

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 10 a.

MEETING of: October 18, 2023

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of September 27, 2023

SUBMITTED BY: Crystal Vail, School Board Clerk

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
Meeting of  
September 27, 2023  
Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 27<sup>th</sup> day of September 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included President Stephen Bradford, Vice President Keenan Sanderson, Clerk-Treasurer Nicole Anderson, Members Diane Gubatayao, and Paul Robbins, Jr. Member Melissa O'Bryan appeared telephonically.

Administrative staff present included Director of Special Education and Superintendent designee Sally Stockhausen, Business Manager Daniel Schuler, Director of Student Supports Michael Cron and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

The agenda was approved.

**PUBLIC RECOGNITION**

Orange Shirt Day: Member Gubatayao shared some facts surrounding Orange Shirt Day and encouraged the community to support and recognize those affected by boarding schools.

**CITIZEN REMARKS**

Paul Hook, citizen of Ketchikan, shared comments about the FY 23 budget, stating his concern regarding the budget going against Borough code.

Judy Leask Guthrie, citizen of Ketchikan, shared history of her family attending boarding school and commended the Board for recognizing Orange Shirt Day.

**INFORMATION AND REPORTS FROM BOARD MEMBERS**

Members Heute and Anderson reported that the Strategic Plan Committee met September 25, 2023 along with Todd White, a consultant helping with the development of the Strategic Plan. They reported next steps which included forming diverse sub committees in the areas of Communication, Academic Achievement, Social Emotional Learning and Career Technical Education.

Member Gubatayao shared information regarding a list serve she belongs to which gathers national research pertaining to issues facing school districts around the country.

**REPORTS FOR INFORMATION:** Claims of September 15, 2023

Member Gubatayao asked Business Manager Schuler which fund the Ketchikan High School gym floor refinishing came from, the Maintenance or CIP Fund. Business Manager Schuler stated he would find the answer to the question and respond later.

CLAIMS APPROVED

**STUDENT REPORT**

Student Member Gosnell provided a report of current events and activities at Ketchikan High School.

## **ACTION ITEMS**

### **CONSENT CALENDAR**

- a. Motion to approve the meeting minutes of September 13, 2023
- b. Motion to approve out of state travel for Ketchikan High School Band Department to the San Diego Heritage Music Festival.
- c. ~~Motion to approve offering a certified teaching contract to David Hamilton at Fawn Mountain Elementary for the 2023-24 school year.~~

Member Gubatayao requested item 8 c. be moved to Unfinished Business

M/S: ROBBINS, JR./ANDERSON

ROLL CALL:

7 YES

GOSNELL (PREFERENTIAL,) ROBBINS, JR., SANDERSON, ANDERSON, HEUTTE, GUBATAYAO, O'BRYAN, BRADFORD

CONSENT CALENDAR APPROVED

### **UNFINISHED BUSINESS**

- a. Motion to approve offering a certified teaching contract to David Hamilton at Fawn Mountain Elementary for the 2023-24 school year.

M/S: GUBATAYAO/ANDERSON

DISCUSSION:

Member Gubatayao commented on the amount of background information about teaching candidates that is supplied in the agenda statement. She referred to past practice of including previous work experience and credentials. She stated she would like to see more information included for board members to view.

President Bradford commented that the district's counsel was conferred regarding this subject and it was recommended not to include the information. His comments concluded with saying he would not be inclined to ask staff to go against the advice of legal counsel.

ROLL CALL:

7 YES- GOSNELL (PREFERENTIAL,) ANDERSON, HEUTTE, GUBATAYAO, O'BRYAN, ROBBINS, JR., SANDERSON, BRADFORD

MOTION APPROVED

### **WORKSESSION**

- a. Multi-Tiered System of Support/Reads Act/Instructional Coaches - Michael Cron, Director of Student Supports

Michael Cron, Director of Student Supports and Beth Sandefur, Dean of Students at Fawn Mountain Elementary, presented information on the current practices of the Multi- Tiered System of Support (MTSS.) Mr. Cron continued with presenting information on the Alaska Reads Act, comparing the process to MTSS in terms of assessment and intervention. Mr. Cron concluded his presentation delivering information about the new Instructional Coaches that are mentoring teachers in the district.

- b. FY 2022-23 Results from Operations – Daniel Schuler, Business Manager
- c. FY 2024-25 Preliminary Budget Calendar – Daniel Schuler, Business Manager

Daniel Schuler, Business Manager, presented information regarding the end of the fiscal year 2023 and provided the Board with a report of results from operations over the fiscal year. He then continued with presenting a preliminary budget calendar for the next fiscal year 2025. Board members and Business Manager Schuler asked and answered questions concerning the process for developing the next fiscal year's budget.

Work Session began at 6:29 p.m. and concluded at 7:38 p.m.

### **DISCUSSION**

Sally Stockhausen, Director of Special Education, updated the board on the amount of open paraprofessional positions in the district.

### **BOARD COMMENTS**

Member Heutte commented on his attendance at the Discovery Center at an event to recognize Irene and Nettie Jones. He commended Schoenbar Middle School for making a film to document the story of Irene and Nettie Jones. He also thanked members Gubatayao and Robbins, Jr. for their service to the School Board.

Clerk-Treasurer Anderson thanked members Gubatayao and Robbins, Jr. for their service on the School Board.

Vice President Sanderson thanked the outgoing board members Gubatayao and Robbins, Jr and stated his excitement for new members to join the board. He reminded the public to vote on October 3.

President Bradford thanked the outgoing members for their service on the School Board.

Member Robbins, Jr. thanked the board for their work for children and families and for the varied perspectives that each member brings to the table.

Member Gubatayao thanked the board and stated she was going to miss serving the community on the school board. She encouraged community members to continue asking questions and seeking information from the board to make the best decisions.

### **ADVANCE PLANNING**

- a. School Board Listening Session

Board member Robbins, Jr. commented that having Listening Sessions at school events seemed to be more engaging for the public rather than setting up at a business.

- b. School Board regular meeting Wednesday October 18, 2023 at 6:00 pm in the Borough Assembly Chambers

There was an objection to adjournment by Member Robbins, Jr. He stated he had not objected to adjournment before and wanted to try it once during his years of service. President Bradford overruled his objection, deciding not to hold a vote, and the meeting was adjourned at 7:56 p.m.

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BOARD PRESIDENT

Stephen Bradford