

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 8 e.

MEETING OF: October 12, 2022

ITEM TITLE:

CONSENT CALENDAR

Motion to approve out of state travel for Ketchikan High School Drama Kings Club.

REVIEWED BY:

Superintendent

KHS administration

SUBMITTED BY: Tommy Varela-Kossak, Kayhi Teacher

CONTACT PERSON

Tommy Varela-Kossak 907 225 9815
Name Phone

APPROVED FOR SUBMITTAL:

Superintendent

SUMMARY STATEMENT:

The School Board's approval is sought for the Ketchikan High School Drama Kings Club to travel to Chicago during Spring Break 2023.

ISSUE:

Per Board Policy 6153, all school-sponsored trips to out-of-state locations require approval of the School Board.

BACKGROUND:

This trip to Chicago will provide students the opportunity to see professional Broadway touring shows as well as some regional theatre productions in the city. The trip will also include workshops at some of the best theatres in Chicago, including Second City, an improv theatre that actors such as Tina Fey and Adam Sandler have studied at. Students will also have the opportunity to sit in on college classes so they can see what studying this art is like after high school. In Ketchikan the opportunities to see performance at this caliber are more than limited. The students will also get to work with some of the best theatre artists in the country and learn so much that they will bring back to our stage and share with their peers. This opportunity allows for the growth of not just student talent, but their understanding of the larger world that exists out there and all of the careers that they can have in the arts.

RECOMMENDATION:

School administration recommends approval.

ATTACHMENTS:

- ASAA approved Out of State Travel Form
- Chicago Trip Proposal

FISCAL NOTE:

The cost for each student will be approximately \$2300. Each student will pay their own costs and will participate in fundraising to help offset those costs.

RECOMMENDED ACTION (***ONLY if not approved as part of the Consent Calendar***):

"I move that the Board of Education approve the out-of-state travel request for the Ketchikan High School Drama Kings Club to travel to Chicago during Spring Break 2023."

OUT-OF-STATE TRAVEL REQUEST

Out-of-state travel for interscholastic competition during the school year must be approved by the Executive Director. Use this form to request approval.

School

Ketchikan High School

Date of request

10, 6, 22

Team, group or organization requesting travel

Drama

Out-of-state destination

Chicago

Departure date

3, 13, 23

Return date

3, 17, 23

Describe the out-of-state competition

Event Title: Chicago Spring Break Trip
Type of Competition (invitational, tournament, etc.):
Not a competition, a learning opportunity.

School administrator's permission

The above named school team/organization has my permission to travel for out-of-state competition.
School Administrator (please print) Richard Danner
School Administrator's Signature: [Signature] Date: 10/6/22
Phone: 907-228-0404 Fax: _____ Email: richard.danner@k2schools.org

Executive Director's decision

APPROVED DISAPPROVED

Executive Director's signature

Comments

ALASKA SCHOOL ACTIVITIES ASSOCIATION
Scan and email this form to office@asaa.org or fax to 907-561-0720

Presenting your custom designed proposal:

Ketchikan High School

of

Ketchikan, Alaska

Mr. Thomas Varela-Kossak

Your proposed trip is to:

CHICAGO, IL

Including these trip highlights:

Chicago Sights & Sounds

Historical Theaters Tour

2-3 Workshops

2-3 Plays/Musicals

Proposed trip date:

March 13 - 17, 2023

Presented by:

Victoria Wielosinski

Travel Designer

Vicky.Wielosinski@MusicTravel.com



www.musictravel.com



Ketchikan High School

Ketchikan, AK

March 13 - 17, 2023

Monday, March 13

Travel Day

My Music Travel

Eliminate stress and headaches from your school or music booster organization, and pass the liability to MTC. Your travelers may easily sign-up and pay for their children's trips online, directly to MTC, 24/7. No more dreaded collection phone calls about past due payments! Just watch the excitement when you announce your group's next trip. Save time, energy and trees, all with MTC Online!

Traveler Meetings

Kick-off Meeting

Prior to the deposit due date, an MTC representative will attend a kick-off meeting at your school, to introduce the trip itinerary and the My Music Travel online system to all potential travelers.

Departure Briefing

Prior to the trip departure, an MTC representative will attend a departure briefing at your school, to discuss important final details with all registered travelers.

*Alternatively, all meetings can be presented virtually via Zoom, if preferred.

