KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT AGENDA STATEMENT

No. <u>9 g</u>.

MEETING OF August 10, 2022

Item Title:

CONSENT CALENDAR:

Motion to approve a contract with SECON

for asphalt repair at the district Maintenance Facility.

REVIEWED BY:

[X] Superintendent

[X] Finance

[X] Maintenance

SUBMITTED BY Michael Robbins, Superintendent

CONTACT: APPROVED FOR SUBMITTAL

Al Jacobson 907 225 2146 Name Phone

Superintendent

CONSENT CALENDAR

Matters listed under the "Consent Calendar" are routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."

SUMMARY STATEMENT:

The School Board is being asked to approve a contract with SECON for asphalt repair at the district Maintenance Facility.

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

BACKGROUND:

There are 3 areas of asphalt at the district Maintenance Facility that need repair because they pose safety concerns. SECON is currently mobilized in the area and approving this contract at this time will save on future mobilizing and de mobilizing costs.

A sole source exemption is sought under BP 3311.00 because there is only one vendor locally that contracts this work. With the remote location of Ketchikan, factoring in travel and lodging for an external contractor, it is reasonable to conclude that no other out of town contractor could provide a sensible alternative to the SECON contract. Additionally, under BP 3311.00, SECON meets the local bidder preference criteria sections a,) b,) and c.)

ATTACHMENTS:

-SECON Contract Agreement -Sole Source Justification

RECOMMENDATION:

Approval of the contract with SECON for asphalt repair at the district Maintenance Facility.

FISCAL NOTE*

[]N/A EXPENDITURE REQUIRED \$27,307.00

RECOMMENDED ACTION (Only if not approved as part of the Consent Calendar):

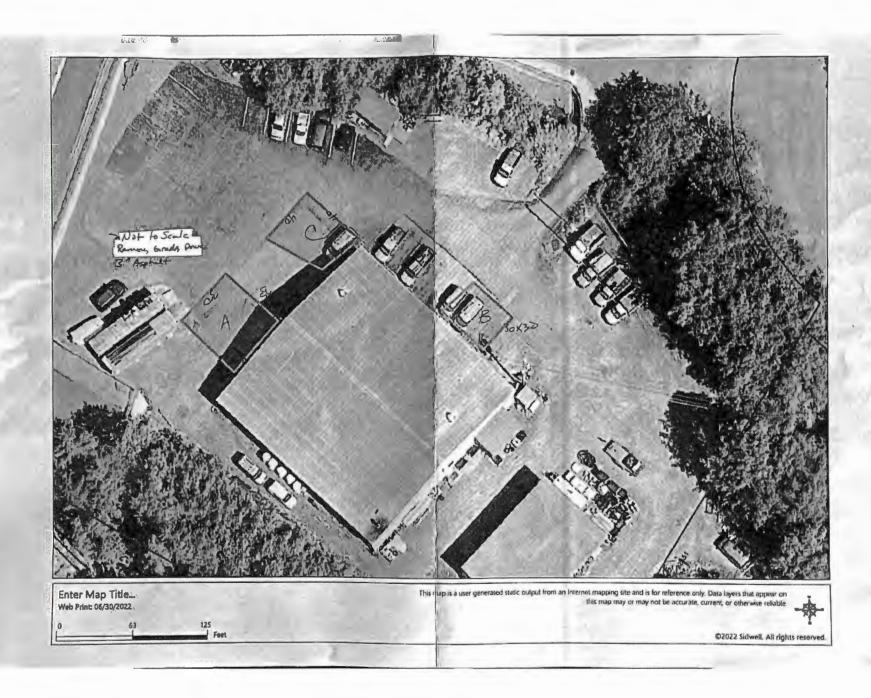
"I move that the Board of Education approve a contract with SECON for asphalt repair at the District Maintenance Facility in the amount of \$27, 307.00"



