

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION  
AGENDA STATEMENT

No. 8 b

MEETING OF June 26, 2019

REVIEWED BY:

ITEM TITLE:

CONSENT CALENDAR

Approval of the February 13, 2019 regular meeting minutes

[ ] Superintendent  
[ ] Personnel  
[ ] Finance  
[ ] Special Services

SUBMITTED BY: Kerry Watson

CONTACT PERSON/TELEPHONE:

APPROVED FOR SUBMITTAL:

Kerry Watson                      247-2142

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Superintendent

**CONSENT CALENDAR**

*Matters listed under the "Consent Calendar" are considered to be routine and will be enacted by one motion and one vote. The appropriate motion is to: "I move to approve the Consent Calendar." There will be no separate discussion of the items under the Consent Calendar. If a Board member requests discussion, that item will be removed from the Consent Calendar and will be considered under "Unfinished Business."*

A. Motion to approve the regular meeting minutes of February 13, 2019.

**\* NOTE:**

**If amendments or corrections are desired to the minutes, request removal of the minutes. The minutes will then be acted upon under Unfinished Business. Appropriate motions to correct or amend the minutes are in order.**

**Otherwise, the motion to accept the Consent Calendar is appropriate.**

**KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular meeting of February 13, 2019**

**CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Ketchikan Gateway Borough Board of Education met in regular session on the 13th day of February 2019, in the Ketchikan Borough Assembly Chambers. Board President Matt Eisenhower called the meeting to order at 6:00 p.m. *(Prior to the Board meeting, starting at 4:30 p.m., School Board members participated in a worksession on Title IX issues.)*

The following members were present to establish a quorum and due notice had been published: Board President Matt Eisenhower; Board Vice-President Sonya Skan; Board Clerk-Treasurer Diane Gubatayao; Board Members Bridget Mattson and Rachel Breithaupt and Student Board Member Brendan Roof. Board Member Thomas Heutte was absent and excused as was Board Member Glen Thompson.

Administrative staff present included: Beth Lougee, Superintendent; Katie Parrott, Business Manager; Rick Rafter, Human Resources Director; Terri Crofcheck; Special Services Director; and Board Secretary Trent Headley.

**PUBLIC RECOGNITION**

National School Counseling Week - Board President Matt Eisenhower read a proclamation for National School Counseling Week, February 4-8 and noted there were counselors in the audience.

Elizabeth Peratrovich Recognition - Board members commented on the important role that Elizabeth Peratrovich played in Alaska's history, fighting for civil rights for Alaska Natives. Activities at the schools commemorating Elizabeth Peratrovich were also noted.

**Spelling Bee**

Board Clerk-Treasurer Diane Gubatayao recognized Thierry Oyedeji, a third-grader at Houghtaling Elementary for winning the district spelling bee. His final winning word was "beryllium."

She also commented on the "Surviving Your Adolescence" workshops, organized by JoNell Wallace, counselor at Schoenbar Middle School. Additionally, she stated her Rotary Club had participated in its annual gifting of dictionaries to third graders that day.

President Eisenhower recognized Brendan Roof as the School Board's new student representative, as he'd just been elected Student Body Association president.

**CITIZEN REMARKS**

Melissa Klepser commented on the importance of preschool in a child's school readiness and future academic success. The district has documentation showing its impact, said Ms. Klepser, who has worked for the Indian Education preschool for 16 years. She said her comments were a follow up to statements she'd heard made at a prior meeting.

Kelli Carlin-Auger objected to the separation pay for former Superintendent Robert Boyle, which was an action item on that evening's agenda. She said he didn't do his job in regards to a complaint she'd filed with him regarding Doug Edwards.

Carol Stanton, first and second-grade teacher at Tongass School of Arts and Sciences, first commented on the need for school counselors; stating she relies on the TSAS counselor a great deal. She described how the activities for Elizabeth Peratrovich Day at her school had inspired her. Hearing words in local Native languages was one of these experiences, she said. This prompted her to speak to the Board about offering languages besides English in the school district.

