

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA STATEMENT

No 9 b.

MEETING of: August 10, 2022

Item Title

CONSENT CALENDAR

Approval of the regular meeting minutes of July 13, 2022

SUBMITTED BY: Crystal Vail; School Board Clerk

CONSENT CALENDAR

a. Motion to approve the regular meeting minutes of July 13, 2022.

*** NOTE:**

If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.

The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR meeting of
Wednesday, July 13, 2022
Ketchikan Gateway Borough Assembly Chambers**

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Ketchikan Gateway Borough School District Board of Education met in regular session on the 13th day of July 2022, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Stephen Bradford; Board Vice President Keenan Sanderson; Board Clerk-Treasurer Bridget Mattson; and Board Members Diane Gubatayao; Paul Robbins Jr.; Jordan Tabb; and Nicole Anderson.

Administrative staff present included Superintendent Michael Robbins; Outgoing Board Clerk Kerry Watson; and Incoming Board Clerk Crystal Vail.

APPROVAL OF AGENDA

The agenda was approved by unanimous consent.

PUBLIC RECOGNITION

The Board recognized retiring Board Clerk Kerry Watson for her years of work for the School Board.

CITIZEN REMARKS

There were no citizen remarks.

INFORMATION AND REPORTS FROM BOARD MEMBERS

Ms. Gubatayao reported her upcoming trip to Bethel for the summer meeting of the Association of Alaska School Boards.

Mr. Bradford asked the policy committee to look at Board Policy 2123.00 Evaluation of Superintendent to check the dates and determine whether any dates should be changed to align with the superintendent's contract.

CLAIMS FOR INFORMATION - For Information - *Claims of June 10, 2022; June 24, 2022; June 30, 2022; and July 8, 2022.* There were no objections to the claims as presented. All items were approved as submitted.

SUPERINTENDENT'S REPORT

Superintendent Michael Robbins spoke about a transition plan he had been working on with Assistant Superintendent Melissa Johnson and that he had already started to implement. He thanked the Board, Melissa, and all the District Staff for the trying time that they navigated over the past couple of years and for helping him make a smooth transition into the Superintendent role. He reported he had already met with staff that were present for the summer. He reported his visits to school events, buildings, summer school, building principals and various local entities. He stated he would meet with the (admin) team starting August 1 and building principals August 8th.

Mr. Bradford complimented Mr. Robbins for putting his ideas to paper, and said he appreciated his effort and focus.

Ms. Mattson commented she liked the format and mentioned it was easy to follow.

Ms. Gubatayao complimented him and commended him for reaching out to community partners like WISH.

****PUBLIC HEARING - POLICY****

Motion to approve revisions to Board Policy 4112.8 - Employment of Relatives and Others.

Moved by: GUBATAYAO; Second by: MATTSON

Public Hearing

There were no citizens present and no comment.

Board Discussion

Ms. Mattson suggested that any future revisions of policy coming to the Board reflect non-gendered language.

ROLL CALL

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED and POLICY ADOPTED**

Motion to approve a new policy, BP 4262.7 Coaching/Chaperone Leave

Moved by: ANDERSON; Second by: GUBATAYAO

Public Hearing

There were no citizens present and no comment.

Board Discussion

There was no discussion.

ROLL CALL

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED and POLICY ADOPTED**

CONSENT CALENDAR

- a. Motion to approve the regular meeting minutes of May 11, 2022
- b. Motion to approve the meeting minutes of May 25, 2022
- c. Motion to approve the regular meeting minutes of June 8, 2022
- d. Motion to approve a new hire contract for Janna Lacroix, (PreK SPED Teacher for Point Higgins 2022-2023)
- e. Motion to approve a new hire contract for Dorrian Henrickson (SPED Fawn Mountain Elementary 2022-23)
- f. Motion to approve a contract with Omaha Occupational and Speech Therapy, for the speech-language pathologist (SLP) services (provided by Paige Thompson, SLP.)
- g. Motion to approve a contract with Lift School Psychology Services, for school psychology services (provided by Brett Eavenson and Lindsey Peterson)

Discussion:

Ms. Gubatayao asked to pull Item G. - regarding the Lift School Psychology Services - from the Consent Agenda. The item was moved to Unfinished Business.

Motion to approve the Consent Calendar of the regular meeting of July 13, 2022

Moved by: TABB; Second by: ROBBINS

MOTION PASSED with no objections.

UNFINISHED BUSINESS

Motion to approve a contract with Lift School Psychology Services, for school psychology services (provided by Brett Eavenson and Lindsey Peterson) not to exceed \$65,000.

Moved by: GUBATAYAO; Second by: SANDERSON

Discussion

Ms. Gubatayao asked Superintendent Robbins if these services are in addition to the services we had and if the provider was returning or new personnel?

Superintendent Robbins stated he was unsure of the specific personnel and commented on the importance of the psychology services.

ROLL CALL

**7AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED**

NEW BUSINESS

Motion to approve a Memorandum of Agreement with Ketchikan Gateway Borough regarding the funding and management of the Ketchikan High School Audio Upgrades Project as presented.

