

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No 8 a.

MEETING of: December 6, 2023

Item Title

CONSENT CALENDAR

Approval of the regular meeting minutes of November 15, 2023

SUBMITTED BY: Crystal Vail, School Board Clerk

*** NOTE:**

If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.

The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
Meeting of
Wednesday November 15, 2023
Ketchikan Gateway Borough Assembly Chambers**

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Ketchikan Gateway Borough Board of Education met in a regular session on the 15th Day of November 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Stephen Bradford; Vice President Keenan Sanderson; Clerk- Treasurer Nicole Anderson and Members Judy Leask Guthrie, Tom Heutte, Melissa O'Bryan, Katherine Tatsuda and Student Member Lily Gosnell.

Administrative staff present included Superintendent Michael Robbins, Business Manager Daniel Schuler, and School Board Clerk Kerry Watson.

APPROVAL OF AGENDA

There were no objections to the agenda as presented.

PUBLIC RECOGNITION

None

CITIZEN REMARKS

No citizen remarks

INFORMATION AND REPORTS FROM BOARD MEMBERS:

President Bradford and Members Guthrie and Tatsuda provided information to the board about their trip to the Association of Alaska School Boards (AASB) Annual Conference. They each summarized their individual experience.

Clerk- Treasurer Anderson reported the recent meetings of the Strategic Plan Subcommittees and provided a rough timeline of the next steps to creating the district's 5-year strategic plan.

CLAIMS FOR INFORMATION:

Claims of October 27, 2023 and November 10, 2023 were approved as presented.

REPORTS:

Student member Gosnell summarized the recent and upcoming events of Kayhi activities, including Swim & Dive, Wrestling, Volleyball, Dance, NOSB, DDF, NHS, ACDC, Rotary Interact, Environmental Club, Honor Band and the Kayhi production of Frozen.

The Board took an at ease to navigate some technical difficulties.

Upon returning to the regular meeting, the 2022-23 annual Audit report was shared telephonically by a representative of Altman, Rogers, and Company. Board members asked questions during the presentation.

Superintendent Robbins began his report inviting Michael Cron to the podium, Director of Student Supports, to speak regarding the district wide training provided by Ricky Robertson. Mr. Cron provided some background on Ricky Robertson's involvement with KGBSD staff so far this year and the feedback from staff he received after the training. Most teachers who provided feedback were satisfied with the professional development provided by Mr. Robertson. Superintendent Robbins continued his report with an update on the number of Substitute teachers employed by the district versus at the beginning of the school year. His report concluded with a summary of the Strategic Plan process, his attendance at the AASB Annual Conference and recent and upcoming meetings, including professional development.

ACTION ITEMS

CONSENT CALENDAR

- a. Motion to approve the meeting minutes of October 18, 2023
- b. Motion to approve the MOA between KGBSD and RYC regarding district facilities and property.
- c. Motion to approve the ratification of School Board committee assignments.
- d. Motion to approve the Annual Financial Audit prepared by Altman, Rogers & Co
- e. Motion to approve out of state travel for KHS Baseball in April 2024.
- f. Motion to approve offering certified teaching contracts to Deb Robinson (PHE,) Jacob Potts (TSAS,) and Valerie Brooks (RHS.)

M/S: HEUTTE/ANDERSON

ROLL CALL:

7 YES

GOSNELL (PREFERENTIAL,) TATSUDA, SANDERSON, GUTHRIE, ANDERSON, HEUTTE, O'BRYAN, BRADFORD

CONSENT CALENDAR APPROVED

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

- a. Motion to approve Draft 2 for the District 2024-2025 school year calendar.

M/S: SANDERSON/ANDERSON

DISCUSSION:

Member Sanderson questioned the week long Thanksgiving break option included in the draft calendar. Alonso Escalante, Human Resources Director and member of the Calendar Committee, explained that the calendar committee had a lot of conversations around the options for holidays and ultimately decided on the draft calendar as presented. Through conversations, board members and Mr. Escalante explored concerns about having a week long break versus a three day break for Thanksgiving. Members requested the calendar committee offer another survey to stakeholders with 2 calendars, one with a week long Thanksgiving break and one with a 3 day break.

