

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 10c

MEETING OF August 28, 2019

Reviewed By

Item Title

**CONSENT CALENDAR**

Motion to approve a part-time contract with Robert Hewitt  
For mentor services for the 2019-2020 school year

Superintendent  
 Personnel  
 Finance

SUBMITTED BY Beth Lougee, Superintendent

Contact Person/Telephone

APPROVED FOR SUBMITTAL

Beth Lougee, Superintendent (907) 247-2109  
Name Phone

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SUMMARY STATEMENT:

The School Board is being asked to approve a part-time contract for Robert Hewitt for the 2019-20 school year.

ISSUE:

There are many new administrators in the district and existing administrators who could make use of expertise, knowledge, support, and time of a seasoned administrator and mentor on an as-needed basis. This will commit the Ketchikan Gateway Borough School District to approximately \$49,410.

BACKGROUND:

Robert Hewitt was previously a long-time teacher and administrator within the district, and has supported the district administration as a substitute administrator and as the Dean of Students in the recent past. His extensive knowledge and experience as a trusted educational leader in the community uniquely positions him to give support and guidance to the administrators across the district.

RECOMMENDATION:

Approval of a contract for Robert Hewitt as recommended.

FISCAL NOTE: \$49,410

AMOUNT BUDGETED: \$120,000\*

RECOMMENDED ACTION:

"I move that the Board of Education approve a part-time contract for Robert Hewitt for the 2019-2020 school year at KGBSD in the amount not to exceed \$49,410."

KETCHIKAN GATEWAY BOROUGH  
SCHOOL DISTRICT  
Ketchikan, Alaska

Name: **Robert Hewitt**  
School Year: 2019-2020  
Salary Schedule N/A  
Placement: N/A  
Contract Salary: \$49,410  
Installment Salary: \$4,941  
Installment: 10 months  
Per Diem: \$549

**PART-TIME CONTRACT – Administration and Teacher Mentor/Type B Certification**

THIS AGREEMENT made and entered into this 29th day of AUGUST, 2019, by and between the KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT (hereinafter referred to as the DISTRICT), and Robert Hewitt (hereinafter referred to as EDUCATOR).

WITNESSETH: For and in consideration of the mutual covenants expressed herein below, the parties agree as follows:

**1. EMPLOYMENTS AND TERM.**

The District hires Educator and Educator accepts temporary employment with the district as a Principal/Assistant Principal/Teacher Mentor as assigned for the 2019-2020 school year. It is understood by Educator that assignment will end upon completion of 720 hours of service or on June 4, 2020, whichever comes first. Employment will be considered part-time service to the district, and scheduling of hours worked will be directed and approved by the superintendent of schools based on the needs and availability of mentees and the district.

**2. COMPENSATION.**

The district shall pay the Educator for his or her services the sum not to exceed **forty nine thousand four hundred and ten dollars** in ten equal installments starting in September 2019 upon receipt of hours worked. Compensation is based on an average of less than 4 hours per day for the current academic year and may be adjusted or modified in conformance therewith.

**3. TERMINATION OF EMPLOYMENT.**

An Educator, without penalty to the District, may be terminated at any time during the term of this contract for any reason deemed necessary by the district, up to and including:

- a. Failure to provide services as directed by the Superintendent.
- b. Failure to procure within the time provided by law, or agreement with certifying authorities, certification for the doing of any particular job for which that person is employed.
- c. Incompetency
- d. Immorality
- e. Substantial non-compliance with the school laws of the State, the regulations or by laws of the Department of Education, the Code of Ethics and the Professional Teaching Standards adopted by the Alaska Teaching Practices Commission, the rules or regulations of the District or the written rules of the Superintendent or designee.
- f. Elimination of the Educator's position due to no longer needing or requiring Educator's services.
- g. Elimination of the Educator's position due to budget or funding constraints.