MTC Tour Director

Some student travel companies send groups out alone, leaving you, the director or group leader, to figure out meals, rest stops, directions, timing and to manage coach drivers on the way to your destination(s). Those same companies, at best, may provide a person to meet you when you arrive. Or not. Music Travel Consultants provides every group with a personable, organized and experienced Tour Director, empowered to fix problems on the spot. She or he manages the trip's numerous moving parts, from confirmations, reconfirmations and deadlines, to changes, routings and more. He or she meets you at your departure point, and stays with you throughout the trip, by your side, until your group returns safely home. So, travel with MTC. Enjoy the trip with your students, and leave travel details to us!

MTC App

With our exclusive, free MTC App, you can provide the ultimate in convenience, fun and safety throughout your group's trip! Travelers may message their chaperone or group leader if needed, contribute photos to the group's trip feed (which may be edited by the group's director), and chaperones may locate travelers and take attendance using the MTC App. Give your group the best and safest trip ever with the MTC App!

Travel Insurance

Travel Insurance, including Cancel For Any Reason (CFAR), is available to be purchased by travelers, separate from the trip package. Additional information, including pricing, will be provided in an additional handout.

Flights to Chicago

No airfare costs are currently included in the trip price.

Lunch En-route

Meal money will be provided for lunch en-route.

Arrive in Chicago

Arrive in Chicago and board your private charter coach.

Dinner

A group dinner will be provided this evening.

Hotel Check-in

Tuesday, March 14

Theatre Tour / 360 TILT!

Breakfast at the Hotel

Breakfast will be provided at your hotel.

Millennium Park

Millennium Park is one of the most significant public projects in the world and a blueprint for future urban parks. See the most technologically advanced outdoor concert venue anywhere (the Frank Gehry-designed Pritzker Music Pavilion), view the 1,000 faces of Chicago at Spanish artist Jaume Plensa's Crown Fountain with its cool 50-foot video towers, stroll the lovely, contemporary Lurie Garden and interact with one of the planet's largest sculptures - British sculptor Anish Kapoor's "Cloud Gate." Traditional park activities (ice skating, cycling, etc.) are available on a seasonal basis year-around.

Historic Theaters Tour

Each tour visits two of our three theatres: the Nederlander Theatre, the Cadillac Palace and the CIBC Theatre. The tour showcases the glittering vintage décor inspired by the foremost theatre designers of our time, who created through their designs in the French Renaissance styling. You will also learn about the cutting edge technology that makes each theatre the home to today's most complex theatrical productions and the recent restorations that brought beauty and elegance back to these century-old theatres.

Water Tower Place

Centrally located on Chicago's Magnificent Mile, Water Tower Place is anchored by Macy's Department Store. More than 95 specialty shops and restaurants are featured in this popular shopping complex.

Lunch in the Area

Meal money will be provided for lunch in the area.

Lookingglass Theatre

An event at the Lookingglass Theatre may be possible - matinee performance, workshop, and/or meet-the-artist Q&A.

Founded in 1988 by graduates of Northwestern University, Lookingglass Theatre Company is a nationwide leader in the creation and presentation of new, cutting-edge theatrical works and in sharing its ensemble-based theatrical techniques with Chicago-area students and teachers through Education and Community Programs. Guided by an artistic vision centered on the core values of collaboration, transformation, and invention, Lookingglass seeks to capture audiences' imaginations leaving them changed, charged and empowered.

Recipient of the 2011 Tony Award for Outstanding Regional Theatre, Lookingglass has built a national reputation for artistic excellence and ensemble-based theatrical innovation. Notable world premieres include Mary Zimmerman's Tony Award-winning *Metamorphoses*, *The Arabian Nights*, and *The Odyssey*, David Schwimmer's adaptation of Upton Sinclair's *The Jungle* and Studs Terkel's *Race: How Blacks and Whites Think and Feel about the American Obsession*, and David Catlin's circus tribute to Lewis Carroll, *Lookingglass Alice*. Lookingglass' work has been produced in more than a dozen US cities.

Magnificent Mile

It doesn't get any better than the Windy City's North Michigan Avenue when it comes to shopping. From Water Tower Place, to Bloomingdale's, Neiman Marcus, Crate & Barrel, H & M and Nike, the choices are many. And don't bypass Ghiradelli Chocolates or Garrett's Popcorn! If it's got a name or a logo, you can find it here!

360 Chicago Observation Deck

Enjoy an outstanding view of the dynamic Chicago skyline from the 94th-story observatory of the John Hancock Building affectionately named "Big John."