## **INFORMATION & REPORTS FROM BOARD MEMBERS**

Board members gave school ambassador reports and commented on other school events.

Mr. Eisenhower highlighted the district's two-day Strategic Planning session, calling it phenomenal. He said he heard indication that the district is healing as a community and as an organization. Superintendent Beth Lougee added that the next session will be May 1 and 2. He also noted that the health insurance task force, created through the negotiated teacher contract, will be meeting soon. Its charge is to look at creative ways of lowering health care costs for the district.

The Board President also commented on the Governor's budget declaration, which was a subject at the recent Southeast Conference. He said the Governor is calling for about a 25% reduction in student funding. Locally, this would mean 50 to 70 positions would have to be cut from the district's budget, he said. Mr. Eisenhower stressed that he wants the community to know what these cuts could mean.

Lastly, Mr. Eisenhower reminded the Board of its sexual harassment and assault awareness campaign, a part of which is reviewing Board policy and administrative regulations.

## **CLAIMS FOR INFORMATION: - May 31, 2019**

There were no questions or comments on the claims.

## **REPORTS AND/OR PRESENTATIONS – SUPERINTENDENT/STAFF**

Student Member report: Brendan Roof reported on the following: boys and girls basketball teams won their February 1 and 2 games and are heading to Regionals in Sitka; Pep Club had its first annual dodge-ball tournament; and students recently took the Youth Risk Behavior Survey. He also briefly described that the current theme of justice in Rebecca Bowlen's Advanced Placement Language class is relevant to it being not only Black History Month, but also in recognition of Elizabeth Peratrovich Day.

Superintendent Beth Lougee: Superintendent Lougee referred the Board to her written report and commented on some of the topics - National School Counseling week; School Board Recognition Month; and tidying up district hiring practices. She has been working with Human Resources Director Rick Rafter and administrators on these practices, she said; and briefly outlined the interview and selection process to take place for the Ketchikan High School principal position.

Ms. Lougee then introduced Alonso Escalante as the person she is recommending to be the Director of Curriculum. He is currently the principal of Fawn Mountain Elementary School. The same type of principal search will occur for that position, when open, she said.

Board Member Gubatayao commented on the advantage and importance of considering local candidates.

Superintendent Lougee reported on several other topics, including responding to questions regarding Medicaid asked at a previous meeting.

## **Business Manager:**

Business Manager Katie Parrott presented and explained the packet's included FY 19 budget revision to the Board. She noted that normally a budget revision would be presented to the Board in November, but this year was atypical with her coming on as Business Manager and other factors such as ongoing teacher negotiations. The FY 19 budget revision and getting set up for the FY 20 draft budget have been her focus this last month, she said. Regarding the revision, she said the administrative team analyzed expenditure trends in some of the line items, prioritized staff over stuff, and made adjustments in anticipation of what might happen with education funding at the state level. Ms. Parrott had also provided spreadsheet detailing all the operating general fund areas with a breakdown of line items by school or by district-wide programs or special education services. The highlighted areas in the spreadsheet indicate areas where funds are being moved around, and where plans are being made for increased expenditures, such as utility costs and the negotiated contract increases, she explained. Ms. Parrott emphasized that this budget gives the district less wiggle room than in the past.

There were some questions and comments by the Board.

## **PUBLIC HEARING - Amended MOA with KCS and TSAS**

### **Motion to approve the revised Memorandum of Agreement between the KGBSD Board of Education, Ketchikan Charter School and Tongass School of Arts and Sciences, in second reading.**

Moved by: SKAN; Second by: GUBATAYAO

#### **Public Hearing**

Scott Brandt-Erichsen, representing the Tongass School of Arts and Sciences regarding this MOA, first acknowledged the time and cooperative nature of those involved in working on the agreement. He recommended adopting the additional proposed amendments to the MOA, provided to the Board as "7a" and "7b."