President Bradford made an amendment to the original motion as follows:

Motion to move Calendar Draft 2 forward and develop a new alternative, similar to the current year and based on the start dates of Draft 2, submitted for further comment from the public to be brought back to the first meeting in January for board approval

M/S: BRADFORD/SANDERSON

DISCUSSION:

Member Guthrie asked the calendar committee to also consider having a day off in April. Through more discussion the board decided this would be appropriate to add as an amendment to the original motion after the first amendment was voted on.

ROLL CALL:

7 YES

GOSNELL (PREFERENTIAL,) GUTHRIE, O'BRYAN, ANDERSON, SANDERSON, TATSUDA, HEUTTE, BRADFORD

AMENDMENT APPROVED

President Bradford explained the process of further amendments if desired. Board members Guthrie and O'Bryan explained their support of including a day off in April for students and staff and President Bradford gave direction to Mr. Escalante to explore that as a possibility within the parameters of the previous amendment that was approved.

With no other amendments brought forward, the board voted on the amended main motion:

DRAFT minutes of the November 15, 2023, Regular meeting

Motion to move Draft 2 forward, the calendar committee create a new Draft 3 based on the parameters given by the board and bring it back the board for approval at the meeting of January 10, 2023

ROLL CALL:

7 YES

GOSNELL (PREFERENTIAL,) GUTHRIE, O'BRYAN, ANDERSON, SANDERSON, TATSUDA, HEUTTE, BRADFORD

MOTION APPROVED

The Board took a recess from 7:22 – 7:26 p.m.

DISCUSSION

a. FY 2023-2024 Budget Update

Daniel Schuler, Business Manager, provided a presentation to the board on the budget status after submitting the final student count to DEED. Board Members asked questions and participated in the discussion to clarify the process moving forward.

BOARD COMMENTS

Member O'Bryan commented on the upcoming Kayhi Drama Kings performance of Frozen and encouraged the community to participate as they can in this event as Kayhi was chosen as one of thirty schools nationwide for this playbill.

Member Tatsuda stated she enjoyed the AASB conference and was looking forward to working on the Finance Committee.

Member Heutte thanked the Superintendent for dealing with some inappropriate actions that occurred surrounding the high school and thanked Mr. Schuler for working so efficiently on the budget. He closed his comments by thanking the high school and middle school music groups for participating in the Sam Pitcher Memorial Concert.

Member Guthrie thanked the school district for sending her to the AASB Annual Conference and stated she was looking forward to serving on the Native Education and Policy Committees for the school board. She expressed her enjoyment of working on all the committees so far.

Clerk Treasurer Anderson expressed her excitement for the Kayhi Drama Kings production of Frozen and congratulated the Kayhi wrestlers for their recent performances in the home meet. She concluded by thanking Mr. Schuler for working on the budget.

President Bradford wished everyone a Happy Thanksgiving and thanked Mr. Schuler for working on the budget and providing the board with updates as they happen.

ADVANCE PLANNING

- a. School Board Listening Session scheduled for 5:30 pm in the Kayhi Commons before Meet the Kings
- b. School Board regular meeting Wednesday December 6, 2023, at 6:00 p.m. in the Borough Assembly Chambers

President Bradford mentioned he would like to schedule a Finance Committee meeting and that he would like to schedule a meeting with the AISD school board during the Clarke Cochrane Christmas Classic.

Member Tatsuda asked if any board members would like to go to Kayhi to visit with students, it was a request made at the question and answer session while campaigning for school board seats. The board agreed to find dates and times to visit with students. President Bradford encouraged all board members to visit each school building during the school year.

With no objections, ADJOURNMENT at 7:57 p.m.

BOARD PRESIDENT

Stephen Bradford