

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
INDIAN POLICY AND PROCEDURES COMMITTEE
AGENDA STATEMENT**

No. 10 a

MEETING OF August 26, 2020

Reviewed By

Item Title:

NEW BUSINESS

Motion to approve a 3-year milk bid contract
with Alaskan & Proud Market

Superintendent
 Finance

SUBMITTED BY Katie Jo Parrott, Business Manager

Contact Person/Telephone

APPROVED FOR SUBMITTAL

Katie Jo Parrott 247-2116
Name Phone

SUMMARY STATEMENT: The Board of Education is being asked to approve a 3-year contract with Alaskan & Proud Market to provide milk for the school lunch program.

ISSUE: Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000. In accordance with the National School Lunch Program guidelines, the Ketchikan Gateway Borough School District is required to offer 1% or nonfat milk for every school lunch.

BACKGROUND: Alaskan & Proud Market was the only respondent to the milk RFQ. A&P began providing milk to the district under an emergency agreement when the existing vendor, Tatsuda's IGA, suffered a catastrophic closure. A&P Market has provided good service to the district. A&P Market has proposed a contract for FY21-23 with a \$.09 increase per ½ pint to adjust for increased freight costs. This increase has been deemed reasonable and fair by district administration and it is recommending approval.

RECOMMENDATION:
Approval of a three-year contract to Alaskan & Proud Market

FISCAL NOTE

<input type="checkbox"/> N/A	EXPENDITURE	AMOUNT
	REQUIRED	AVAILABLE
	\$78,000	\$78,000

EXHIBITS ATTACHED

- FY21 Milk Contract

RECOMMENDED ACTION:

"I move that the Board of Education approve a three-year contract with Alaskan & Proud Market to provide milk."

Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2109 Fax: (907) 247-3820

Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager

Catherine Alilin, Human Resources • Terri Crofcheck, Special Services • Alonso Escalante, Curriculum



12. Initial quotes, updated quotes or quote renewal requests or requests for information may be mailed or electronically sent to:

Katie Jo Parrott, Business Manager
Ketchikan Gateway Borough School District
333 Schoenbar Road
Ketchikan, Alaska 99901-6278
katie.parrott@k21schools.org

or delivered to:

Katie Jo Parrott, Business Manager
Ketchikan School District Business Office
2610 Fourth Avenue
Ketchikan, Alaska

Quotes or bids must be signed by an authorized officer.

13. Your quote or bid constitutes an offer to enter into a contract and the award of the quote or bid constitutes a contract. Terms will be the standard and customary terms of the School District.
14. The contract may be awarded by the Ketchikan Gateway Borough School Board at its next regularly scheduled meeting.
15. Questions can be directed to Katie Jo Parrott, Business Manager, 907-247-2116. Bid documentation can be found online at www.kgbsd.org.

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KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT
333 SCHOENBAR RD, KETCHIKAN, ALASKA 99901-6278

NAME OF BIDDER Alaskan + Proud Market

ADDRESS OF BIDDER 3816 Tongass Ave.

Ketchikan AK 99901

PHONE # 907-225-1279

Local Bidder Preference? yes no

Submission of a quote or bid assures the Ketchikan Gateway Borough School District that the bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this quote or bid. The bidder, and the firm, association or corporation which the bidder represents is not presently suspended, debarred or otherwise deemed ineligible under federal law or the laws of any state to receive the award of a public contract.

The undersigned hereby offers to furnish and deliver, Grade "A" white milk only to the lunch rooms of the Ketchikan Gateway Borough School District for the 2020-2021 school year, subject to the specifications as set forth in the Request for Quotes, for the price of:

White Milk _____ cents per half-pint (\$.68 /1/2 pint)

This milk is harvested from within the State of Alaska yes no

Signature of Officer see email (SP)

Name Sabina Blackwell

Title Store Manager

Date 8/4/2020