TILT!

Enjoy the thrill of being tilted 1,000 feet (314 meters) over The Magnificent Mile! Take in unsurpassed views of the city from a never-before-seen angle.

Dinner

A group dinner will be provided this evening.

Attend a Local Performance

Pending season schedules, attend a performance at a local theatre company this evening.

Wednesday, March 15

Second City / Navy Pier

Breakfast at the Hotel

Breakfast will be provided at your hotel.

Second City Workshop

The Second City has been bringing the funny for over 60 years.

The network began in 1959 as a small comedy cabaret and have grown to become the first name in improv and comedy, with theaters and Training Centers in Chicago, Toronto, and Hollywood. They've also taken improv off the stage, expanding their reach to include creative collaborations with a wide range of creative and corporate partners, wellness and education programs, and TV, film and digital productions. And their alumni list includes some of the funniest names on the planet, including Bill Murray, Tina Fey and John Candy.

Workshop focus options:

Improv Fundamentals

Acting Fundamentals

Writing

Stand-up, Storytelling, & Public Speaking

TV, Film, & Digital

Lincoln Park Zoo

Established in 1868, this is among the oldest zoological gardens in the country and is also among the most modern. A premier Chicago attraction, Lincoln Park Zoo each year welcomes more than three million visitors, providing them with remarkable learning experiences as well as fun and enjoyment.

Lunch in the Area

Meal money will be provided for lunch in the area.

Museum Campus

Select one museum to visit.

On the southeastern end of sprawling Grant Park, the 57-acre Museum Campus draws students and families with its natural history attractions and urban beach. The Field Museum is home to SUE, the world's largest Tyrannosaurus rex, while the Shedd Aquarium and the Adler Planetarium, with its Skyline Walk, offer dramatic Lake Michigan views. The Chicago Bears play football at the open-air, lakeside Soldier Field.

Navy Pier

A Chicago landmark since 1916, this 50-acre world-class recreation center reopened in 1995. Its beautiful lakeside setting is a sight in itself! Restaurants, shops, a musical carousel, a giant Ferris wheel, an IMAX Theatre and a variety of entertainment make Navy Pier a fun place to be!

Dinner Cruise

Enjoy a cruise along the Chicago River and Lake Michigan aboard a sleek, yacht-like cruise vessel, complete with great food and plenty of dancing!

Thursday, March 16

MSI / Cultural Center

Breakfast at the Hotel

Breakfast will be provided at your hotel.

Museum of Science & Industry

Visit the world's most popular museum where you can push buttons to play computer games and view the Apollo 8 Space Ship. As up-to-date as tomorrow, the light and sound displays will amaze you!

Lunch in the Area

Meal money will be provided for lunch in the area.

[Broadway Workshop](#)

Workshop focus options:

Auditions 101
Broadway Basics
Dance of Broadway
From Page to Stage
Improvisation for Theatre Artists
Intro to Dancing
Music of Musical Theatre
Scene Study

[Chicago Cultural Center](#)

Drawn by its beauty and the fabulous free public events, hundreds of thousands of visitors come to the Chicago Cultural Center every year, making it one of the most visited attractions in Chicago. The stunning landmark building is home to two magnificent stained-glass domes, as well as free music, dance and theater events, films, lectures, art exhibitions and family events.

[Dinner](#)

A group dinner will be provided this evening.

[Touring Broadway Show](#)

Pending season availability.

Friday, March 17

Travel Day

[Breakfast at the Hotel](#)

Breakfast will be provided at your hotel.

[Hotel Check-out](#)

[Flights Home](#)

No airfare costs are currently included in the trip price.

[Lunch En-route](#)

Meal money will be provided for lunch en-route.

[Arrive Home!](#)

Arrive home after a memorable trip!

TOUR CONDITIONS

Ketchikan High School

Ketchikan, Alaska
to:

Chicago, IL

Chicago Sights & Sounds
Historical Theaters Tour
2-3 Workshops
2-3 Plays/Musicals

March 13 - 17, 2023

Trip Price per Person

Pricing estimates, based on 2021/2022 rates, included. Airfare not currently included.