#### **Amendment**

### **Motion to amend the MOA in part 7a to read: "Should any provision of this MOA be found to conflict with applicable law or accounting rules, all parties agree to negotiate revisions to bring this MOA into compliance."**

Moved by: GUBATAYAO; Second by: MATTSON

#### **Discussion:**

Ms. Gubatayao said this language has passed review of district administration and is acceptable for substitution in section 7a.

#### **ROLL CALL on Amendment:**

**Student Member Brendan Roof (preferential vote) - AYE**

**EISENHOWER, GUBATAYAO, SKAN, MATTSON, BREITAHUPT - ALL AYES**

#### **MOTION PASSED**

#### **AMENDMENT**

### **Motion to amend the MOA in section 7b to read: "By signing this agreement, all parties attest to compliance with any applicable grant terms and federal and state limitations on the use of funds for specific purposes, and agree to maintain financial records and make such reports as are required to verify compliance."**

Moved by: GUBATAYAO; Second by: MATTSON

#### **Discussion:**

It was again noted that staff had agreed to this language. President Eisenhower stated that he would rule that an affirmative vote on this amendment would also serve to carry the main motion, if there were no objection.

#### **ROLL CALL on Amendment and Main Motion:**

**Student Member Brendan Roof (preferential vote) - AYE**

**GUBATAYAO, SKAN, BREITHAUP, MATTSON, EISENHOWER - ALL AYES**

#### **MOTION PASSED**

### **Motion to approve Revised Board Policy 5141.4 - Child Abuse and Neglect in first reading.**

Moved by: SKAN; Second by: GUBATAYAO

#### **Public Hearing**

There was no public comment.

#### **Board Discussion**

Board Member Gubatayao made some recommendations for the administrative regulations, accompanying the Board Policy. Board President Eisenhower asked that the Board concentrate on the Board Policy as that is its purview, and not the administrative regulation.

Ms. Mattson said this policy was to be the subject of a future meeting and questioned whether the Board should wait to act on the policy.

Mr. Eisenhower said he felt this policy needed a deeper review and that will take place regardless of the revisions taking place that evening. He explained those revisions being considered are to change the word "may" to "will" regarding inviting classified personnel to participate in child abuse and neglect training.

#### **ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**BREITHAUPT, GUBATAYAO, MATTSON, SKAN, EISENHOWER - ALL AYES**

***MOTION PASSED***

#### **CONSENT CALENDAR**

Ms. Gubatayao asked to remove the consideration of the 2019-2020 Administrative contracts from the Consent Calendar.

#### **Motion to approve the February 13, 2019 Consent Calendar.**

Moved by: BREITHAUPT; Second by: GUBATAYAO

- *Motion to approve special meeting minutes of August 16, 2018.*
- *Motion to approve regular meeting minutes of November 14, 2018.*
- *Motion to approve special meeting minutes of November 29, 2018.*
- *Motion to approve leave without pay request for Larissa Sivertsen.*
- *Motion to approve out of state travel for the Kayhi Baseball team to attend the Pride Classic Invitational Tournament in Phoenix Arizona.*

#### **ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**SKAN, BREITHAUPT, GUBATAYAO, MATTSON, EISENHOWER - ALL AYES**

***MOTION PASSED***

#### **UNFINISHED BUSINESS**

Board President Eisenhower stated that district administration had asked the Board to postpone consideration of the 2019-20 administrative contracts.

#### **Motion to postpone the vote on the admin. contracts to the next Board meeting on February 27, 2019**

Moved by: GUBATAYAO; second by: MATTSON

#### **ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**SKAN, BREITHAUPT, GUBATAYAO, MATTSON, EISENHOWER - ALL AYES**

***MOTION PASSED***

#### **NEW BUSINESS**

#### **Motion to approve the FY20 DEED Suicide Awareness, Prevention & Postvention Grant program application for up to \$25,000."**

Moved by: MATTSON; Second by: GUBATAYAO

#### **Discussion**

Superintendent Lougee explained that two district counselors, Deb Langford and JoNeil Wallace, were in the process of writing this grant. The focus is suicide prevention and awareness.