KETCHIKAN OFFICE P.O. BOX 7038 Ketchikan, AK 99901

Ketchikan, AK 99901 PH. (907)225-6491 FAX (907)225-6492

		CONTRACT	AGREEMENT		
CONTRAC	TING PAR	RTY:	DATE:	July 1, 2022	2
Ketchikan School District		trict CUST NO.	Location:	School Dist Maint Shop	
MAILING A	ADDRESS	JOB NO.			
333 Shoeni	bar Rd	400000000000000000000000000000000000000	Type:		
Ketchikan,	AK 99901		PH: Home	907-225-24	16
-			PH: Work		
PHYSICAL	ADDRES	S:	PH Cell:	907-617-28	80
			FAX:		
ATTN:			EMAIL:	al.jacobson@k21schools org	
APPROXIMATE	UNIT	DESCRIPTION	OF ITEM	UNIT PRICE	TOTAL PRICE
1	LS	This estimate is for providing all labor	r, materials, and equipment to:	Lump Sum	
		Saw Cut , Remove damaged asphalt, p needed, and pave with 3" of Hotmix As			
Area A		Approximate size 1050 SF			\$ 8,715.00
Are	a B	Approximate size 900 SF			\$ 7,470.00
Are	a C	Approximate size 1340 SF			\$ 11,122.00
		Maintenance Shop			
		*Flat areas with possibility of poor drain	nage		
			TOTAL	L	\$ 27,307.00
City sales tax	to be adde	d where applicable. Exempt number must be provide	ed at time of contract signing		
Total pnce to I	be based on	actual quantity or measurement unless indicated he	re, lump sum	+ SAL	ES TAX
			☐ Check here i	f tax exempt	
			Provide Number	er	
•	ALL BID	S ARE CONSIDERED CONFIDENTIAL			
	EXCLUSI	ONS: BOND, SURVEY, TESTING, UTILITY A ENGINEERING, TRAFFIC CONTROL	DJUSTMENTS, PERMITS, STRIP	ING.	
	TERMS:	Full payment due within 7 days of inv	oice		
		CE CHARGE OF .88% per month (which is an		will be	
		on any portion of your account not paid within			
		e charge of 2.5% will be imposed on al			
•	M 201 AIC	SUBJECT TO GENERAL PROVISION			
		our approval, please sign & return so that we			
		signature on one copy returned to us will make		mance of the a	bove work
Reserving rig	ght of Seco	n to cancel if unit prices increase before Seco	n commences actual work.		
			SECON 2		
APPROVED BY OWNER			SECON CO		
ACCEPTED			BY Steven Elliot Proj	aci Manager	
SIGNATURE FOR CHANGES			907-225-6491	eci manager	



Sole Source Justification

Nan	ne: Alan Jacobson	Date: 07/12/2022 Dept./School: Maintenance Dept. Amount: \$27,307.00				
	ervisor: Michael Robbins					
	dor: Secon					
Iter	m(s) description:					
Resu	urface blacktop parking at KGBSD N	Maintenance Facility (Per attached pic). There is a				
quote	e for Areas A, B, and C combined. We	would like to do this work to coordinate with resurface				
being	g done by the city on there construc	tion.				
Doc	acon for Colo Courco ro	oguact:				
Rec	ason for Sole Source re	equesi.				
	Item(s) is only manufactured by the listed vendor.					
	Item(s) is only shipped to AK by the listed vendor.					
	Item(s) must match existing material(s), which is:					
	Item(s) is a repair/replacem	nent for existing material(s), which is:				
	, Marie Constitution Constituti					
	Other reasons, specify below:					
	I am seeking a sole source exemption under KGBSD policy AR 3311.00.					
	The nature of this work being Blacktop resurfacing is such that there is only one					
	vendor locally in Ketchikan that performs this work as a contractor. With the remote					
	location of Ketchikan factoring in travel and lodging expenses. it is reasonable to					
	conclude at the given estimate no other out of town contractor could be a					

Continue on next page if needed.

Sole Source Justification

Name:	Date:
Supervisor:	
Vendor:	
Continued	
sensible alternative. Additionally under	er KGBSD policy BP 3311.00 there is a local vendor
preference for local sole source	justification. Contractor does meet a,b,and c
under the definition of "local"	' in stated policy.
	•
	- Andrew Schools - Andr