Passengers	15	20	25	30
Quint	\$1905	\$1641	\$1508	\$1419
Quad	\$1945	\$1680	\$1547	\$1459
Triple	\$2011	\$1746	\$1613	\$1525
Twin	\$2142	\$1878	\$1745	\$1656
Single	\$2537	\$2273	\$2140	\$2052

IMPORTANT NOTE: The above trip prices are based on hotel room occupancy and the total number of travelers and may vary depending on group size when prorated costs, such as motor coach, etc., are affected. Tour prices in this proposal are based on tariffs in effect as of September 24, 2021 and are subject to change. These trip prices were developed for individuals traveling with your group, as a group, on the trip described in this proposed itinerary.

Inclusions

- Music Travel Consultants tour director throughout
- Roundtrip Motorcoach Transportation via chartered coaches
- Tolls, Taxes and Daily Maintenance Fees for Driver(s)
- Roundtrip economy class, non-refundable air transportation between home area and destination (if applicable).
- (4) nights First Class Hotel Accommodations per the itinerary
- (13) Meals included; they will be a variety of buffet, fast food, plated and/or pre-selected menus per the itinerary. For variety and convenience, money will occasionally be given in lieu of a predetermined restaurant.
- All Sightseeing & Special Events per the itinerary
- Entrance Fees where necessary
- Taxes and Gratuities - As required for all included features
- Gratuities to Driver(s) and Local Guide(s) as necessary
- Trip Departure Briefing (if applicable)
- Customized Tour Itinerary & Baggage Tags
- All Operations & Planning Charges

Exclusions

Passport fees; baggage handling at airports & hotels; excess baggage charges; forwarding of baggage; items or services of a personal nature such as snacks, laundry, room service, telephone calls, pay TV, movies, cables, souvenirs or the like; gratuities to travel directors; any items or services not mentioned specifically in tour conditions.

Payment Schedule

Payment	Amount	Due Date
\$140 Non-refundable	\$175.00	February 20, 2022
\$200 Becomes non-refundable	\$175.00	March 20, 2022
Installment	\$175.00	April 20, 2022
Installment	\$175.00	May 20, 2022
Installment	\$175.00	June 20, 2022
Installment	\$175.00	July 20, 2022
\$300 Becomes non-refundable	\$175.00	August 20, 2022
Installment	\$175.00	September 20, 2022
Installment	\$175.00	October 20, 2022
Installment	\$175.00	November 20, 2022
Installment	\$175.00	December 20, 2022
Installment	\$175.00	January 20, 2023
Final Payment	Balance	February 20, 2023

Cancellation Information

"Cancellation" is defined as any change made to the passenger list at least 60 days prior to trip departure day. Cancellation must be made under the traveler's account at MTC® Online by clicking on the "Cancel a Traveler" link on traveler's/ payer's welcome page dashboard OR by e-mail or written communication to MTC®. With the exception of non-refundable deposits/payments, if cancellation is received 60 days or more prior to trip departure day, money returned by suppliers is refundable. Cancellations received 60 days or fewer before, or on, trip departure day are non-refundable, unless a paying substitute traveler takes the place of the cancelled person. If the trip includes airfare, cancellation and/or substitution policies may vary, depending on the airline, date of ticketing and group contract. Please contact MTC® for additional information. Travelers desiring travel and cancellation insurance may find it from a provider of their choice.

Tour Operator Responsibility

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions, under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the passenger. MTC® reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to their possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of governments or civil authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.

Why Travel With Music Travel Consultants?

Founded in 1987 by music advocates, Music Travel Consultants specializes exclusively in student group travel arrangements for middle school, high school and collegiate bands, choirs, and orchestras. Now led by award-winning music teachers, we focus on meeting the needs and exceeding the expectations of students, teaching staff, parents and administrators in each group we serve. High quality trips and extraordinary personal service are the hallmarks upon which we've built our reputation. Our staff takes the time to understand your needs and concerns. MUSIC GROUP TRAVEL is OUR business. We know MUSIC...musicians, music educators, music directors and arts advocates comprise our staff. We know GROUPS..we've focused exclusively on group trips since day one. And, we know TRAVEL...our staff has vast travel knowledge and travel experience in every popular music group destination on the globe. Our commitment is to give your group an educational and once in a lifetime travel experience. Learn more about MTC here:

www.musictravel.com/introduction

The Music Travel App

A travel app for the finest bands, choirs and orchestras in the world.