Moved by: ROBBINS JR.; Second by: TABB

Discussion

Maintenance Director Al Jacobson spoke to this need to upgrade equipment and presented some history of working on this project for the last couple of years. He mentioned the original sound system still stands in the auditorium since 1993. He stated that the Competitive Bidding Process was followed.

Ms. Gubatayao spoke to this project being funded by surplus funds.

Mr. Jacobson stated it was funded by the remainder of funds from the 2013 bond.

ROLL CALL

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED**

Motion to approve a contract with Sound Decisions, LLC for the Ketchikan High School Auditorium Audio System Upgrades Project in the amount of \$384,339.71, subject to no appeal.

Moved by: MATTSON; Second by: SANDERSON

Discussion

Mr. Jacobson said he had a discussion with Mr. Wick, the owner of Sound Decisions. He had been very helpful with any question on the project specifications.

Mr. Bradford noted this bid came in below the budget.

Mr. Jacobson spoke to the base bid and extra things such as wireless mics.

Ms. Gubatayo questioned the timeline.

Mr. Jacobson replied that some of the timeline depends on shipping times.

ROLL CALL

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED**

Motion to approve the proposed Board Goals for 2022-2023 as presented.

Moved by: TABB; Second by: ROBBINS JR.

Discussion

Discussion on the Instruction area - Goals #1 and #4 with an amendment made by Bradford to codify those changes.

Amendment

Motion to amend the goals under Instruction #1 to place a period after the word "scores" and #4 take off the (s) in "Languages" and add "and Culture." after "Language."

Moved by: BRADFORD; Second by: MATTSON

ROLL CALL on Amendment

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED**

Discussion

Trust area- Goal #1, the Board had discussion on whether to further define how committees are represented and defined in the goals and the importance of committees being best representative of their purpose. Then an amendment was made.

Amendment

Under Trust, Motion to shorten goal #1 to: "Maintain and improve public trust through a robust communications plan."; and to add as goal #2 "Upon the Board or Superintendent establishing a task force or committee, the Board will ensure that the community is adequately represented and engaged in the process and that internal and external stakeholders are given the opportunity to participate as appropriate." Goal #4 will change from "District Goals" to "Board Goals."

Moved by: TABB; Second by: GUBATAYAO

ROLL CALL on Amendment

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED**

Discussion

Safety area- discussion about whether Goal #2 is measurable. It was discussed that the Board's role is to support the superintendent and staff. The comment was made to make the Board's role more measurable, there could be more specific language as to the timeline of review with the Superintendent.

Amendment

Motion to strike "annually" on goal #2, under Safety" and add: "quarterly with the Superintendent."

Moved by: MATTSON; Second by: SANDERSON

ROLL CALL on Amendment

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
MOTION APPROVED**

Vote on Board Goals for 2022-23 as amended

ROLL CALL

**7 AYES; BRADFORD, SANDERSON, MATTSON, GUBATAYO, ANDERSON, TABB, ROBBINS JR.
GOALS APPROVED**

DISCUSSION ITEMS:

Memorandum Of Agreement (MOA) with KIC

Mr. Bradford had not yet set the appointment to meet with KIC.

Drug abuse/overdose issues

Mr. Tabb spoke to the importance of activities being as a preventative for youth use of drugs. He noted the importance of the activities available through the Wellness Coalition and other spaces such as the Plaza.

Ms. Gubatayao spoke of a recent event at the Mall; and also noted 988 the special nationwide emergency number going live (suicide prevention.)

Breakfast with the Board

Mr. Robbins Jr., spoke of “breakfast with the board” and needing to change the name to reflect the intention of the meetings. After discussion the name was changed to “School Board Listening Sessions.” After discussion it was decided that each month a School Board Listening Session would be held on the Saturday following the first Regular Board Meeting. Superintendent Robbins was asked to join each month along with no more than 2 other Board Members.

BOARD COMMENTS

Ms. Anderson: Welcomed Superintendent Robbins and liked his report and thanked retiring Board Clerk Kerry Watson for her service to the school district.

Ms. Mattson: Thanked the retiring Board Clerk Kerry Watson and welcomed new Board Clerk Crystal Vail. She echoed Mr. Tabb and said that if parents are looking for activities for their children - particularly middle school - there a lot of available activities and one can contact a board member who will point them in the right direction.

Ms. Gubatayao: Referred to ketchikan123.org as a resource to find activities.

Mr. Sanderson: Echoed Ms. Anderson on incoming and outgoing clerks. He stated he is already really excited for the school year to start up.

Mr. Tabb: Welcome aboard to Mr. Robbins and Ms. Vail and said happy trails to Kerry.

Mr. Robbins Jr.: Thanked Kerry and said this is the time to come to the school board meetings if you're thinking of running for the School Board.

ADVANCE PLANNING

August 10th Regular School Board meeting and August 24th Regular School Board Meeting and/or worksession August 24th Meeting will include AASB Training with Superintendent.

School Board Listening Sessions will begin this Saturday at the PilotHouse, 9 to 11 a.m. These sessions will be held on Saturday or Sunday (depending on the venue) after the first regular meeting of each month.

ADJOURNMENT

With no objection to a motion to adjourn, the meeting was adjourned at 7:13 p.m.