

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 9 a

MEETING OF October 9, 2019

REVIEWED BY:

ITEM TITLE:

PUBLIC HEARING - POLICY

Approval of revised Board Policy 3452 - Student Activity Funds
in second reading

☒ Superintendent
☒ Finance
☒ Legal-Borough Attorney
☒ Policy Committee

SUBMITTED BY: Katie Jo Parrott, Business Manager

CONTACT PERSON/TELEPHONE:

Katie Parrott 907-247-2116
Name Phone

APPROVED FOR SUBMITTAL:


Superintendent

SUMMARY STATEMENT:

The School Board is being asked to approve the policy update/revision for Student Activity Funds in second reading.

ISSUE:

Board Policy 9310 dictates that "the district shall develop or revise policies and regulations in order to reflect new legislation and changing community views." Additionally, BP 9311 calls for the Superintendent or the Superintendent's designee to "maintain procedures for the continuous orderly review of existing policies at a time allocated for this purposes on the agenda of regular Board meetings... in addition to presenting drafts or suggestions for new policy and policy revisions when changes in law occur or when a specific need arises".

BACKGROUND:

RECOMMENDATION:

Approval of the policy revisions as presented.

ATTACHMENTS:

- Proposed revisions

RECOMMENDED ACTION:

"I move that the Board of Education approve the proposed revisions to Board Policy 3452 - Student Activity Funds in second reading."

STUDENT ACTIVITY FUNDS

Student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities which go beyond those provided by the district. Minutes shall be kept of student organization meetings and shall properly reflect all financial activities.

(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 3554 - Other Food Sales)

Student funds shall be managed in accordance with ~~sound business procedures~~ [Board Policy and best practices for use of public funds](#) designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine.

The Superintendent or designee shall be responsible for the proper conduct of all student organization financial activities and shall periodically review the organizations' general financial structures and accounting procedures.

The Board shall ensure that student activity accounts and individual club accounts are audited yearly by an independent certified public accountant in conjunction with the District's yearly financial audit.

(cf. 3400 - Management of District Assets/Accounts)