Music Travel Consultants introduces the "Music Travel" app, free to all of a group's travelers. Music directors, staff, chaperones and students may use this secure, information-packed, versatile app before and during their trip. After registering online, the app allows parents to manage family trip sign-ups in one account, view payment installment dates, make payments and review itineraries. With real-time trip schedule updates so everyone knows where to go and when to be there. The app also provides instantaneous group messaging because communication is key to a successful trip and invaluable in an emergency. Travelers can use the app to securely send messages and photos limited only to their group. And the music director can rest easy knowing the app built-in geofencing feature will show the director of staff and chaperones where travelers are located. The "Music Travel" app is full of music director tools, which easily record contacts, create lists of all kinds and assign chaperones. To stay organized, assistants, staff and boosters may be granted access at the music director's discretion. The "Music Travel" app frees a music director's time, and provides staff, chaperones, students and travelers a convenient, easy, secure way to totally enjoy the trip and all it offers! You can find out more about the "Music Travel" app at: www.musictravel.com/app



Dedicated Tour Directors

One of the integral parts of a successful Music Travel Consultants trip is having a dedicated and committed Tour Director, right at your side throughout your journey. From a group's first steps out the door until they return safely home, if the unpredictable happens, rest assured that your MTC Tour Director will use extensive training and management skills to find a solution as quickly as possible. Want to know more about the importance of having a dedicated MTC Tour Director at your side on your next trip?

Learn more at: www.musictravel.com/mtc-tour-directors.html



References? We've Got a Few...

Alton High School Band - IL
Ayala High School Band - CA
Ben Davis High School Band, Choir & Orchestra - IN
Park Vista High School Band- FL
Colony High School Band - AK
Dobyns-Bennett High School Band - TN
Brecksville Broadview Heights Choir & Orchestra - OH
Fair Lawn High School Band - NJ
Homestead High School Band - CA

Keller High School Band - TX
Lafayette High School Band - LA
Miamisburg High School Band - OH
Eden Prairie High School Band - MN
Greenwood High School Band - IN
Perrysburg High School Band - OH
Avon High School Music Dept - IN
Bands of America Honor Band - USA
Blue Springs High School Band - MO

Carmel High School Music - IN
Chattahoochee High School Band - GA
Concord High School Music - IN
Center Grove High School Band - IN
BASIS Independent Band & Choir - NY
James Bowie High School Band choir - TX
Kennesaw Mountain High School and - GA
Mililani High School Band - HI
Plymouth-Canton High School Band - IN

THE TRAVEL FAMILY



Since 1987, Music Travel Consultants, led by accomplished band directors, has become first choice for student performing group travel by hearing customers, providing industry-leading on-line services and having professional Tour Directors conduct most trips. Focused on creating custom trips that provide relevant, memorable and rewarding student travel experiences, Indianapolis-based Music Travel successfully partners with customers to do just that, in destinations within the United States and world-wide. Over 165 years combined travel expertise earned in over 68 countries enables Music Travel Consultants to anticipate group needs and deliver group wishes, without surprises or hidden costs.

www.musictravel.com



In today's world, nothing is more important than our children's education. To strengthen educational values, learning must be experienced in person. With over a century of "in the classroom" and "out in the world" teaching experience, Educational Destinations is supremely equipped to connect students to the world. And your students' educational process is enhanced through trips created by accomplished educators and by a travel team that is at your side from the planning process to the end of the trip. ED will help you gain support and approval for plans at all levels, from administrators to parents to the focus of the trip, the students. Our solutions reduce liability for both school and trip organizer, and our curriculum aids smooth the planning process and free up your time for what is truly important: Teaching.

www.educationaldestinations.com

APPOINTMENTS

We are pleased to be members of the following prestigious and respected travel associations in an ongoing effort to provide the absolute best student group travel service possible.

Music Travel Consultants is proud to be a Disney Parks Recognized Youth Travel Planner. Music Travel Consultants was also selected to be a part of the Walt Disney World Resort/Disneyland Resort Youth Travel Planner Symposium.



Music Travel Consultants is pleased to be Disney Broadway's Preferred Travel Planner. Disney Theatrical Productions Limited (DTP), also known as Disney on Broadway, is the flagship stageplay and musical production company of the Disney Theatrical Group, a subsidiary of The Walt Disney Studios, a major business unit of The Walt Disney Company.

Music Travel Consultants is proud to be an official Universal Orlando Preferred Youth Travel Planner. Universal Orlando Resort™ is proud to partner with select vendors that provide superior service and quality products for the ultimate theme park and resort hotel experience.



