

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
AGENDA STATEMENT

No. 8a

MEETING OF January 29, 2025

Item Title:

CONSENT CALENDAR:

Motion to approve Change Order #1 with Stagecraft Industries, Inc. regarding adding complete stage curtain replacement as a part of the rigging replacement project at Ketchikan high school auditorium stage.

REVIEWED BY:

Superintendent
 Finance
 Maintenance

SUBMITTED BY Michael Robbins, Superintendent

CONTACT:

Al Jacobson 907 225 2146
Name Phone

APPROVED FOR SUBMITTAL

Michael Robbins 907-247-2109
Superintendent

CONSENT CALENDAR

Matters listed under the "Consent Calendar" are routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."

SUMMARY STATEMENT:

The School Board is being asked to approve change order #1 (CO1) to the 10/16/2024 \$458,000.00 executed contract with Stagecraft Industries, Inc. CO1 has a change in cost from the original award of Sixty-Two Thousand US dollars and no cents (\$62,000.00). This brings the total project amount to \$520,000.00. This work will commence in June 2025.

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.00.

BACKGROUND:

The Ketchikan Gateway Borough School District (KGBSD) maintenance identified a potential liability concern with the aging rigging on Ketchikan High School auditorium stage. Most of the Ketchikan High School stage rigging components are over 30 years old. They were originally installed in 1993. The old equipment is at the end of its manufacture's 25-to-30-year service life and is in need of replacement. It has become increasingly hard to operate and keep safely balanced. The normal operators of the rigging are user groups and high school stage craft kids not professional stage workers. This significantly increases Ketchikan Gateway Borough School District's liability as the equipment ages.

KGBSD entered a competitive bidding process for this project on August 20, 2024. Stagecraft Industries, Inc. was identified as the sole bidder at the scheduled bid opening at 2pm on September 10, 2024 and subsequently awarded the project. The proposal asked for a price on three components. Contractor's price was Base project to replace rigging (\$434,000.00), additive alternate #1 (AA#1) provide motorized fire curtain winch (\$24,000.00), and additive alternate #2 (AA#2) replace all stage curtains (\$62,000.00). Originally all 3 components bid price exceeded the KGBSD spending authority. Only Base and AA#1 were awarded. Upon review the Ketchikan Gateway Borough expressed their desire to add AA#2 as a change order to the executed contract.

This is a Ketchikan Gateway Borough facilities capital funded and approved project.

ATTACHMENTS:

- Change Order #1 (CO1)
- Updated quote for curtains

RECOMMENDATION:

Approval of Change Order #1 with Stagecraft Industries, Inc. regarding adding complete stage curtain replacement as a part of the rigging replacement project at Ketchikan high school auditorium stage in the amount of \$62,000.00.

FISCAL NOTE*

[] N/A EXPENDITURE
REQUIRED \$ 62,000.00

RECOMMENDED ACTION *(Only if not approved as part of the Consent Calendar):*

"I move that the Board of Education approve Change Order #1 with Stagecraft Industries, Inc. regarding adding complete stage curtain replacement as a part of the rigging replacement project at Ketchikan high school auditorium stage in the amount of \$62,000.00."



QUOTATION / BILL OF MATERIALS

5051 N. Lagoon Ave, Portland, OR 97217-7693
503-286-1600 503-286-3345 fax

5503 Sixth Ave S, Seattle, WA 98108-2503
PO Box 80191, Seattle, WA 98108-0191
206-763-8800 206-763-1324 fax

Visit us at www.stagecraftindustries.com

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January 16, 2025

To: Ketchikan School District

Attn: Alan Jacobson

Quotation Number: 325-004



Reference; Ketchikan High School, Stagecraft Ind job #124-019

Subject; Add Alt #2

Add to existing Stagecraft contract, new stage curtains complete. New curtains to be per Stagecraft original job #193-029, (drapery schedule) dated 12/28/93

CUSTOMER'S COST DELIVERED AND INSTALLED \$ 62,000.00

1) Clarifications / Exclusions:

- a. Curtains to be installed on same mobilization as the rigging.

Contractors Licenses

AK - CONE5095 • AZ - 129893 • CA - 252177 • HI - C15872 • ID - 11989-AAA-4(10150) • IA - C120072 • MS - 10626-SC
MT - 5442 • NE - 50547 • NV - 0012299 • NM - 060655 • ND - 40821 • OR - 65050 • UT -10479671-5501 • WA - STAGEI*365R8

Signature of Purchaser

Date

Stagecraft Authorized Signature

Extension

Printed Name

Printed Name Jerry Lorella, sr estimator

**KETCHIKAN HIGH SCHOOL
STAGE RIGGING REMOVE AND REPLACEMENT**

CHANGE ORDER #1

DATE: 01-16-2025

PROJECT: Ketchikan High School Stage Rigging Remove and Replacement

CONTRACTOR: Stagecraft Industries Inc.

DESCRIPTION OF CHANGE:

This is an owner requested change to the construction scope of work in the executed contract. There is a desire by the owner to add added alternative #2 from the original RFP competitive bidding process on September 10th, 2024. This was to source and replace all the stage curtains during the construction of rigging replacement.

It is understood that this is the only change in this request. Change Order #1 will have a cost of Sixty-Two Thousand US Dollars, and no cents (\$62,000.00) associated with it. All other contractual obligations remain in effect.

Date: _____

By: _____
Michael Robbins, Superintendent

Date: _____

By: _____
Michelle O'Brien, KGBSD Board President

Date: _____

By: _____
Daniel Schuler, KGBSD Business Manager

Date: 1/17/2025

Project Manager
By: 
Alan Jacobson, Maintenance Director

Date: 1/16/2025

Contractor Stagecraft Industries, INC.
By: 
Name: Jared Thompson
Title: Chief Financial Officer