

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No. 9 c

MEETING OF June 4, 2021

Reviewed By

Item Title:

**CONSENT CALENDAR**

Motion to approve Resolution 21-03 authorizing district bank accounts and signers

Superintendent  
 Finance

SUBMITTED BY Katie Jo Parrott, Business Manager

Contact Person/Telephone

APPROVED FOR SUBMITTAL

Katie Parrott                                  247-2116  
Name    Phone

\_\_\_\_\_  
Superintendent

SUMMARY STATEMENT:

Changes in Administration require updating of the authorization of District Bank Accounts and Check Signers for 2021-2022.

BACKGROUND:

Administrative Regulation 3400 requires a resolution is to be submitted annually to the Board authorizing bank accounts for the school district and check signers on those accounts.

ISSUE:

The resolution meets the annual requirement, and the revision maintains accuracy and compliance.

RECOMMENDATION:

Administration recommends approval of resolution 21-03.

FISCAL NOTE

N/A

EXPENDITURE  
REQUIRED \$ \_\_\_\_\_

AMOUNT  
BUDGETED \$ \_\_\_\_\_

ATTACHMENTS:

- Resolution #21-03

RECOMMENDED ACTION (**Only if not approved as part of the Consent Calendar**):

"I move to approve Resolution #21-03 Authorization of District Bank Accounts and Check Signers."



**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
RESOLUTION #21-03**

ANNUAL AUTHORIZATION OF DISTRICT BANK ACCOUNTS AND CHECK SIGNERS

**WHEREAS**, the Board of Education of the Ketchikan Gateway Borough School District has authority to authorize bank accounts and signers on those accounts; and

**WHEREAS**, administrative regulation 3400 specifies that this authorization will occur annually;

**WHEREAS**, Business Manager Katie Jo Parrott is authorized as a signer on any and all school district bank and credit card accounts;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Ketchikan Gateway Borough School District authorizes operation of the bank accounts and check signers for the 2020-2021 fiscal year as reflected on the following list:

<b>Account Name</b>	<b>Bank</b>	<b>Account No.</b>	<b>Signer</b>	<b>Signer</b>	<b>Signer</b>
Main Account	Wells Fargo	XXX-XXX4541		Melissa Brooks-Johnson	
General Account	Wells Fargo	XXX-XXX4566		Melissa Brooks-Johnson	
Payroll Account	Wells Fargo	XXX-XXX4558		Melissa Brooks-Johnson	
Business Account	Wells Fargo	XXX-XXX4574		Melissa Brooks-Johnson	
ACH Account	Wells Fargo	XXX-XXX4582		Melissa Brooks-Johnson	
Houghtaling	TFCU	XX250-70		Michael Cron	
Houghtaling	TFCU	XXXXXX226		Michael Cron	
Fawn Mountain	Wells Fargo	XX-XX0143		Linnaea Troina	
Point Higgins	Wells Fargo	XX-XX2294		Steve McLaren	Daniel Olsen
Ketchikan Charter School (chk)	First Bank	XXXXX3533		Eryn Brooks	Kayla Livingston
Ketchikan Charter School (svg)	First Bank	XXX730		Eryn Brooks	Kayla Livingston
Tongass School of Arts & Sciences	First Bank	XX470	Tina Peckham	Brenda Loughman	Scott Huff
Schoenbar Middle School	First Bank	XXXXX2489		Sheri Boehlert	
Ketchikan HS Checking	First Bank	XXXXX2006		Jason House	Cole Maxwell
Ketchikan HS CD - Savings	First Bank	XXXXX1439		Jason House	Cole Maxwell
Poole Peterson CD	First Bank	XXXXX4412		Jason House	Cole Maxwell
Galley CD	First Bank	XXX290		Jason House	Cole Maxwell
Baker CD	First Bank	XXX590		Jason House	Cole Maxwell
Fern A Kubley CD	First Bank	XXX390		Jason House	Cole Maxwell
Revilla High School	First Bank	XXXXX2109		Kurt Lindemann	
Bakken & Koel Scholarship	KMS	XXX-XXX749		Jason House	Cole Maxwell
Kayhi Alumni Scholarship	TFCU	XXX-43314			
Moneris Fees	Wells Fargo	XXX-XXX6255			
Digital Teaching Academy	Wells Fargo	XXX-XXXX709			Bill Whicker

**Adopted by the Ketchikan Gateway Borough School District Board of Education  
on this 9th day of June 2021.**

**Kim Hodne, Board President**

**Bridget Mattson, Clerk-Treasurer**