

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 11 a

MEETING OF January 27, 2021

REVIEWED BY:

ITEM TITLE:

NEW BUSINESS

Motion to approve out of state travel for a band trip in 2023

Superintendent

Kayhi administration

SUBMITTED BY: Bradley Crowe, Kayhi Band Director

CONTACT PERSON/TELEPHONE:

Bradley Crowe 907 225 9815

APPROVED FOR SUBMITTAL:

Name

Phone

Superintendent

SUMMARY STATEMENT: The School Board's approval is sought in advance for a Ketchikan High School band trip in 2023 to New York City.

ISSUE:

Per Board Policy 6153, all school-sponsored trips to out-of-state locations require approval of the School Board.

Approval for a trip to a 2023 band event is being sought this far in advance in order to secure a spot at the band festival for a Kayhi group.

BACKGROUND:

The NYC Wind Band Festival is an annual event in its 20th year, and is attended by 4-6 high school bands and 2 collegiate level ensembles. The festival is audition based and the Kayhi Band has been accepted to perform in 2023. It would be a wonderful opportunity for our students to perform on the world's greatest stage, experience the New York City arts scene, including a visit to the NYC Phil, and a Broadway performance, as well as meet and rehearse with world renowned music educators, and meet fellow musicians from other parts of the world. At this festival, the band will be adjudicated and given productive feedback as well as receiving a recording of its performance. The main element of this trip would be the capstone performance on the stage of Carnegie Hall. The trip also includes one clinic with a renowned educator, as well as a side by side rehearsal with another HS group performing on the stage; giving the Kayhi students the opportunity to meet and interact with other students, play music together, and gain new friendships.

Setting high expectations for student performance in the Kayhi Band program includes giving students the opportunity to perform in and alongside some of the best performing bands in the country as well as giving them the opportunity to experience performing in venues that have been home to amazing musical events in years past. The trip would truly be unforgettable for the students and a milestone for the Kayhi Band Program.

RECOMMENDATION: School administration recommends approval.

ATTACHMENTS:

- Acceptance letter from New York Wind Band Festival
- Example of itinerary

FISCAL NOTE:

It is anticipated that the cost per person will be \$2200pp with around 40 participants and 15 chaperones.

RECOMMENDED ACTION:

"I move that the Board of Education approve the out-of-state travel request for a 2023 Kayhi band group trip to the New York Wind Band Festival in New York City."

NEW YORK WIND BAND FESTIVAL

NEW YORK CITY



January 5, 2021

Bradley Crowe
Ketchikan High School Bands
2610 4th Ave
Ketchikan, AK 99901

Dear Mr. Crowe:

On behalf of World Projects, it is our great pleasure to announce Ketchikan High School Bands' acceptance into the 21st annual New York Wind Band Festival at the world-famous Carnegie Hall in New York City in March 2023 (dates TBD). The Artistic Director, William Johnson, and I would like to congratulate your ensemble!

The festival's concerts will be held in the Isaac Stern Auditorium/Ronald O. Perelman Stage at Carnegie Hall. Your ensemble's performance will be twenty minutes in length and will be attended by select ensembles from around the world as well as the general public.

In addition to the concert in the Isaac Stern Auditorium/Ronald O. Perelman Stage at Carnegie Hall, the festival will feature a workshop with festival faculty, a 90-minute rehearsal exchange with another adjudicated festival ensemble, and a dinner cruise along the Hudson and East Rivers with stunning views of the New York City skyline and the Statue of Liberty. Participation in the event requires that your ensemble meets the minimum of 45 travelers in the group.

The New York Wind Band Festival receives many applications every year from ensembles around the world. You should be proud of your ensemble! You will join a long list of stellar ensembles that have earned the right to say they have performed on stage at Carnegie Hall.

Congratulations to you and to Ketchikan High School Bands. We hope you will join us for the New York Wind Band Festival in 2023!

Sincerely,

A handwritten signature in black ink that reads "Deborah Gibbs".

Deborah Lee Gibbs
Chief Executive Officer
World Projects Corporation

A handwritten signature in black ink that reads "William V. Johnson".

