voted by secret ballot and the votes were tallied by the Clerk. The results were compared, validated and presented to Mr. Robbins. Mr. Robbins announced the President as Michelle O'Brien.

Vice President Nominee: SANDERSON  
M/S: HEUTTE/GUTHRIE

Vice President Nominee: TABB  
M/S: GINTER/TATSUDA

The members voted by secret ballot and the votes were tallied by the Clerk. The results were compared, validated and presented to Mrs. O'Brien. Mrs. O'Brien announced the Vice President as Jordan Tabb.

Clerk-Treasurer Nominee: TATSUDA  
M/S: SANDERSON/TABB

There were no other nominees for Board Clerk Treasurer. President O'Brien called for all in favor of Katherine Tatsuda as Clerk-Treasurer and all members verbally voted aye.

The 2022-23 KGBSD School Board Officers were voted in as follows:

President: Michelle O'Brien

Vice-President: Jordan Tabb

Clerk-Treasurer: Katherine Tatsuda

Organization of committees: President O'Brien shared the committee's that are available for board members to join. She asked board members to let her know which committee's they would prefer to serve on, and noted that the committee's would be appointed at the regular meeting of October 23, 2024.

### **APPROVAL OF AGENDA**

There were no objections to the agenda as presented. Agenda approved.

### **PUBLIC RECOGNITION**

None.

### **CITIZEN REMARKS**

Allan Jacobson, Director of Maintenance, introduced himself to new board members.

Kayhi SBA students came to the podium to share about the 2024 AASG Fall Conference. Students shared there were nineteen resolutions shared, two of them coming from students at Ketchikan High School. Six regions were present, with just under 300 attendees. Students asked for support from the Board as they take the resolution they wrote in favor of "Multiculture Day In Alaska".

### **INFORMATION AND REPORTS FROM BOARD MEMBERS**

Member Tatsuda shared a brief Budget Committee update from the introductory meeting on September 26, 2024, and shared that Superintendent Robbins would follow up with a more in depth update during his Superintendent Report.

### **REPORTS FOR INFORMATION:**

Claims of September 13, 2024; Claims of September 27, 2024; July Board Financial Report; August Board Financial Report; September Board Financial Report

### **CLAIMS/REPORTS APPROVED**

### **STUDENT REPORT**

Lillian Pader shared about current events at Ketchikan High school. She shared about the activity fair, sports, Map testing, and the first school dance of the year. Pader also shared about a presentation by VIVE18 and the upcoming Senior Carnival

### **SUPERINTENDENT REPORT**

Superintendent Robbins started his report with an update on the Budget Committee. Robbins shared he has been meeting with KEA Leadership, KLO, and building administrators to work on building level budgets to present to the budget committee. Robbins shared that Revilla's graduation rate is the highest it has been in ten years, he congratulated the students and staff for their hard work. Robbins ended by shared that there have been large improvement in MAPS test scores, compared to previous years.

### **CONSENT CALENDAR**

a. Motion to approve the regular meeting minutes of August 14, 2024

- b. Motion to approve the regular meeting minutes of September 11, 2024.
- c. Motion to approve a contract for \$458,000.00 with Stagecraft Industries Inc. for Ketchikan High School Auditorium stage Re-rigging Project.

M/S: SANDERSON/TATSUDA

ROLL CALL: PADER(PREFERENTIAL,) GUTHRIE, TABB, TATSUDA, HEUTTE, O'BRIEN, GINTER, SANDERSON

8 YES

CONSENT CALENDAR APPROVED

**UNFINISHED BUSINESS**

None

**EXECUTIVE SESSION**

Motion to convene in Executive Session pursuant to BP 3921, for the purpose of hearing and deciding matters, in which the Board acts as an adjudicatory body performing a quasi-judicial function and to discuss a matter which by law, municipal character or ordinance is required to be confidential.

M/S: HEUTTE/TABB

NO OBJECTIONS

TIME ENTERED: 6:35

TIME EXITED: 7:10

**WORK SESSION**

Alaska Funding Formula

Business Manager Daniel Schuler gave a slideshow presentation on the Alaska Funding Formula. Board members had a brief conversation about sharing the Alaska Funding Formula and how to present the information clearly to the community. Superintendent Robbins shared how the district is currently sharing information out, and what the previous budget timeline has looked like.

**BOARD COMMENTS**

Jordan Tabb shared thanks to Superintendent Robbins for sharing the successes of the students in our district. Tabb thanked Revilla Jr. and High School for providing an alternative program for students to be successful, and for being a role model to the community.

**ADVANCE PLANNING**

- a. School Board meeting and/or work session Wednesday, October 23, 2024, at 6:00 p.m. in the Borough Assembly Chambers
- b. Parliamentary Procedure Basics using Robert's Rules of Order, Thursday, October 24, 12:00p.m. Borough Assembly Chambers
- c. Annual Borough Official Training on OMA, Ethics, and Records, Monday, October 28, 5:30 p.m. Borough Assembly Chambers

ADJOURNMENT at 7:44 p.m.

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BOARD PRESIDENT  
Michelle O'Brien

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Board Vice President  
Jordan Tabb

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Clerk Treasurer  
Katherine Tatsuda