

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 8 a.

MEETING of: August 23, 2023

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of August 9, 2023

SUBMITTED BY: Crystal Vail, School Board Clerk

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**Meeting of  
August 9, 2023**

**Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 9<sup>th</sup> day of August 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included President Stephen Bradford, Vice President Keenan Sanderson, Clerk-Treasurer Nicole Anderson, Members Diane Gubatayao, Tom Heutte and Paul Robbins, Jr. Member Melissa O'Bryan appeared telephonically.

Administrative staff present included Superintendent Michael Robbins, Business Manager Daniel Schuler and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

The agenda was approved.

**PUBLIC RECOGNITION**

Member Gubatayao gave recognition to Karen Eakes who taught in the district for years and reminded the community to join in the Ketchikan Wellness Coalition's Karen Eakes Memorial Fun Run Saturday August 12th at Ward Lake.

**CITIZEN REMARKS**

none

**INFORMATION AND REPORTS FROM BOARD MEMBERS**

President Bradford reported that the US Secretary of Transportation would be visiting Ketchikan.

Member Heutte reported that the Strategic Plan Committee would be scheduling a meeting soon.

Member Gubatayao asked if the Strategic Plan Survey was open or closed. Superintendent Robbins asked for it to be advertised on Facebook and School Messenger that it was open again.

Member Gubatayao reported on the AASB Board of Directors Meeting and shared information about the important conversations that occurred about state education funding.

**REPORTS FOR INFORMATION:** Claims of June 30, July 14, July 28, 2023 – Claims approved

**SUPERINTENDENT REPORT**

Superintendent Robbins reported that district administrators were back in their respective buildings to start the 2023-24 school year. He explained some details of Impact Aid and schools being funded outside of the cap. Business Manager Schuler gave some further details on the school funding formula.

Superintendent Robbins shared that schools would be starting soon and each elementary school will be implementing the Reads Act, new state laws which govern the monitoring of reading progress for grades K-3. The Reads Act also allows the district to apply for a .5 ADM for preschoolers based upon current preschool programming in the district. He shared information on a summer program partnership with Community Connections, grant awards, health care details and tribal compacting starting with KIC. He commended Rick Dormer, KHS Principal, for his upcoming appointment as President of Alaska Secondary Principal's Association.

## **ACTION ITEMS**

### **CONSENT CALENDAR**

- a. Motion to approve the meeting minutes of July 12, 2023
- b. Motion to approve the offering of a certified contract for a music teacher at Point Higgins Elementary.
- c. Motion to approve the offering of a certified contract for an English teacher at Ketchikan High School.
- d. ~~Motion to approve the reuse of the FY2024 (2024-2029) six-year scores for the Ketchikan Gateway Borough School District FY 2025 EED capital improvement cycle application.~~
- e. Motion to approve a one-year contract extension for copier services with Kelley Connect.

President Bradford requested to pull item d. off of the Consent Calendar and place in Unfinished Business.

Member Gubatayao requested a point of information and requested background information to be provided on agenda statements of contracts to be approved.

M/S: HEUTTE/GUBATAYAO

ROLL CALL:

7 YES - ANDERSON, HEUTTE, GUBATAYAO, O'BRYAN, ROBBINS, JR. SANDERSON, BRADFORD  
CONSENT CALENDAR APPROVED

### **UNFINISHED BUSINESS**

- a. Motion to approve the reuse of the FY2024 (2024-2029) six-year scores for the Ketchikan Gateway Borough School District FY 2025 EED capital improvement cycle application.

President Bradford explained his reason to pull this item from the Consent Calendar being that an adjustment to the included table was laid "On the Table" before the meeting and it was the table to be considered when voting for approval or not.

M/S: ROBBINS, JR./HEUTTE

DISCUSSION:

NONE

ROLL CALL:

7 YES – ROBBINS, JR., HEUTTE, O'BRYAN, SANDERSON, GUBATAYAO, ANDERSON, BRADFORD  
MOTION APPROVED

**10. \*\*PUBLIC HEARING- POLICY\*\*** -Procedure (1) Citizens may give public comment regarding the subject of the hearing; (2) the public hearing is closed; (3) opportunity for Board discussion and decision.

- a. Motion to approve revisions to BP 5127 Graduation Ceremonies and Activities in first reading.

M/S: GUBATAYAO/ROBBINS, JR.

PUBLIC COMMENT: NONE

DISCUSSION:

Member Robbins, Jr. explained the reasons for revisions based upon a meeting of the Policy Committee.

ROLL CALL:

7 YES – O'BRYAN, GUBATAYAO, ROBBINS, JR., ANDERSON, HEUTTE, SANDERSON, BRADFORD  
MOTION APPROVED

- b. Motion to approve the removal of BP 4144 Employee Concerns.

M/S: ROBBINS, JR./SANDERSON

**PUBLIC COMMENT:**

Sarah Campbell, KEA President, came to the podium to express the reasons she did not think the removal of this policy would be in the best interest of staff.

**DISCUSSION:**

All members asked questions to Superintendent Robbins and discussed the reasons the district's counsel used to suggest removing this policy. Members Gubatayao and Sanderson specified why they would be voting no to remove the policy. Member Robbins, Jr. suggested the board hear directly from the district's counsel to make the best decision.

**ROLL CALL:**

1 YES: ROBBINS, JR.

6 NO- SANDERSON, GUBATAYAO, ANDERSON, O'BRYAN, BRADFORD

MOTION FAILED

**NEW BUSINESS**

- a. Motion to approve a request of the Borough Assembly to increase the FY 2023-2024 Local Appropriation amount by \$1,680,435

M/S: SANDERSON/GUBATAYAO

**DISCUSSION:**

Member Gubatayao asked Business Manager Schuler a question about a detailed amount listed in the agenda statement. Business Manager Schuler answered the question, giving some timeline history of the interactions between the Borough and District in terms of access to full spending authority.

**ROLL CALL:**

7 YES- HEUTTE, O'BRYAN, GUBATAYAO, ROBBINS, JR., ANDERSON, SANDERSON, BRADFORD

MOTION APPROVED

**DISCUSSION**

NONE

**BOARD COMMENTS**

Member Gubatayao mentioned that DEED offered \$1000 to teachers for classroom funding, she stated that was a smart move to send that funding directly to teachers.

Member Robbins, Jr. pleaded to the community to run for School Board.

Clerk -Treasurer Anderson thanked DEED for funding for teachers and mentioned that parents can also supplement by contributing to teacher projects that are beyond what DEED has offered and encouraged community members to run for School Board.

Vice President Sanderson encouraged citizens to run for School Board.

President Bradford encouraged any interested candidates to reach out to a board member with questions about being a School Board Member

Superintendent Robbins reminded the Board that the FY23 Audit would be happening in Central Office beginning August 21, 2023. He also asked board members to consider attending the Welcome Back day training with district employees at Kayhi on August 23, 2023 at 8:00 a.m.

**ADVANCE PLANNING**

- a. School Board regular meeting and/or work session August 9<sup>th</sup> and 23<sup>rd</sup> at 6:00 p.m. in the Borough Assembly Chambers

Member Robbins and Clerk Vail gave information on upcoming KHS fall sporting events including Cross Country and Swim & Dive.

With no objections, ADJOURNMENT at 7:09 p.m.

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BOARD PRESIDENT  
Stephen Bradford