William V. Johnson
Artistic Director
New York Wind Band Festival

NEW YORK WIND BAND FESTIVAL

NEW YORK CITY

**KETCHIKAN HIGH SCHOOL Bands****Bradley Crowe, Director****2022 NEW YORK WIND BAND FESTIVAL****FEBRUARY 26 – MARCH 2, 2022 (DATES TBC)***Current as of December 8, 2020 – itinerary details subject to change***DAY ONE: Saturday, February 26, 2022 – KETCHIKAN → NEW YORK CITY (B, D)**

Time TBD	Arrive into a New York City area airport. Meet a World Projects staff member in baggage claim, collect baggage, and load the coach(es). Depart for a Manhattan restaurant.
Morning	Breakfast as a group (possibly Applebee's or similar – TBC). Depart for a Midtown Manhattan hotel (TBC).
Afternoon	Arrive at the hotel and unload the coach(es). You will be met by a World Projects staff member who will show you where you will store your baggage (TBC). Lunch and free time on your own nearby. Assemble as a group and walk to a nearby restaurant. Dinner as a group (possibly Angelo's Pizza or similar – TBC).
Evening	After dinner, walk to the hotel. A World Projects staff member will meet you to provide the room keys to the group leader. Retrieve baggage from the storage room and check in to your rooms. Festival materials will be distributed to the group leader. Assemble as a group and walk to David Geffen Hall at the Lincoln Center. Enjoy a performance by the iconic New York Philharmonic (TBC – subject to schedule and availability – tickets up to the value of \$55). Return to the hotel.

**DAY TWO: Sunday, February 27, 2022 – NEW YORK CITY (B, D) – Workshop**

Morning	Breakfast as a group (possibly Hard Rock Cafe or similar – TBC). After breakfast, meet your local guide(s) and depart on a guided coach tour of Manhattan, including Central Park, the High Line, and lower Manhattan (TBC). Arrive into lower Manhattan and say goodbye to your local guide(s).
Afternoon	Lunch on your own nearby. Enjoy a self-guided visit of the 9/11 Memorial Museum (TBC). Afterwards, enjoy free time on your own at the 9/11 Memorial then load the coach(es) and return to the hotel. Enjoy a group workshop with a Festival clinician (location and time TBD). After, pack up your instruments and return them to your rooms.
Evening	Assemble as a group and walk to a nearby restaurant. Dinner as a group (possibly HB Burger or similar – TBC). After dinner, walk to a nearby Broadway theatre. Enjoy an evening Broadway show (TBC – subject to availability – tickets up to the value of \$90). Return to the hotel.



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NEW YORK WIND BAND FESTIVAL

NEW YORK CITY

**DAY THREE: Monday, February 28, 2022 – NEW YORK CITY (B, D) – Rehearsal Exchange**

- Morning** Breakfast as a group (possibly Planet Hollywood or similar – TBC).
Today, enjoy a 90-minute combined **rehearsal exchange** with another ensemble (playing each other's music – location and time TBD).
After, pack up your instruments and return them to your rooms.
- Afternoon** Lunch on your own nearby.
Assemble as a group and walk to the Rockefeller Center. Enjoy unparalleled daytime views of the city from Top of the Rock (TBC).
Return to the hotel.
- ~5:15pm Assemble in the hotel's lobby dressed for the evening's activity.
- ~5:30pm Load the coaches and depart for Chelsea Piers for the Festival Dinner Cruise.
- 6:30pm Board the Cruise.
- 7:00-9:30pm Enjoy the Festival Dinner / DJ Dance Cruise! Eat, dance to DJ music, and enjoy the sights on the Festival Dinner Cruise (including a stunning view of the Statue of Liberty) as you cruise along the Hudson River with other Festival participants.
- ~9:30pm Following the cruise, load the coaches and return to the hotel.

**DAY FOUR: Tuesday, March 1, 2022 – NEW YORK CITY (B, D) – Carnegie Hall Performance**

- Morning** Breakfast as a group (possibly Applebee's or similar – TBC).
This morning is free for sightseeing on own.
- Afternoon** Lunch on your own nearby.
Assemble in the lobby of the hotel in performance attire with instruments. You will be escorted to Carnegie Hall by a World Projects staff member.
Arrive at Carnegie Hall for your sound check and group photo on stage.
Following your sound check, store instruments in your warm-up room.
- Evening** Dinner as a group (possibly Ellen's Stardust Diner or similar – TBC).
- ~8:00pm Arrive back at Carnegie Hall for your performance as part of the **Evening Showcase Concert** in the Isaac Stern Auditorium / Ronald O. Perelman Stage at Carnegie Hall!
Following the concert is the Awards Ceremony. All directors will be asked to join the Master of Ceremonies on stage for a short Awards Ceremony.
Return to the hotel.



