

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION
Regular meeting of June 26, 2019**

CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Ketchikan Gateway Borough Board of Education met in regular session on the 26th day of June 2019, in the Ketchikan Borough Assembly Chambers. Board President Matt Eisenhower called the meeting to order at 6:00 p.m.

The following members were present to establish a quorum and due notice had been published: Board President Matt Eisenhower; Board Members Leslie Becker; Rachel Breithaupt and Bridget Mattson. Board Member Thomas Heutte participated by telephone.

Board Vice-President Sonya Skan and Clerk-Treasurer Diane Gubatayao were absent and excused.

Administrative staff consisted of Beth Lougee, Superintendent; Katie Parrott, Business Manager; and Clerk to the Board Kerry Watson.

PUBLIC RECOGNITION

No public recognitions were made.

CITIZEN REMARKS

Trudy Zellmer spoke to the Board regarding allowing release time for a student to leave school during a school day to attend a religious class. She noted she had spoken at a previous meeting about this subject, but was providing more information now. She submitted a CD and some written information regarding her request to Board members. Ms. Zellmer said state law currently does not address this issue, so federal guidelines would be followed. She indicated Alaska's compulsory education statute allows for a child to be excused by action of the School Board.

In response to Ms. Zellmer regarding her request, Board President Eisenhower said he would discuss this issue with the Superintendent and, if appropriate, it could be a discussion item at a future meeting of the School Board.

INFORMATION & REPORTS FROM BOARD MEMBERS

Policy Committee: Board Member Rachel Breithaupt commented that another productive committee meeting was held. She encouraged any interested citizens to come to a policy committee meeting.

Health Insurance Task Force:

Board Member Tom Heutte stated that no meetings had been held since his last report. Business Manager Katie Parrott has been talking to the finance people at the Borough about some of the options being looked at for insurance, he added. One of those is Alaska Educators Health Trust, however Borough employees cannot be covered under that plan as it is only open to school district employees.

Board President Eisenhower noted that a new memorandum of agreement has been signed to extend the task force's duration until September.

CLAIMS FOR INFORMATION: - June 14, 2019

There were no comments or questions.

REPORTS AND/OR PRESENTATIONS – SUPERINTENDENT/STAFF*Superintendent Beth Lougee:*

Superintendent Beth Lougee said her written report for this meeting focused on the new Strategic Plan's mission, vision and goals as well as next school year's Wednesday early release times. Professional development on those days will focus around instruction, safety, and trust or social emotional learning, she said. Superintendent Lougee noted she had included a calendar of proposed school trainings around those areas. Ms. Lougee said that Alonso Escalante has been visiting with the Recreation Center, public library, and community agencies on options for afterschool activities for children on those early release days.

School bus schedules are being worked on for the early release days. Superintendent Lougee also said she would be sending out a formal letter announcing the early release days.

Mr. Eisenhower commented on the variety of different trainings that were being proposed for the early release days. He also noted that although students would be out of class a few hours a week, he felt that providing teacher development overshadowed any drawbacks.

Superintendent Lougee also reported she's been given weekly updates on the Houghtaling roof replacement. Maintenance Foreman Allen Serwat will give a detailed report on that project at the Board's next meeting on July 17, she added.

Business Manager:

Katie Parrott, Business Manager, reported on the following, which were also noted in her written report:

- The district received notice of e-rate funding for its cost of internet access and for upgrading its wireless access points. Both of these are at 70% of the total cost, with the district responsible for 30 percent of the cost.
- The state has provided guidance on reporting per pupil expenditures.
- The business office staff is working on end of the year close outs, and getting set up to migrate to its new software system.

Lastly, Ms. Parrott stated that with the rest of the district receiving professional development, she plans for that to occur for her business office staff as well.

PUBLIC HEARING - POLICY

Motion to adopt the revised Board Policy 4119.21/4219.21/4319.21 - Code of Ethics in third reading.

Moved by: BREITHAUPT; Second by: MATTSON

Public Hearing

No public commented.

Board Discussion

Superintendent Lougee said she'd consulted with two attorneys regarding the words "shall" versus "must" in regards to the district reporting "any violation of the code of ethics..." The resulting recommendation is to use shall.

ROLL CALL

MATTSON, HEUTTE, BECKER, BREITHAUPT, EISENHOWER - ALL AYES

MOTION PASSED

CONSENT CALENDAR

- Motion to approve regular meeting minutes of June 12, 2019.*
- Motion to approve the regular meeting minutes of February 13, 2019.*
- Motion to approve the regular meeting minutes of February 27, 2019.*
- Motion to approve the special meeting minutes of February 18, 2019.*
- Motion to approve a teaching contract with Nancy Nish for the 2019-20 school year (French-Kayhi). **Removed***
- Motion to approve a contract with Brittany Jacobs to provide nursing services for the 2019-20 school year.*

Motion to approve the Consent Calendar of June 26, 2019.

Moved by: BREITHAUPT; Second by: MATTSON

Board Member Bridget Mattson asked for removal of item "e."

ROLL CALL on remaining Consent Calendar

MATTSON, HEUTTE, BECKER, BREITHAUPT, EISENHOWER - ALL AYES

MOTION PASSED

UNFINISHED BUSINESS

Motion to approve a teaching contract with Nancy Nish for the 2019-20 school year at KGBSD in the amount of \$89,884.

Moved by: MATTSON; Second by: BECKER

Discussion

Ms. Mattson explained that there was an error on one sentence in the background information, with another person's name in place of Ms. Nish's. President Eisenhower noted that this typographical error doesn't affect the action on Ms. Nish's contract.

ROLL CALL

BECKER, BREITHAUP, MATTSON, HEUTTE, EISENHOWER - ALL AYES

MOTION PASSED

NEW BUSINESS

Motion to approve the E-rate Category 2 project payment to Presidio Network Solutions Group in the amount of \$50,583.60 plus shipping not to exceed \$7,500.

Moved by: BECKER; Second by: MATTSON

Discussion

Business Manager Parrott said this purchase represents the 30% district share of the overall e-rate category 2 project cost. (She had referenced the 70/30 split earlier in her Business Manager's report.)

ROLL CALL

BECKER, MATTSON, HEUTTE, BREITHAUP, EISENHOWER - ALL AYES

MOTION PASSED

DISCUSSION

Board Policy (BP) and Administrative Regulation (AR) for 1312, 1312.1, 1312.2, 1312.3. - The policies and regulations concerning complaints have been reviewed by the policy committee and the reporting process has been cleaned up. An adult/citizen complaint form and student complaint forms will be available to fill out for any of these types of complaints.

AR 4119.11; Exhibits for 4119 and 5145.3 - Administration will be reviewing these administrative regulations in August.

CITIZEN REMARKS

There were none.

BOARD MEMBER COMMENTS

There were none.

ADJOURNMENT

A motion was made and seconded for adjournment. Without objection, the meeting was adjourned at 6:44 p.m.

Minutes approved as distributed at the July 17, 2019 regular meeting of the Board of Education.

PRESIDENT OF THE BOARD
Matt Eisenhower