On a relevant note, Ms. Gubatayao noted the mental health first aid training that the Ketchikan Wellness Coalition would be offering.

**ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**MATTSON, SKAN, BREITHAUPT, GUBATAYAO, EISENHOWER - ALL AYES**

***MOTION PASSED***

**Motion to approve the 2019-2020 and 2020-2021 School Calendars.**

Moved by: GUBATAYAO; Second by: BREITHAUPT

**Discussion**

Rick Rafter, Director of Human Resources, explained administration's proposal to include more professional development days that are not reflected on the calendar in front of the Board. Teachers have expressed a need for more professional development. Adding the days would not change the calendar except to decrease the instructional days from 176 to 174. Those two days haven't been selected yet.

Ms. Gubatayao expressed support for having 2 additional professional development days.

Mr. Rafter said he would put the proposed calendar back on the website to publicize the additional professional development days.

**Amendment - Postpone**

**Motion to postpone the approval of the 2019-2020 and 2020-2021 calendar until the meeting of February 27.**

MOVED BY: GUBATAYAO; Second by: MATTSON

**ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**MATTSON, SKAN, BREITHAUPT, GUBATAYAO, EISENHOWER - ALL AYES**

***MOTION PASSED***

**Motion to approve the FY 19 Budget Revision as submitted.**

Moved by: GUBATAYAO; Second by: MATTSON

**Discussion**

Board member Bridget Mattson expressed appreciation to Business Manager Parrott for her work on the budget.

**ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**GUBATAYAO, MATTSON, SKAN, BREITHAUPT, EISENHOWER - ALL AYES**

***MOTION PASSED***

**Motion to approve budget transfers totaling \$2,335,126.**

Moved by: SKAN; Second by: MATTSON

**Discussion**

There was some comment and explanation about a budget transfer to cover legal fees. Ms. Gubatayao noted that the Borough Attorney could provide his expertise. Ms. Parrott said most of the legal fees were outside of what his services could be used for.

**ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**GUBATAYAO, MATTSON, SKAN, BREITHAUPT, EISENHOWER - ALL AYES**

**MOTION PASSED**

**Motion to authorize expenditure funds noted in the separation agreement with Robert Boyle in the amount of \$53,246.31”.**

Moved by: EISENHOWER; Second by: MATTSON

**Discussion**

Mr. Eisenhower said that once Mr. Boyle made his decision to resign, it was requested that he make an immediate departure in lieu of three months' salary. This would ratify that earlier agreement to commit these funds, he stated.

Ms. Gubatayao acknowledged concerns some public may have about this payment, but it is part of the separation.

Mr. Eisenhower stated that there was need to move on quickly and bring on new leadership.

**ROLL CALL**

**Student Member Brendan Roof (preferential vote) - AYE**

**MATTSON; GUBATAYAO; BREITHAUPT, EISENHOWER - AYES**

**SKAN - NAY**

**MOTION PASSED**

**DISCUSSION**

*KTKN Media report-* Discussion regarding Board participation on KTKN's First City Forum program.

**CITIZEN REMARKS**

There were none.

**BOARD MEMBER COMMENTS**

Ms. Breithaupt said she enjoyed Ms. Lougee's emails for their conciseness and she appreciated her leadership.

Ms. Mattson thanked all those who committed and took the time to participated in the two-day strategic planning.

Ms. Gubatayao thanked the counselors for their critical work and service.

**ADJOURNMENT**

A motion was made and seconded for adjournment. Without objection, the meeting was adjourned at 8:00 p.m.

*Submitted by Kerry Watson, Clerk to the Board*