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DAY FIVE: Wednesday, March 2, 2022 – NEW YORK CITY → KETCHIKAN (B)

- Morning** Breakfast as a group (possibly Hard Rock Cafe or similar – TBC).
If your schedule allows, try to fit in some last-minute sightseeing, shopping, or dining on own.
- By 12:00pm** Check out of the hotel with all belongings and load the coach(es).
Depart for a local New York City area airport.

Thank you for participating in the New York Wind Band Festival!

NEW YORK WIND BAND FESTIVAL

NEW YORK CITY

**KETCHIKAN HIGH SCHOOL Bands****Bradley Crowe, Director****2022 NEW YORK WIND BAND FESTIVAL****FEBRUARY 26 – MARCH 2, 2022 (DATES TBC)***Current as of December 8, 2020 – itinerary details subject to change***PACKAGE INCLUSIONS:**

- ♪ One (1) gratis package for your staff for every 20 paid participants (based on double occupancy)
- ♪ Four (4) nights' accommodation at a Midtown Manhattan hotel (TBC)
- ♪ Hotel taxes, portorage, & New York room occupancy tax
- ♪ Baggage storage at the hotel on arrival day (TBC)
- ♪ Airport transfers for group and baggage in New York
- ♪ Coach transfers to/from the dinner cruise, guided coaching tour and 9/11 Memorial Museum
- ♪ Meals as outlined in the itinerary (subject to availability and confirmation):
 - ♪ Five (5) breakfasts as a group
 - ♪ Four (4) dinners as a group (including the festival dinner/dance cruise)
- ♪ Sightseeing and admissions as outlined in the itinerary (subject to availability and confirmation):
 - ♪ Ticket to a performance by the New York Philharmonic (TBC – subject to availability – tickets up to the value of \$55)
 - ♪ Guided coach tour of Manhattan, including Central Park, the High Line, and lower Manhattan (TBC)
 - ♪ Admission to 9/11 Memorial Museum (TBC)
 - ♪ Ticket to a Broadway Show (TBC – subject to schedule and availability – tickets up to the value of \$90)
 - ♪ Admission to Top of the Rock (TBC)
- ♪ Workshop/rehearsal and performance arrangements (subject to availability and confirmation):
 - ♪ One (1) 90-minute rehearsal exchange with another adjudicated ensemble
 - ♪ One (1) 60-minute workshop with a festival clinician
 - ♪ One (1) 20-minute sound check on stage at Carnegie Hall
 - ♪ One (1) 20-minute festival performance and recorded critiques at Carnegie Hall
- ♪ Large percussion instruments & equipment as noted:
 - ♪ Conductor's Podium, Piano/Keyboard, Two (2) String Bases, Timpani (set of 4), Concert Bass Drum, Marimba, Xylophone, Vibraphone, Chimes (Tubular Bells), Orchestra Bells (Glockenspiel), Tam-Tam
- ♪ Festival registration fees
- ♪ Official festival t-shirt, artist pass lanyard, and official festival souvenir program (Playbill)
- ♪ Ticket to festival concert at Carnegie Hall
- ♪ Large festival artwork poster, per Carnegie Hall performance slot
- ♪ Group award plaque, per Carnegie Hall performance slot
- ♪ Festival performance CD for director, Carnegie house system (archival use only)
- ♪ Official festival photographer at Carnegie Hall (prints not included – each ensemble will receive a link to images taken during its sound check on stage at Carnegie Hall)

PACKAGE EXCLUSIONS:

- ♪ Airfare and Airline Baggage Fees (see Notes for additional estimated cost)
- ♪ Ground transportation to/from Ketchikan
- ♪ Meals not indicated in the inclusions
- ♪ Sightseeing activities not indicated in the inclusions (World Projects can arrange a variety of New York City sightseeing activities which are presented as Optional Sightseeing Activities in the Director's Packet)
- ♪ Group transfers not indicated in the inclusions
- ♪ Any baggage storage charges at the hotel (for departures after 12:00pm)
- ♪ Additional instrument rentals (World Projects can arrange rentals at an additional cost)
- ♪ Items of a personal nature (laundry, room service, internet connection fees, etc.)
- ♪ Trip Cancellation, "Cancel for Any Reason," and Musical Instrument Insurance

