

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION  
AGENDA STATEMENT

No. 12 a.

MEETING OF March 12, 2025

ITEM TITLE:

**PUBLIC HEARING - POLICY**

Motion to approve revisions to BP 1250  
Volunteer Assistance, in first reading

REVIEWED BY:

Policy Committee  
 Finance

SUBMITTED BY: School Board Policy Committee

APPROVED FOR SUBMITTAL: Michael Robbins, Superintendent, 907 247 2109

SUMMARY STATEMENT:

The School Board Policy Committee is proposing approval of revisions to Board Policy 1250.

ISSUE/BACKGROUND:

Board Bylaw 9300 states that "The formulation and adoption of written Board policies shall constitute the basic method by which the Board shall govern the school district." Board Policy 0500 and Board Bylaw 9311 both address the ongoing review of district policies and programs by the School Board. The proposed revisions are in line with AASB suggested policy updates

ATTACHMENTS:

- BP 1250 Volunteer Assistance (with revisions) and BP 4112.5 for reference

RECOMMENDED ACTION:

"I move that the Board of Education **approve revisions to Board Policy 1250, Volunteer Assistance, in first reading.**"

## Volunteer Assistance

**BP 1250.00**

The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen our schools' relationships with homes, businesses, public agencies and private institutions. By their presence, volunteers also can make school environments safer and more closely supervised. The School Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The School Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.

The Superintendent or designee may authorize the use of volunteers. The Superintendent or designee shall establish regulations to protect the safety of both students and volunteers.

All persons who wish to volunteer service in excess of four (4) hours with or around students must undergo a background check. Said background checks must follow the criteria prescribed in BP4112.5.

Like employees and students, volunteers shall act in accordance with district policies and regulations. (cf. 0410 – Nondiscrimination in District Programs and Activities)

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT**  
**Adoption Date: 10/13/99**

For Reference:

## Security Check

**BP 4112.50**

The School Board desires to hire personnel whose background and behavior exemplifies a standard deemed appropriate for individuals working with children. No individual will be hired by the district until a background investigation has been completed. This investigation will include questions related to an applicant's background and criminal history and may include a fingerprint check. References will be contacted prior to any hire.

All employees are required to have a security check. for certificated staff required to have a security check through the state licensure process, no additional security check is required.

All applicants for hire by the Ketchikan Gateway Borough School District are ineligible for hire under the following conditions:

1. Any person with a conviction for a crime involving sexual abuse.
2. Any person with a conviction for a crime against a minor.
3. Any person with a felony conviction, within ten years preceding the application, except by waiver granted by the Superintendent (see AR 4112.5 for the appeal process.)

4. Any person with a conviction for a crime involving violence within ten years preceding the application (see AR 4112.5 for the appeal process.)

5. Applications from persons who have a conviction for any crime or violation not covered in (1,) (2,) or (3,) will be considered by the Superintendent on a case by case basis.

Under emergency circumstances, the Superintendent can waive this requirement to allow someone to work until the investigation is complete.

Falsification of information during the interview or on the application shall be grounds for immediate removal from consideration for a position or dismissal from a currently held position.

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT

Revision Date: 10/9/02

Revision Date: 4/26/23