

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA STATEMENT

No 7 a.

MEETING of: June 28, 2023

Item Title

**CONSENT CALENDAR**

Approval of the regular meeting minutes of June 14, 2023

SUBMITTED BY: Crystal Vail, School Board Clerk

**CONSENT CALENDAR**

a. Motion to approve the regular meeting minutes of June 14, 2023

**\* NOTE:**

**If amendments or corrections to the minutes are desired, a Board member should request removal of the minutes from the Consent Calendar.**

**The minutes would then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes would be in order.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
Meeting of  
Thursday June 14, 2023**

**Ketchikan Gateway Borough Assembly Chambers**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in a regular session on the 14<sup>th</sup> Day of June 2023, in the Ketchikan Gateway Borough Assembly Chambers. Board President Stephen Bradford called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Present members included Board President Stephen Bradford, Vice President Keenan Sanderson, Clerk-Treasurer Nicole Anderson, Members Melissa O'Bryan and Diane Gubatayao. Members Tom Heutte and Paul Robbins, Jr. had an excused absence.

Administrative staff present included Superintendent Michael Robbins, Business Manager Daniel Schuler and School Board Clerk Crystal Vail.

**APPROVAL OF AGENDA**

President Bradford requested the Discussion items be moved to before the Executive Sessions. The agenda was approved as modified.

**PUBLIC RECOGNITION**

President Bradford read a proclamation for Pride Month 2023

**CITIZEN REMARKS**

none

**INFORMATION AND REPORTS FROM BOARD MEMBERS:**

Member Gubatayao reported that the Strategic Plan Committee had developed and distributed a survey to district and community members. Superintendent Robbins indicated that 139 responses have been received so far. The committee planned to have the survey available for 2 more weeks.

**REPORTS FOR INFORMATION:**

Claims of May 26, 2023 - APPROVED

Member Gubatayao inquired about more details regarding student travel costs.

**SUPERINTENDENT REPORT:**

Superintendent Robbins shared that the KGBSD Administrative staff had a recent leadership training with Ricky Robertson. He reported summer school statistics of credits recovered by middle and high school students and shared that the overall district drop out rate had been reduced 2.9% since last year. He praised students and staff for working toward improving the drop out rate. He finished with a brief budget update, including that the Governor would be required to decide and sign on the state budget soon.

President Bradford, Superintendent Robbins and Business Manager Schuler spoke about the impacts any state level changes would have on the approved FY 24 budget.

There were also some questions from board members about some meetings the Superintendent reported, he explained the subject matter of the meetings.

**ACTION ITEMS**

**CONSENT CALENDAR**

- a. Motion to approve the meeting minutes of May 25, 2023.
- b. Motion to approve the offering of special services contracts to Breaking Barriers, LLC and Jill Lucy of Access Behavioral, LLC for SLP and behavior support services for the 2023-24 school year.
- c. ~~Motion to approve the offering of a special services contract to Lakomary Center, Inc for services specified by an Individualized Education Plan.~~

- d. Motion to approve offering of certified teaching contracts to Teresa Varnell, Vance Churchwell, Tim Hemme for the 2023-24 school year.

M/S: ANDERSON/SANDERSON

ROLL CALL:

5 YES- GUBATAYAO, O'BRYAN, SANDERSON, ANDERSON, BRADFORD

CONSENT CALENDAR APPROVED

### **UNFINISHED BUSINESS**

- a. Motion to approve the offering of a special services contract to Lakemary Center, Inc for services specified by an Individualized Education Plan.

M/S: GUBATAYAO/ANDERSON

DISCUSSION: Member Gubatayao questioned the reference in the contract to the state of Kansas versus the state of Alaska. Business Manager Schuler explained that Kansas was correct and that is the location of the residential center where the student receives services.

ROLL CALL:

5 YES- O'BRYAN, GUBATAYAO, ANDERSON, SANDERSON, BRADFORD

MOTION APPROVED

### **DISCUSSION**

- a. Budget concerns/review

Member Gubatayao began the discussion with a Finance Committee report, stating that the items on the meeting agenda included the status of the budget and the school board's relationship with the borough and extra duty contracts. She reiterated her recommendation to schedule a joint meeting between School Board and Assembly members to work out the details of the revised budget once numbers come in from the state. She then spoke on the extra duty contracts, asking Superintendent Robbins to share with the board that district staff has been working on reviewing the equitable allocation of funding to extra duty contracts. Member O'Bryan asked if there was any funding the district can pursue outside of the budget to help create a repayment plan to the borough. President Bradford invited the Finance Committee to bring suggestions to the board concerning the budget.

- b. Superintendent/School Board travel conflict with November 8, 2023 and February 14, 2024 meeting dates

President Bradford explained the conflicts that the previously scheduled meetings of November 8<sup>th</sup>, 2023 and February 14, 2024. The board did not object to moving the meetings to November 15<sup>th</sup>, 2023 and February 7<sup>th</sup>, 2024 pending availability of the Chambers.

### **EXECUTIVE SESSION**

- a. Motion to enter executive session to discuss the collective bargaining agreement between the KGBSD Maintenance Employees and the IBEW Local 1547, a matter which the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

M/S: SANDERSON/GUBATAYAO

ROLL CALL:

5 YES- SANDERSON, O'BRYAN, GUBATAYAO, ANDERSON, BRADFORD

The board was in Executive session from 6:39 p.m. to 6:46 p.m. No action was taken in executive session and President Bradford stated an action item would be brought to the next meeting.

- b. Motion to enter executive session to discuss the KLO negotiated agreement, a matter which the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

M/S: ANDERSON/GUBATAYAO

ROLL CALL:

5 YES- ANDERSON, GUBATAYAO, O'BRYAN, SANDERSON, BRADFORD

The board was in Executive session from 6:47 p.m. to 6:59 p.m. No action was taken in executive session and President Bradford stated an action item would be brought to the next meeting.

### **BOARD COMMENTS**

Member Gubatayao said she was excited to have Lily Gosnell as the next SBA President at Kayhi and the Student representative for board meetings in 23-24. She also commended district staff on their hard work during the school year and of the importance of wellness for staff along with students, hoping it can be part of the future strategic plan.

President Bradford echoed the appreciation of the work staff has put in during the school year. He recommended that the board suspend School Board Listening sessions for the summer and look at restructuring and resuming them soon after the school year begins. He asked the board to remain flexible toward the end of the month and anticipate a special meeting concerning the budget.

### **ADVANCE PLANNING**

- a. School Board Listening Session Saturday June 17 or Sunday June 18, 9:00-11:00 am; location to be determined at the regular meeting of June 14<sup>th</sup>, 2023. None scheduled, will suspend for the summer and resume in the Fall.
- b. School Board regular meeting and/or work session June 28<sup>th</sup> at 6:00 p.m. in the Borough Assembly Chambers

With no objections, ADJOURNMENT 7:03 at p.m.

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BOARD PRESIDENT  
Stephen Bradford