Music Travel Consultants is pleased to be the Official Student Travel Partner of Music for All and Bands of America. Music for All is one of the largest and most influential national music education organizations in support of active music-making. Music for All is unique in that it combines programming at a national level with awareness campaigns, research and advocacy. Bands of America, the nation's leading presenter of music events for high school band students, champions a mission to create and provide "positively life-changing" experiences for students, teachers, parents and communities.

Music Travel Consultants is proud to be Winter Guard International's Preferred Travel Partner. WGI Sport of the Arts is the world's premier organization producing indoor color guard, percussion, and winds competitions. As a non-profit youth organization, WGI also serves as the governing body for the indoor color guard, percussion, and winds activities. It is called the Sport of the Arts because it brings music to life through performance in a competitive format. Even with over 40 years of history, the sport continues to evolve and grow.



MEMBERSHIPS

Providing students with educational and unforgettable experiences is an effort that goes beyond Music Travel Consultants. We are surrounded by world-class programs and partners that support our vision and we support each other the same way musicians do. Here are some additional organizations we are proud to be a part of:



LETTER OF INTENT

Music Travel Consultants
5348 Vermont Street, Suite 200
Indianapolis, IN 46224
Phone: 317.637.0837
www.musictravel.com



This Letter of Intent appoints [Music Travel Consultants](#) as the sole agent for all transportation, sleeping arrangements, food functions, entertainments activities, and tour arrangements in connection with the tour proposal for [Ketchikan High School, March 13 - March 17, 2023, to Chicago, IL](#) dated [September 24, 2021](#). All services outlined in that itinerary and tour conditions become part of this agreement.

[Ketchikan High School](#) agrees to timely compliance with the payment schedule as outlined in the proposal, and further warrants that it will promote the trip to its membership so as to achieve the level of tour member participation specified in the tour proposal. It warrants that it understands that the tour pricing is based on the number of participants stated in the proposal, and it understands that the prices may change up or down with decreases or increases in the number of participants.

In the event that the proposed services cannot be provided due to cancellation or unavailability of said services, [Music Travel Consultants](#) reserves the right to make substitutions of features of equal value and similar quality, per its Tour Operator's Responsibility clause, printed below.

Tour prices are based on a specifically proposed number of tour participants, in conjunction with tariffs in effect as of [September 24, 2021](#), and they are subject to change. (See TOUR CONDITIONS page of proposal)

Written cancellations by individual tour members are refundable under the criteria set-forth in the paragraph entitled CANCELLATION INFORMATION on the proposal's TOUR CONDITIONS page.

[Music Travel Consultants](#) is insured and abides by the standards of business conduct of National Tour Association (NTA) and Student & Youth Travel Association (SYTA). Personal life, injury, cancellation and property insurance is available to individual tour members through [Music Travel Consultants](#) at an additional charge.

Both copies of this Letter of Intent are to be signed and dated by both parties. One copy is to be retained by each. This Letter of Intent, along with attachments described above, consists of the total agreement between [Music Travel Consultants](#) and [Ketchikan High School](#).

FOR [Music Travel Consultants](#):

Date: _____

Position: _____

FOR [Ketchikan High School](#):

Date: _____

Position: _____

Tour Operator's Responsibility

MTC® acts only as an agent in providing means of transportation or other services. All tickets are issued and all other services are offered or provided subject to any and all terms and conditions under which such means of transportation or other services are offered or provided. The issuance and acceptance of such services shall be deemed to be consent to the further condition that MTC® shall not be or become liable or responsible in any way in connection with such means of transportation or in connection with other services, or for any loss, injury or damage to or in respect of any person or property howsoever caused or arising, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants. The airlines, trains, motor coaches and ships concerned are not to be held responsible for any act, omission or event during the time passengers are not aboard the airline, train, motor coach or ship. MTC® reserves the right to alter the itinerary. Any extra charges arising from such change must be met by the Passenger. MTC® reserves the right to cancel the tour or to remove any Passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. By acceptance of tour membership, Passenger agrees to the foregoing and also agrees that MTC® shall not become liable or responsible for loss, damage, injury or inconvenience to Passenger and to his/her possessions caused by or resulting from occurrences, negligent or otherwise, due to the malfunction or breakdown of machinery or equipment, strikes or labor disputes, acts of God, war or civil strife, acts of Governments or Civil Authorities, disease, delays, fire, theft, weather, itinerary changes or cancellation of services or default by suppliers, even if such loss, injury or damage arises, in whole or in part, as a result of alleged negligent acts or omissions of Music Travel Consultants LLC.