

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 10 a

MEETING OF February 24, 2021

ITEM TITLE:

NEW BUSINESS

Motion to approve a three-year engagement contract
with Altman, Rogers & Co. for auditing services

Superintendent
 Finance

SUBMITTED BY: Katie Jo Parrott, Business Manager

CONTACT PERSON/TELEPHONE:

APPROVED FOR SUBMITTAL:

Katie Parrott 907-247-2116

Name

Phone

Superintendent

SUMMARY STATEMENT:

The School Board is being asked to approve a three-year contract with Altman, Rogers & Co.

ISSUE:

Board Policy governs the district's purchasing and contracting procedures. Board Policy requires Board approval for expenditures and financial obligations over \$25,000.

BACKGROUND:

Altman, Rogers & Co. was the successful proposer in response to an RFP for auditing services issued by the district. Altman was not only the lowest bidder, but they also scored more highly in each area of evaluation than other proposers. They currently serve as the district's financial auditing company, and have provided great service and support to the district. An annual financial audit is required by federal and state law.

RECOMMENDATION:

Approval of a three-year engagement contract with Altman, Rogers & Co. to provide auditing services.

ATTACHMENTS:

- Auditing Services RFP Rating Sheet

EXPENDITURE REQUIRED:

AMOUNT BUDGETED:

\$38,725 Yr. 1, \$40,000 Yr. 2, \$41,325 Yr. 3

\$ N/A*

RECOMMENDED ACTION:

"I move that the Board of Education approve a three-year engagement contract with Altman, Rogers & Co. for auditing services."

Ketchikan Gateway Borough School District

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Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager

Catherine Alilin, Human Resources • Terri Crofcheck, Special Services • Alonso Escalante, Curriculum

**SCORE COMPILATION SHEET****Auditing Services RFP**

ALTMAN	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4
Presentation (5)	5	5	5	5
Responsiveness (10)	9	9	10	10
Experience (40)	40	40	40	40
Qualifications (20)	18	20	20	20
Cost (see formula)	25	25	25	25
TOTALS	97	99	100	100

PROPOSER SCORE: 397

BDO	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4
Presentation (5)	5	5	2	5
Responsiveness (10)	6	7	7	9
Experience (40)	35	35	38	40
Qualifications (20)	20	20	19	20
Cost (see formula)	21.3	21.3	21.3	21
TOTALS	87.3	88.3	86.3	95

PROPOSER SCORE: 356.9