NEW YORK WIND BAND FESTIVAL

NEW YORK CITY

**KETCHIKAN HIGH SCHOOL Bands****Bradley Crowe, Director****2022 NEW YORK WIND BAND FESTIVAL****FEBRUARY 26 – MARCH 2, 2022 (DATES TBC)***Current as of December 8, 2020 – itinerary details subject to change***FESTIVAL PER PERSON COSTS – based on a minimum of 45 participants**

QUAD	TRIPLE	DOUBLE	SINGLE
\$1,588.00	\$1,668.00	\$1,828.00	\$2,318.00

NOTES:

- ◆ **Carnegie Hall:** As of fall 2020, Carnegie Hall is offering only one evening concert due to ongoing health concerns and pending New York protocols for reopening venues. This allows for 4 adjudicated ensembles and 1 showcase ensemble. Until an additional afternoon concert is confirmed by Carnegie Hall, World Projects will waitlist any ensemble seeking to apply for the New York Wind Band Festival after these five ensembles are confirmed. We remain hopeful that the option for the afternoon concert will come available to allow up to 8 groups as has been the case in previous years.
- ◆ **Payment / Group Billing:** All fees are in US Dollars. Accepted forms of payment are organization check, cashier's check, money order, and wire transfer. Credit cards and/or individual payments will not be accepted.
- ◆ **Airfare:** Airfare has NOT been included in the above costs. World Projects estimates that roundtrip economy class airfare from Ketchikan to a local New York area airport and return, will fall within **\$550 – \$750** per person based on 2021 rates. World Projects will source air seats and inform Ketchikan High School on cost, itinerary, and payment schedule. Once booked, only the base fare is guaranteed. Taxes and surcharges are subject to change until ticketing. Should additional taxes or surcharges be levied, World Projects retains the right to pass on all such surcharges to Ketchikan High School.
- ◆ **Air Baggage Fees:** Baggage fees are set by the individual airlines and are subject to change. Most airlines charge for first and second checked bags and charge additional fees for oversize/overweight bags. Once an airline has been selected for travel, World Projects will inform Ketchikan High School of the selected airline's baggage policies and current fees.
- ◆ **Accommodations:** Quad denotes four (4) people per room, two beds per room. Triple denotes three (3) people per room, two beds per room. Sharing beds for quad and triple occupancy will be necessary. Double occupancy rooms could have two beds or one bed in the room. Single occupancy rooms will have one bed.
- ◆ **Availability / Ground Costs:** This quote is based on 2021 pricing and is subject to availability at the time of booking.
- ◆ **Gratis:** Gratis is based on the double occupancy price.
- ◆ **Travel Protection Plan:** World Projects will purchase a Student/Group Protection Plan (post departure) for all travelers of US-based groups (within the 50 states). Details of the plan will be sent to the group leader.
- ◆ **Required Forms:** All travelers will be required to submit signed liability waivers and medical authorizations forms as issued by World Projects to participate in the festival/tour.
- ◆ **Numbers:** Please note that the New York Wind Band Festival requires a minimum of 45 travelers for the group. This minimum may be reached by including all travelers (i.e. performers, staff, and chaperones/adults). World Projects reserves the right to re-cost the festival package should the numbers fall below the stated minimum of 45 travelers.
- ◆ **Agreement:** World Projects will require the group leader to sign a Performance Agreement which will outline terms and conditions including festival/tour costs, inclusions/exclusions, and the payment/cancellation schedule.

PAYMENT & CANCELLATION SCHEDULE:

Date	Type	Payment	Cancellation / Refund
Upon Acceptance	Group Deposit	US \$2,000 per group	Non-refundable, credited to final payment
May 1, 2021	Air Deposit	US \$150 per person	Subject to Airlines Policies
November 1, 2021	Progress Payment	US \$350 per person	50% refundable to December 15, 2021
January 15, 2022	Final Payment	Balance in Full	50% refundable to February 1, 2022