

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 8 a.

MEETING of: June 14, 2023

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of May 25, 2023

SUBMITTED BY: Crystal Vail, School Board Clerk

**CONSENT CALENDAR**

a. Motion to approve the regular meeting minutes of May 25, 2023

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
Meeting of  
Thursday May 25, 2023**

**Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 25<sup>th</sup> Day of May 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included Board President Stephen Bradford, Vice President Keenan Sanderson, Clerk-Treasurer Nicole Anderson, Members Tom Heutte, Melissa O'Bryan and Paul Robbins, Jr. Member Diane Gubatayao had an excused absence.

Administrative staff present included Superintendent Michael Robbins, Deputy Superintendent Melissa Johnson, Business Manager Daniel Schuler and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

Approved

**PUBLIC RECOGNITION**

none

**CITIZEN REMARKS**

Leah Canfield, citizen of Ketchikan, shared comments on the Red Watch Band Training program which has been offered to students at Revilla High School and has been part of the Tribal Scholars program. She explained the background of the training program and how it can fit into middle and high school wellness curriculums. The program focuses on the dangers of alcohol use and toxic drinking.

**INFORMATION AND REPORTS FROM BOARD MEMBERS:**

The Strategic Plan Committee met May 25<sup>th</sup>, 2023 and developed a timeline for the next steps in creating a new strategic plan for the district. Member Heutte reported that a survey would be sent district wide and to community stakeholders as the first step in gathering data. The committee set a tentative date for the first public forum on the Strategic plan for September 5, 2023.

**REPORTS FOR INFORMATION:**

Claims of May 12, 2023 - APPROVED

**SUPERINTENDENT REPORT:**

Superintendent Robbins reported that the average graduation rate for KGBSD has risen 9% in the last year. He thanked the students for doing the work and thanked staff and Deputy Superintendent Johnson for working to keep students on track to graduate. He encouraged school board members to attend Kayhi and Revilla upcoming graduation ceremonies.

**ACTION ITEMS**

**CONSENT CALENDAR**

- a. Motion to approve the meeting minutes of May 10, 2023.
- b. Motion to approve the contract with University of Alaska Anchorage Center for Human Development to assist in the evaluation of *Trauma Informed and Culturally Responsive in Schools* trainings and activities.
- c. Motion to approve the offering of a contract to Jill Lenhard, as Librarian at SMS for the 23-24 school year.

M/S:HEUTTE/SANDERSON

ROLL CALL:

6 YES- ROBBINS, JR., HEUTTE, ANDERSON, O'BRYAN, SANDERSON, BRADFORD

## **UNFINISHED BUSINESS**

NONE

## **WORKSESSION**

- a. FY '24 Budget

The Board had no objection to moving into a work session at 6:23 p.m.

President Bradford gave a recap of the recent actions taken by the School Board and Ketchikan Gateway Borough on the KGBSD FY24 budget. He included information about the present state of the legislative process regarding state funding of education. President Bradford encouraged a joint meeting of the Borough and School Board in order to reach a consensus on the details of the budget.

Board members asked questions and discussed how they planned to move forward with the current budget.

The work session ended at 6:38 p.m.

The Board took a momentary at ease before the Discussion item.

## **DISCUSSION**

- a. Board Goal # 2 TRUST – Develop and adhere to specified fair hiring practices across district positions - HR Practices Group Update.

Deputy Superintendent Johnson presented information from the Human Resources Group. The group updated district hiring practices and access to forms to create consistency throughout all programs.

Board members discussed the processes of selecting hiring committees with Deputy Superintendent Johnson and she explained how the selections have happened in the past.

## **BOARD COMMENTS**

Clerk-Treasurer Anderson congratulated the graduating class of 2023.

Member O'Bryan commended the rising graduation rate and offered encouragement to those still struggling to graduate.

Member Heutte commented on the District and School Board's commitment to transparency and support of education, and he voiced his concern over the government's indecision on the BSA increase.

Member Robbins, Jr. commended Superintendent Robbins and Deputy Superintendent Johnson for their work all year on helping students stay on track to graduate.

Vice President Sanderson also commended the work of Superintendent Robbins and Deputy Superintendent Johnson. He thanked them and their staff for working hard all year.

President Bradford echoed appreciation and support for administration and staff as they worked to increase graduation rates this year.

## **ADVANCE PLANNING**

- a. School Board regular meeting and/or work session June 14<sup>th</sup> and 28<sup>th</sup> at 6:00 p.m. in the Borough Assembly Chambers

Member Robbins, Jr. asked the board how the Listening Session went held at the Kayhi Track meet. Members reported the public in attendance was responsive. The board was encouraged to seek other similar events to hold future Listening Sessions.

With no objections, ADJOURNMENT 7:06 at p.m.

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BOARD PRESIDENT  
Stephen Bradford