

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No. 8e.

MEETING OF July 17, 2024

Reviewed By

Item Title:

Consent Calendar

Motion to approve Resolution 25-01 authorizing district bank accounts and signers.

Superintendent

Finance

SUBMITTED BY:

APPROVED FOR SUBMITTAL:

Daniel B. Schuler, Business & Operations Manager

Michael Robbins, Superintendent of Schools

SUMMARY STATEMENT:

The KCS APC recently made a change in authorized signatories that requires an updating of the authorization of District Bank Accounts and Check Signers for 2024-2025.

BACKGROUND:

Administrative Regulation 3400 requires a resolution is to be submitted annually to the Board authorizing bank accounts for the school district and check signers on those accounts. KGBSD Resolution 24-02 was approved at the School Board regular meeting of June 26, 2024. Since then, The KCS APC recently made a change in authorized signatories that requires an updating of the authorization of District Bank Accounts and Check Signers for 2024-2025.

ISSUE:

The resolution meets the annual requirement, and the revisions maintain accuracy and compliance.

RECOMMENDATION:

Administration recommends approval of KGBSD Resolution 25-01.

FISCAL NOTE

N/A EXPENDITURE
REQUIRED \$ NA

AMOUNT
BUDGETED \$ N/A

ATTACHMENTS:

- Resolution #25-01

RECOMMENDED ACTION: (If not approved as part of the Consent Calendar)

"I move that the Board of Education approve Resolution #25-01 Authorization of District Bank Accounts and Check Signers, as provided."



**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
RESOLUTION #25-01**

**ANNUAL AUTHORIZATION OF DISTRICT BANK ACCOUNTS AND CHECK
SIGNERS**

WHEREAS, the Board of Education of the Ketchikan Gateway Borough School District has authority to authorize bank accounts and signers on those accounts; and

WHEREAS, administrative regulation 3400 specifies that this authorization will occur annually; and

WHEREAS, the Business & Operations Manager, Daniel Schuler, is authorized as a signer on any and all school district bank and credit card accounts;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Ketchikan Gateway Borough School District authorizes operation of the bank accounts and check signers for the 2024-2025 fiscal year as reflected on the following list:

<u>Account Name</u>	<u>Bank</u>	<u>Account No.</u>	<u>Signer</u>	<u>Signer</u>	<u>Signer</u>
Ketchikan Charter School (chk)	First Bank	XXXX533	Kelly Brown	Kayla Livingston	
Ketchikan Charter School (svg)	First Bank	XXXX610	Kelly Brown	Kayla Livingston	

**Adopted by the Ketchikan Gateway Borough School District Board of Education
on this 17th day of July 2024.**

Stephen Bradford, Board President

Nicole Anderson, Clerk-Treasurer