

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No. 12b

MEETING OF: June 12, 2024

Reviewed By

**Item Title: PUBLIC HEARING- POLICY**  
Motion to approve revisions to BP 1312.1 Public  
Complaints Concerning school Personnel, in second  
reading.

Policy Committee

SUBMITTED BY School Board Policy Committee

APPROVED FOR SUBMITTAL

Michael Robbins, Superintendent, 907 247 21090

**SUMMARY STATEMENT:**

The School Board Policy Committee is proposing approval of revisions to BP 1312.1 Public Complaints concerning school Personnel.

**ISSUE/BACKGROUND:**

Board Bylaw 9300 states that "The formulation and adoption of written Board policies shall constitute the basic method by which the Board shall govern the school district." Board Policy 0500 and Board Bylaw 9311 both address the ongoing review of district policies and programs by the School Board. The proposed revisions are in line with AASB suggested policy updates.

**ATTACHMENTS:**

BP 1312.1 (with revisions)

**RECOMMENDED ACTION:**

"I move that the Board of Education approve revisions to Board Policy 1312.1 Public Complaints concerning school Personnel, in second reading."

## PUBLIC COMPLAINTS CONCERNING SCHOOL PERSONNEL

BP 1312.1

The School Board places trust in its employees and desires to support their actions in such manner that employees are free from unwarranted, spiteful or negative criticism and complaints. The Superintendent or [their](#) designee shall develop procedures which will permit the public to lodge [complaints or](#) criticism against staff members, assure full consideration, and protect the rights of the staff members and the district. Verbal complaints against an employee initially made to a School Board member, [Advisory School Board member](#), or at a School Board meeting will be referred to the Superintendent or [their](#) designee in writing or via email for appropriate consideration and action.

*(cf. 1250 - Visits to the School)*

*(cf. 1312 - Public Complaints Concerning the Schools)*

*(cf. 4112.6 - Personnel Records)*

*(cf. 9323 - Meeting Conduct)*

Note: When public complaints include allegations of child abuse, it is imperative that school officials consult BP 5141.4 - [Child Abuse and Neglect \(Reporting Procedures\)](#). Though a district may implement its complaint procedures in such cases, the duty to report suspected child abuse comes first. We encourage school districts to rely on the child protective agencies for resolving these complaints and determining if the child abuse report is unfounded. The following language is optional.

*(cf. 5141.4 - Child Abuse and Neglect (Reporting Procedures))*

*Legal Reference:*

ALASKA STATUTES

[44.62.310](#) *Government meetings public*

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT

Adoption Date: 10/13/99

Revision Date: 8/14/2019

Revision Date: 6/23/2021